



# Purchasing and Fleet Services

Teresa Summers, Director

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## RE-RELEASED NOTIFICATION TO INTERESTED BIDDERS

Riverside County Purchasing and Fleet Services, on behalf of the Department of Public Social Services (DPSS) and their Homeless Program Unit, would like to invite all qualified bidders to submit a Request for Proposal (RFP) for the following services:

### HOUSING ASSISTANCE AND SUPPORT PROGRAM 2018

#### REQUEST FOR PROPOSAL: #DPARC-564A

**ORIGINAL RFP ISSUE DATE:** November 16, 2018

**Mandatory Bidder Conference / Technical Assistance Workshop:**

December 4, 2018, 9:00 a.m. to 12:00 p.m.

US Veterans Initiative

15305 6<sup>th</sup> Street

Moreno Valley, CA 92518

**QUESTION AND ANSWER DEADLINE:** December 7, 2018  
(Responses to questions will be posted no later than December 12, 2018)

**CLOSING DATE:** December 21, 2018 at 1:30 p.m.

This RFP and any ensuing Addendums are available at the following link:  
<http://dpss.co.riverside.ca.us/homeless-programs/housing-and-urban-development>

Elizabeth Hernandez

Senior Program Specialist

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**SUBMISSION:**

Riverside County – Adult Services Division

Homeless Programs Unit

1111 Spruce Street

Riverside, CA 92507

Before or by 1:30 p.m. Pacific Time

# SUMMARY OF CHANGES TO RFP:

## Attachment A – Tab E

- Page 8 - first paragraph  
Bidders requesting funding for different project type components are required to submit separate Scopes of Service for projects that will be operated separately, or in different geographic areas. If appropriate, Bidders can also combine project type components under one umbrella, all included in a single Scope of Service if the components are operated together for a cohesive service delivery.  
Examples:  
>Each capital improvement project must be submitted as a separate Scope of Service  
>For capital improvement projects that are located in different geographic areas (i.e. Riverside and Hemet), one application should be submitted with two scope of work and two budget proposals.  
>Housing Program (e.g., Rapid Re-housing) that will provide supportive services like navigation and case management can be submitted under one Scope of Service. (ADDED)
- II. Program Design - Page 8 – fourth bullet  
Indicate the service area for your project. Proposals must align with a city that has submitted a shelter crisis declaration.  
Bidders shall submit a letter of support, from the shelter crisis city where the activity will be based; such as, for projects seeking support for master leasing, capital projects, and shelter services physically located within jurisdictional boundaries.  
Important Note: Bidders shall submit a letter of support from the shelter crisis city where the activity will be based.) – **DELETED – no longer required**
- VII. Service Area  
Indicate the service area for your project. Proposals must align with a city that has submitted a shelter crisis declaration. Bidders shall submit a letter of support, from the shelter crisis city where the activity will be based for projects seeking support for master leasing, capital projects, and shelter services physically located within jurisdictional boundaries. (ADDED)  
  
Bidders must submit a letter of support from the shelter crisis city where the activity will be based.  
**DELETED –no longer required**

## Tab H – page 14

- Please provide one copy of Tab H and Tab I in a clearly marked, sealed envelope. These items should be in the original binder only and not in the copies. **DELETED –no longer required**  
  
In this section, please complete and include the Cost Proposal Sheet and Budget Narrative. The County reserves the right to negotiate final fees with the selected Contractor(s). Proposals must fully describe all costs as part of this service/project. Expenses not included in the Line Item Budget will not be reimbursed. Bidders may also include any other documents as information to further explain the proposed costs. (ADDED)  
  
Submit a different budget and narrative for each different Scope of Service/ Project. (ADDED)  
Line-Item Budgets should reflect expenditures for the entire term of the project. Bidder must include a budget narrative see H-2 that describes each line item. (DELETED)