



County of Riverside Continuum of Care (CoC)

Board of Governance (BoG) Meeting

Tammy Marine, Chairperson

Leticia DeLara, Vice-chairperson

February 7, 2019 | 9 a.m. – 12:00 p.m.

DPSS Children/Adult Services Office: Conf. Rm. 1

901 E. Ramsey Street, Banning, CA 92220

HEAP & CESH Funding Decision Summary

Agenda Item 5

CESSH and HEAP Funding

a. Review Panel Process – Jennifer Claar, Assistant Director, DPSS Adult Services Division

The County of Riverside's Purchasing Department facilitated the evaluation and scoring process. The goal was for DPSS to have a transparent process. Non-conflicted county departments and community stakeholders assisted in the review process. A total of 42 applications were received and 36 proposals passed threshold: 3 Youth Projects, 9 Capital Improvement; 24 Service Projects. Each proposal was reviewed by three reviewers who all signed non-disclosure agreements.

b. Conflict of Interest – Eric Stopher, Deputy County Counsel

Any member of the Board of Governance who represents an entity that has submitted a proposal for funding, there is a perceived or potential for a conflict of interest. Section 5.06 of the Riverside CoC Governance Charter states, "Any member who has a financial interest in any outcome of any voting issue must declare a conflict and not cast a vote."

The following board members disclosed as having a perceived or potential conflict of interest:

1. Sabby Jonathan – Chairman for CVAG (applicant agency).
2. Greg Rodriguez – sits on the board for CVAG (applicant agency) and assisted with the application.
3. Leticia DeLara – sits on the board for Desert Healthcare District (applicant sub grantee).
4. Mayor Rusty Bailey – Mayor for City of Riverside (applicant agency).
5. Susan Larkin – Consultant for Valley Restart Shelter (applicant agency).

The board voted to conduct business per County Counsel's recommendation for conflicted members to recuse themselves. A drawing for one conflicted member was conducted to establish a quorum. Leticia DeLara's name was drawn to participate and vote on the agenda item. All other listed potentially conflicted board members recused themselves.

Ex-Officio non-voting member, Michelle Davis, City of Riverside Housing Authority Manager was excused from the meeting as she also represents an applicant agency.

c. Review Panel Recommendation – Tammy Marine, BOG Chair

The BOG voted to approve the Review Panel's recommendation to make 60 points out of 100 total points as minimum score for funding consideration. Scores below 60 will not be considered for funding.

d. Presentation of Proposals – Jennifer Claar and Tammy Marine

The board voted to review the project proposals with agency codes instead of agency names to maintain confidentiality of the applicants and to avoid bias decision-making. The confidential proposals were distributed to the present BOG members. The BOG reviewed the proposals in the following order: First Youth, then Capital Improvement, and then Services.

CESSH Allocation is \$727,119:

- Rental assistance, housing relocation, and stabilization services (\$363,619)
- Flexible housing subsidy funds (\$363,500)
- HEAP Allocation is \$9,302,215:

