

**EFSP Local Board Minutes**  
**United Way of the Inland Valleys**  
**1835 Chicago Avenue, Riverside, CA 92507**  
**Suite B**

Wednesday, May 16, 2018  
2:00 p.m.

Topic	Presenter	Action / Outcome
1. Call to Order 2. Welcome / Introductions	Chair	The EPSF Local Board meeting was called to order at 2:02 p.m. by Chair Allen Villalobos.  Self-introductions by everyone in attendance. A quorum was reached. John Epps and Debbie Espinosa joined the meeting via conference call.
Action	Presenter	Action/Outcome
3. New Board Members	Chair	The Chair discussed recommendations for vacancies by recently resigned board members. Recommendations – Debbie Espinosa, FIND Food Bank; John Epps, RAP Foundation.  A motion was made by Gail Ousley and seconded by Michelle Davis to approve the recommendation of Debbie Espinosa as a board member representing FIND Food Bank. <b>Motion carried.</b>
4. Phase 35 Allocations	Rowena	A motion was made by Tanya Torno and seconded by Belinda Marquez to approve the recommendation of John Epps to serve as a board member representing The RAP Foundation and Jennifer Braun as alternate. <b>Motion carried</b>  Rowena Concepcion presented the summary spreadsheet for Phase 35 recommended allocations including the 10 point deduction to two LRO's that failed to submit Phase 33 & 34 final reports by the deadline; and one LRO removed from the competition because of reallocating 50% of their prior year's allocation.  A motion was made by Debbie Espinosa and seconded by Chelsea Fazio to approve the Phase 35 Allocations as recommended. <b>Motion carried.</b>  Award letters were scheduled to be sent after the meeting.
5. Board Membership Commitment and Attendance	Chair	Board Chair Allen Villalobos thanked everyone for their attendance and opened the floor for a discussion about board commitment, service, and attendance and asked for any recommendations to deal with current lack of attendance. Board Member Jennifer Sargent recommended that the Board be reduced to the size that is more consistent with the average number that attends the meetings. Also considered was the adherence to the Brown Act and National's required board participation. Members determined that to garner more active involvement of the required participants, invitation

		<p>letters will be sent to the Jewish Federation and the Council of Churches. Board members have also been asked to identify a formerly homeless, recent recipient of EFSP services or homeless advocate to participate on the Board. Discussion ensued. It was determined that based on the current Board Attendance Policy, a letter will be sent to board members who have not met the attendance requirement, and thank them for their service.</p> <p>The Board agreed keeping the current board composition and adding one additional alternate. Board member Jennifer Sargent will confer with County Counsel about the County's A-21 Policy and guidance on creating by-laws for the Local Board. Chairman Villalobos iterated that there was not a motion to consider, however recommended adding language to the current Attendance policy (A-9) stating that a lack of participation will cause a board member's seat to vacate automatically. Discussion ensued</p>
Standing Items	Presenter	
6. Approval of Minutes	Chair	A motion was made by Michelle Davis and seconded by Gail Ousley to approve the March 14, 2018 minutes. <b>Motion carried.</b>
7. ANNOUNCEMENTS	LB Members	<ul style="list-style-type: none"> <li>• Veteran Even - September 28, 2018, Riverside Area Veterans (RAVE) for Homeless Veterans.</li> <li>• City of Riverside, Michelle Davis reminded members about the upcoming CoC, BoG, CoC Oversight and Planning Committee meetings.</li> <li>• Housing Authority, Gina Marasco – Moreno Valley and Beaumont Project-based housing with a special preference for Section 8 waiting list participants that include: veterans, elderly, 75 yrs and older and families with children in emergency shelter. A list is released every 6-8 weeks. Next release before July 1, 2018.</li> <li>• Major Keith Bottjen has been reassigned and moving to northern California. The Salvation Army will be hosting their annual Golf Tournament on September 17 Kid Summer Day Camp begins June 6, 2018 and the cost is \$40/week.</li> <li>• United Way of the Inland Valleys will be hosting a Day of Action and is soliciting participation in Give, Advocate or Volunteer.</li> </ul>

		<ul style="list-style-type: none"> <li>• Debbie Espinosa announced Chantel Schuering is no longer with FIND Food Bank.</li> <li>• John Epps, RAP Foundation announced two events: May 30, 2018, Mixer and June 13, 2018, Meet the Funder's Conference.</li> </ul>
NEXT MEETING		July 11, 2018 - DPSS Staff Development
8. ADJOURNED		3:27 p.m.
		Meeting notes submitted by HPU staff

<b>Attendees</b>	<b>Agency</b>
Allen Villalobos	Corona-Norco United Way
Belinda Marquez	Catholic Charities
Chelsea Fazio	Salvation Army-Riv.
Christopher Salazar	Riverside Co Mental Health
Debbie Espinosa	FIND Food Bank
Elaine Linebaugh	Veteran Services
Gail Ousley	United Way of the Inland
Gina Marasco	Housing Authority
Jennifer Sargent	Riv County Executive Offices
John Epps	RAP Foundation
Michelle Davis	City of Riverside
Susan Larkin	Valley Restart Shelter
Tanya Torno	Housing Authority
Vince Wrzalinski	Community Action Partnership
Rowena Concepcion	DPSS HPU
Patricia McMicheaux	DPSS HPU
<b>Representative</b>	<b>Agencies not in Attendance</b>
Ernie Calderon	American Red Cross
Florita Jones	Homeless Advocate
Shmuel Fuss	Jewish Federation
Daniel Salgado	Cahuilla Band of Indians