



Minutes for County of Riverside Continuum of Care Membership Meeting

April 22, 2015

10:00 a.m. - 12:00 p.m.

FSA - James A. Venable Community Center
50390 Carmen Avenue, Cabazon, CA 92230

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant II, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	David Leahy Linda Barrack	<ul style="list-style-type: none"> • The meeting was called to order at 10:00 a.m.
Introductions		<ul style="list-style-type: none"> • Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present.
Approval of the Minutes for February 25, 2015	David Leahy	Motion was made by Ron Vervick and seconded by Angelina Coe to approve the minutes. Motion carried with no abstentions.
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
2015 HUD Application Review Process & Scoring Criteria:	Jill Kowalski	<ul style="list-style-type: none"> • We are anticipating that the 2015 HUD Notice of Funding Availability will be released in early June. • The duty of the Review Panel will be to Review and Rank the projects based upon performance, not define the gaps. • The Letter of Intent (LOI) will be released early May. • The CoC membership reviewed the draft LOI and requested that the following changes be made: <ul style="list-style-type: none"> - Add what's in the LOI Threshold - Provide option to choose "Not Applicable" or "New Applicant" - Provide option to explain responses <p>Vote: David Leahy called for a vote to accept the LOI with the proposed changes. The vote was unanimous.</p>
25 Cities Project Overview w/ Coordinated Entry System:	Monica Sapien	<ul style="list-style-type: none"> • Monica Sapien, Adrian Varela, and Roman Aguilar from the City of Riverside and Amy Bruno of DMH presented an overview of the 25 Cities Initiative. • A hardcopy of the PowerPoint presentation was provided to the CoC membership during the presentation. • The Vulnerability Index - Service Prioritization Decision Assistance Tool (VI-SPDAT) was thoroughly explained. On a scale from 1 to 10, the VI-SPDAT rates how vulnerable someone is. • Monica encouraged the CoC membership to apply the use of the VI-SPDAT to their daily intake

		<p>processes.</p> <ul style="list-style-type: none"> • Homelink is the coordinated entry system that we are using to enter the VI-SPDATs. • As of right now the system has only been used in Western Riverside County and it is recommended that it be expanded countywide.
2015 Point in Time Count Results:	Donyielle Holley	<ul style="list-style-type: none"> • A handout was provided of the 2015 Point in Time Count results. • Donyielle gave an overview of the methodology that was used to conduct the count and conclude the results. • The total number of unsheltered homeless individuals for Riverside County in 2015 is 1,587; a 16% decrease from 1,888 in 2013. • The CoC membership discussed why some numbers may have varied greatly for some communities in comparison the 2013 PIT Count. It was agreed that changes in weather and an increase in the number of volunteers were contributing factors. • The total number of sheltered homeless individuals for Riverside County in 2015 is 880; a 19% decrease from the 1,090 in 2013.
STANDING ITEMS	PRESENTER	ACTION/ OUTCOME
Gaps in Service Update:	Linda Barrack	<ul style="list-style-type: none"> • We're able to move forward now that the 2015 PIT Count results have been released. • A Point in Time Ad Hoc Committee needs will assist in reviewing the gaps.
Governance Charter Update:	David Leahy	<ul style="list-style-type: none"> • Although the Governance Charter was approved at the last CoC Membership meeting, changes were suggested by the Board of Governance on March 26th. <p><i>Vote:</i> David called for a motion and a vote to approve the new Governance Charter with the suggested changes to pages 5 and 10. Ron Vervick motioned to approve the new Governance Charter. Steve Falk seconded the motion. The vote was unanimous. Motion carried.</p>
BoG Membership Recruitment/Workgroup:	David Leahy/Linda Barrack	<ul style="list-style-type: none"> • Steve Falk will be leading the BoG Nomination Workgroup as Chair. • The following CoC members volunteered to be a part of this workgroup: Michelle Davis, Linda Barrack, David Leahy, Karyn Young-Lowe, Sterlon Sims, and Tanya Torno. •
CONSENT ITEMS	PRESENTER	
Committee Reports:		None
Annual Performance Reports (APRs):		<ul style="list-style-type: none"> • APRs for ABC Transitional Housing, Martha's Village and Kitchen, MFI A Woman's Place, RCDMH Women's Permanent Housing, City of Riverside Chronically Homeless, JFS Desert Horizon, and Whiteside Manor. <p>Motion was made by Linda Barrack and seconded by Le McClellan to approve the consent items. Motion carried with no abstentions.</p>

CoC MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
Unspent Funds Ad Hoc Committee	David Leahy	<ul style="list-style-type: none"> To address an item on the previous minutes, David called for volunteers to sit on the Unspent Funds Ad Hoc Committee. The following CoC members volunteered to be a part of this Ad Hoc: Joan Thirkettle, Susan Larkin, Connie Hill, and Darrell Moore.
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
None		
ANNOUNCEMENTS	PRESENTER	ACTION/ OUTCOME
NAEH Conference		<ul style="list-style-type: none"> The 2015 National Conference on Ending Homelessness is on July 15, 2015 12:00 AM - July 17, 2015 5:00 PM in Washington DC.
EFSP Mandatory Orientation	Rowena Concepcion	<ul style="list-style-type: none"> There are two mandatory EFSP orientations scheduled for <ul style="list-style-type: none"> April 28th, 2015: 10 a.m. – Noon DPSS Administration Office 4060 County Circle Drive, Riverside CA 92503 (Dodge Room) April 30th, 2015: 10 a.m. – Noon EDA Office 44199 Monroe Street, Indio CA 92201
	PRESENTER	ACTION/ OUTCOME
Next meeting		<p style="text-align: center;">Wednesday, June 24, 2015, 10:00 a.m. – 12:00 p.m. FSA - James a Venable Community Center 50390 Carmen Ave., Cabazon CA 92230</p>
Adjournment		<ul style="list-style-type: none"> The meeting was adjourned at 11:53 a.m.

CoC All County – April 22, 2015: Attendance Report

Total in Attendance: 64

*Chair **Vice Chair

Present Members: 58

ABC Recovery Center	David Leahy*
ABC Recovery Center	Ally Anderson
ABC Recovery Center	Leah Polk
Blythe Harmony Kitchen	Ted Arneson
Catholic Charities	Imelda Santana
City of Hemet	Carla Callahan
City of Moreno Valley	Aminah Mears
City of Palm Desert	Frankie Riddle
City of Palm Springs	Dale Cook
City of Riverside	Michelle Davis
City of Riverside	Adrian Varela
City of Riverside	Monica Sapien
City of Riverside	Mark Houck
City of Riverside	Narch Alexani
City of Riverside	Roman Aguilar
Coachella Valley Rescue Mission	Sherry Finke
Coachella Valley Rescue Mission	Tom Cox
Community Catalysts of California	Danielle Sheehan
Community Connect	Carlos Garbutt
Community Connect	David Reym
Community Connect	Mercedes Rivas
Community Food Pantry of Murrieta	Angela Loran
Community Mission of Hope	Steve Falk
County of Riverside, Deputy County Counsel	Eric Stopher
Department of Mental Health- HHOPE	Amy Bruno
Department of Mental Health- HHOPE	Eleno Puente
Department of Mental Health- HHOPE	Lynne Brockmeier
Desert AIDS Project	Monica Aitchison
Desert Arc	Elizabeth 'Liz' Nabie

Desert Arc
 EDA-ESG
 Ethereal house
 Family Services Association
 Family Services Association
 Galilee Center
 Help For Future Leaders Inc.
 Inland Counties Legal Services (ICLS)
 Jewish Family Service of The Desert
 Jewish Family Services of San Diego
 Jewish Family Services of San Diego
 Lighthouse Social Service Centers
 Martha's Village and Kitchen
 Martha's Village and Kitchen
 Martha's Village and Kitchen
 Martha's Village and Kitchen
 Martha's Village and Kitchen
 Operation SafeHouse
 Path of Life Ministries
 Path of Life Ministries
 Prayer Warriors Enhancement
 Riverside County Board of Supervisors
 Riverside County Housing Authority
 Shelter From The Storm
 The Hole in the Wall
 U.S. Vets
 Valley Restart Shelter
 Valley Restart Shelter
 Whiteside Manor

Lisa Lester
 Sterlon Sims
 Dotti Swenson
 Deana Haywood
 Irais Bedolla
 Claudia Castorena
 Daniel Yeboah
 Darrell Moore
 Helen Lowell
 Le McClellan
 Stephanie Ramos
 Karyn Young-Lowe
 Linda Barrack**
 Alina DeAnda
 Claudia Herrera
 Jason Ellis
 Jackie Barela
 Sandra Dunn
 Joan Thirkettle
 Kristii MacEwen
 Rochelle Lewis
 Lilia Escobedo
 Tanya Torno
 Angelina Coe
 Benjamin Shuler
 Alberto Rivera
 Susana Harris
 Susan Larkin
 Ron Vervick

DPSS Staff: 6

Adult Services Homeless Programs Mgr.	Jill Kowalski
Adult Services Homeless Programs	Rowena Concepcion
Adult Services Homeless Programs	Tiffany Nelson
Adult Services Administrative Team	Donyielle Holley
Contracts Administrative Unit	Catalina Guitron
Contracts Administrative Unit	Kimberlyn Richardson