

EFSP Local Board Minutes
DPSS Staff Development
22690 Cactus Avenue, Moreno Valley, CA 92253
Room 223
 Wednesday, March 14, 2018
 9:00-11:00 AM

Topic	Presenter	Action / Outcome
1. Call to Order 2. Welcome / Introductions	Chair	The EPSF Local Board meeting was called to order at 9:09 a.m. by Vice Chair Belinda Marquez. Self-introductions by everyone in attendance. Quorum was reached.
Standing Items	Presenter	
3. Approval of Minutes	Chair	Motion was made by Michelle Davis and seconded by Gail Ousley to approve the January 10, 2018 minutes; Motion carried. Lynne Brockmeier abstained
Action	Presenter	Action/Outcome
Phase 31 Update Compliance Exception	Rowena	<ul style="list-style-type: none"> a. Phase 33 <ul style="list-style-type: none"> • One LRO completed their compliance issue for Phase 31. National will send our jurisdiction a close out for Phase 31. b. Phase 33 <ul style="list-style-type: none"> • Phase 33 has a total of 30 LROs required to submit final reports and spreadsheets of which 30% have been received to date. • National released the names of LROs randomly selected to submit required documentation. There were two LROs randomly selected and one selected as a new LRO. c. Phase 34 <ul style="list-style-type: none"> • Phase 34 has a total of 21 LROs required to submit final reports and spreadsheets of which 30% have been received to date. • National released the names of LROs randomly selected to submit required documentation. There were two LROs randomly selected and one selected as a new LRO. <p>The deadline to submit spreadsheets and complete online final reporting to DPSS is March 20, 2018. Once spreadsheets have been reviewed, LROs will be asked to submit their online final report. Final reports are due to National by April 9, 2018.</p>
Phase 33 & 34 Payments & Final Report	Patricia	
Phase 35 Mandatory Training	Rowena	

<p>EFSP Webinars</p> <p>ECWS</p>	<p>Patricia</p> <p>Susan Larkin</p>	<p>d. Phase 35</p> <ul style="list-style-type: none"> Per the LB's guidance, a mandatory training was conducted on February 13, 2018. When sending the information for the training, the address provided for the was incorrect resulting in attendees arriving late, however a representative from each LRO was in attendance with the exception of one due to the incorrect address; additionally one LRO failed to attend due to medical emergencies <p>Staff asked LB members for guidance on how to move forward with the funding allocations of the two LROs that did not attend the mandatory training. Members of the board discussed the importance of each LRO's attendance. Discussion ensued.</p> <p>Motion was made by Gabriella King and seconded by Elaine Linebaugh to apply a sanction of 25% of the LRO's allocation and require them to attend a make-up training session. If there is no representation at the rescheduled training, funding will be removed; Motion carried. Lynne Brockmeier, Susan Larkin and Belinda Marquez abstained.</p> <p>Staff next described webinars being offered for LROs and asked LB members to encourage LROs to participate.</p> <p>LB Member Susan Larkin requested an update on the ECWS funding. Rowena mentioned the previously scheduled Working Group meeting had been cancelled as the County will be hiring a new Homeless Director that will handle the County's homeless issues. Ms. Larkin stated that her concern was that there was no increase in beds during the ECWS funding period and that the funding was not competitive. LB Member Michelle Davis said that there was an increase in ECWS beds during the cold weather season. Discussion ensued. Ms. Larkin requested that staff conduct research to determine the last time the ECWS funding was competitive. The Chair, Allen Villalobos recommended inviting Jill Kowalski to the next LB meeting to provide an update and put to the board at ease regarding this matter. LB Member Lynne Brockmeier stated that this issue was more about equity of services across the County. Chairman stated, it is time for the LB to become more strategic with regard to this matter.</p>
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7. ANNOUNCEMENTS	LB Members	<ul style="list-style-type: none"> • The Deputy County Executive Officer position is open. The responsibility of this position will be to coordinate all homeless programs in the County of Riverside and to ensure the plan to end homelessness in Riverside County will be implemented. Anyone interested can review the job description and apply on the County website. • Gail Ousley announced that she is retiring in December 2018 is recommending Cordell Thomas, Chief Impact Officer to serve on the LB as she will be resigning as LB board member. She will be submitting a formal letter to Board. • FIND Food Bank will be hosting their annual old school Telethon on April 6, 2018 on Channel 2 from 5:00 p.m. until 11:00 p.m. The Anchors are live in the Food Bank’s warehouse during this time, which also provides one solid hour dedicated to talking about the agency from 7:00 -8:00 p.m. • The Salvation Army will be hosting their annual Golf Tournament in September. A flyer will be circulated. • May is Mental Health month. Riverside University Health Systems will be sending information. • City of Riverside will be hosting their 5th annual Walk to end homeless on April 14th, a flyer will be circulated. The City also adopted the Housing First Plan on March 13, 2018 and is looking to seek partnership with landlords and property owners for the Business Program and will be collaborating with POLM and Step Up to match with their vouchers as well as looking at building sites. Three sites have been identified, a total of 21 were approved. They will be moving forward with the City of Riverside and Housing Authority on Properties First. The City is very grateful to the churches and community members that came out to support the Housing First Initiative. The City spent a year long process going out into the community to address their fears and concerns are ready to move forward. • Catholic Charities has Housing Opportunities for Persons with Aids (HOPPA) funds. The program provides money to help people throughout the County with AIDS who need housing assistance (rental and utilities). If anyone knows of in need of these funds, please contact any of the Catholic Charities’ offices. A flyer will be circulated. • Staff added feedback from the evaluation forms collected after the mandatory training session. • Corona Norco United Way will be celebrating 60 years of service to the community. The agency started on September 5, 1958. An event is being planned for the end of September; LB members will be invited.
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NEXT MEETING		May 9, 2018 - DPSS Staff Development Room 223
8. ADJOURNED		10:18 AM
		Meeting notes submitted by HPU staff

Attendees	Agency
Allen Villalobos	Corona-Norco United Way
Belinda Marquez	Catholic Charities
Chantel Schuering	FIND Food Bank
Chelsea Fazio	Salvation Army-Riv.
Christopher Salazar	Riverside Co Mental Health
Elaine Linebaugh	Veteran Services
Gabreillia King	American Red Cross
Gail Ousley	United Way of the Inland
Lynne Brockmeier	Riverside Co Mental Health
Michelle Davis	City of Riverside
Susan Larkin	Valley Restart Shelter
Vince Wrzalinski	Community Action Partnership
Rowena Concepcion	DPSS HPU
Patricia McMicheaux	DPSS HPU
Representative	Agencies not in Attendance
Eva Guenther-James	RAP Foundation
Florita Jones	Homeless Advocate
Jennifer L. Sargent	Riv County Executive Office
Tanya Torno	Housing Authority