

**EFSP Local Board Minutes
 DPSS Staff Development
 January 23, 2019
 22690 Cactus Ave., Moreno Valley, CA 92553
 Room 223**

Topic	Presenter	Action / Outcome
1. Call to Order: Welcome / Introductions	Chair	The EPSF Local Board meeting was called to order at 9:15 a.m. by Chair Allen Villalobos. Self-introductions by everyone in attendance.
2. Approval of Minutes	Chair	Motion was made by Susan Larkin and seconded by Michelle Davis to approve the September 12, 2018 minutes; Motion carried.
Action / Outcome		
3. Public Comments		None
Action/Outcome		
4. New Business a. Election of New Board Members	Chair	<p>Allen Villalobos informed the Board that he would be retiring effective January 31, 2019. The Board entertained nominations for Chair.</p> <p>Motion was made by Susan Larkin and seconded by Michelle Davis to approve the nomination of Belinda Marquez as Chair Motion carried.</p> <p>The Board next entertained nominations for Vice Chair.</p> <p>Motion was made by Belinda Marquez and seconded by Gina Marasco to approve the nomination of Michelle Davis as Vice Chair. Motion carried.</p> <p>Chairman suggested to invite the potential members to the next meeting.</p>

<p>b. Phase 36 – Approve recommendation</p>	<p>Staff</p>	<p>Staff described the application and scoring process used for the phase 36 applicants and amounts recommended for approval. Board entered a discussed regarding the minimum amount LROs can apply for per district. Recommendations were tabled until policies have been reviewed. Staff was asked to re-adjust the minimum for new applicants to reflect the written criteria and revise the award recommendations. The Board asked the working committee to convene and review the current RFA/Application policy relating to minimum and maximum per agencies.</p>
<p>c. Path of Life Letter</p> <p>d. Phase 35</p> <p>1. Spending Period</p> <p>2. Status Report</p> <p>Phase 36 Membership and Conflict of Interest Statement/Annual Agreement Letter</p>	<p>Board Member</p>	<p>Susan Larkin discussed the National Board’s requirement to have a process in place to ensure there is no duplication of services in rental assistance. Rowena Concepcion mentioned that LROs providing shelter services that are not participating in HMIS have not attended the training after several attempts scheduling. Discussion ensued.</p> <p>Ms. Concepcion stated that for phase 36 LROs approval for rental assistance would be conditional on their participation in HMIS. HMIS training for new LROs agencies providing rental assistance will be mandatory.</p>
	<p>Chair</p>	<p>Path of Life Ministries sent a letter to the board addressing the ECWSP and the board’s decision to make the application process competitive. Since there were no other applicants for the ECWSP, it was not necessary to address the letter.</p>
	<p>Staff</p>	<p>Staff reported that National has presented jurisdictions the opportunity to change their spending period. Staff stated that although there were several LROs that have not received their second payments, the recommendation would be to maintain the original spending period.</p> <p>Staff reported that all mid-year and final spreadsheets have been received and Rowena added that no funds were available for reallocation.</p> <p>Staff reminded board members that the annual membership and conflict of interest statement and Annual Agreement Letter was due by each board. The documents will be sent out prior to the next meeting and need to be returned at or before the meeting.</p> <p>Board Member Elaine Linebaugh announced that she would be retiring in August 2019.</p>

5. Announcements	LB Members	<ul style="list-style-type: none"> • Effective January 31, 2019, Catholic Charities will be closing their Moreno Valley office and moving to their Riverside location. They will continue to be in Moreno Valley at Creekside Elementary School. In addition, they will be in two locations in Western Riverside working with Community Pantry in Hemet. • 2019 PIT Count – Hemet still needs volunteers. • City of Riverside has two vacancies for Homeless Coordinator and Project Assistant. • United Way of the Inland Valleys is partnering with Creekside Elementary School in Moreno Valley Unified to assist families in the development of resources as they deal with financial challenges. They are also partnering with Honey Hollow as they kick off a new program to address behaviorally challenged 5th and 6th grade boys working with Think Together and CBU. They have recently completed the last cycle of meetings with funded agencies and are excited to see the funds have been given to great agencies. • Housing Authoring has been receiving an influx of calls regarding Section 8 since government shutdown. • FIND Foodbank will be partnering with Raul Ruiz’ office to provide mobile pantries for the TSA employees at Palm Springs Airport. • RUHS will be participating in the PIT Count. • As of January 23rd, there are 648 volunteers for the PIT Count and with the use of the app, the data should be available quicker. • Because of the shutdown there has not been any notification from HUD regarding the 2018 NOFA. • Applications for the HEAP/CESH have been completed and sent to the Review Panel for meeting to discuss and recommend to the BoG who meets on February 7, 2019. • Replacement for Allen Villalobos will take approximately four to five months. The interim ED will be Alicia Diaz, who was voted by the board on 1/22/2019. She will receive support from an independent consultant while the board initiates a process to hire a replacement. A farewell celebration for Allen will be at Corona Norco United Way on 1/30/2019 form 11-2. • Rowena Concepcion thanked Allen Villalobos on behalf of DPSS for his leadership.
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6. NEXT MEETING		March 13, 2019 - DPSS Staff Development
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Attendees	Agency
Allen Villalobos	Corona-Norco United Way
Belinda Marquez	Catholic Charities
Chelsea Fazio	Salvation Army-Riv.
Christopher Salazar	Riverside Co Mental Health
Lorena Marroquin	FIND Food Bank
Gerald Winkel	American Red Cross
Elaine Linebaugh	Veteran Services
Cordell Thomas	United Way of the Inland
Gina Marasco	Housing Authority
Michelle Davis	City of Riverside
Susan Larkin	Valley Restart Shelter
Rowena Concepcion	DPSS HPU
Patricia McMichaux	DPSS HPU
Representative	Agencies not in Attendance
Vince Wrzalinski	Community Action Partnership
DPSS – CoC CORE Staff	
Rowena Concepcion	
Patricia McMichaux	