



Minutes for County of Riverside Continuum of Care Membership Meeting

February 25, 2015
9:30 a.m. - 12:30 p.m.

FSA - James A. Venable Community Center
50390 Carmen Avenue, Cabazon, CA 92230

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant II, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	David Leahy Linda Barrack	<ul style="list-style-type: none"> The meeting was called to order at 9:35 a.m.
Introductions		<ul style="list-style-type: none"> Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present.
Approval of the Minutes for the October 22, 2014	David Leahy	Motion was made by Angelina Coe and seconded by Ron Vervick to approve the minutes. Motion carried with one (1) abstention from the City of Coachella.
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
2014 HUD Awards:	Jill Kowalski	<ul style="list-style-type: none"> On January 27th HUD announced the 2014 CoC Program Awards. Path of Life, LightHouse Social Services, and Valley Restart were awarded their requested funding. In addition, we were awarded funding for a Collaborative Applicant Planning Grant.
ESG Overview:	David Leahy on behalf of Sterlon Sims and Michelle Davis	<ul style="list-style-type: none"> Michelle Davis and Sterlon Sims both sent out e-blasts for the Continuum to review and comment on the applications for the 2015-2016 Emergency Solutions Grant. You can still respond to Michelle and Sterlon up until March 3rd to provide input.
2015 HUD Application Review Panel Selection:	Jill Kowalski	<ul style="list-style-type: none"> We are preparing for the 2015 NOFA. A master calendar has been sent to the CoC membership. Non-conflicted candidates are needed to sit on the 2015 HUD Application Review Panel. The meetings will be between now and June of 2015. The Panel members will be responsible for reviewing performance of current projects, project ranking, and identifying gaps. They will bring recommendations to the Continuum on what projects need to reallocate their funding. The membership will vote via e-mail to fill the seats on the 2015 HUD Application Review Panel. Linda Barrack asked how HUD feels about unspent funds. Jill stated that it is the most serious issue that our CoC faces and that it needs to be addressed.

		<ul style="list-style-type: none"> Linda suggested that the issue of unspent funds be added to the next Planning Committee meeting. David entertained a motion for an Ad Hoc Committee to be formed to research on how to reduce the possibility of unspent funds. <p>Motion was made Lynne Brockmeier to call for an Unspent Funds Ad Hoc Committee. Le McClellan seconded the motion. Motion carried with a unanimous vote and no abstentions.</p>
AHAR Results:	Lynne Brockmeier Jill Kowalski	<ul style="list-style-type: none"> The Collaborative Applicant, DPSS, submitted the AHAR in December 2014. There was some concern about the Transitional Housing piece, but we have received notification that it was accepted and everything looked good. This is great news that will affect our next application for the next round. The final approval will be sent out to everyone. The Annual Homeless Assessment Report is based on data from HMIS that we use to track everyone that is receiving homeless assistance services. The AHAR is a report that we send to HUD; we rely on the providers to input data accurately and in a timely manner. Our data quality is good and referred to as usable, which is the best you can have with HUD. There were a couple of years where we didn't have usable data, which is a big red flag for HUD. We're moving in a great direction and I applaud all of you.
CoC Dashboard:	Rowena Concepcion	<ul style="list-style-type: none"> The CoC was e-mailed two reports. One is the Dashboard prepared by HUD which talks about the 2014 Overview of our Continuum of Care; how much money we received, where it will be spent, and the population that we serve. The other document was from the Housing Inventory Count report; HUD summarized the data that we submitted and put it into the report. For 2015, the deadline to submit the Housing Inventory Count is April; however, the deadline to submit the data to DPSS is March 8th to leave enough time to analyze the data.
STANDING ITEMS	PRESENTER	ACTION/ OUTCOME
Gaps in Service Survey Overview:	Linda Barrack	<ul style="list-style-type: none"> The data that was being used to analyze the service gaps in our CoC was from our 2013 Point in Time count numbers. HUD recommends that we identify our gaps; Linda would like to present a document that provides a full understanding. Linda entertained a motion that an Ad Hoc Committee be formed from the Planning Committee to compile an overview after the new 2015 Point in Time numbers are released in April. <p>Motion was made by Angelina Coe to approve an Ad Hoc Committee for the Gaps in Service Survey overview. Le McClellan seconded the motion. Motion carried with a unanimous vote and no abstentions.</p>

<u>Point-in-Time Count update:</u>	Donyielle Holley	<ul style="list-style-type: none"> • Donyielle listed the 2015 Point in Time Count Highlights. • It was impressive how all of the municipalities and organizations came together with one common goal to have a successful Point in Time Count. • Over 550 volunteers from the Community and DPSS staff participated at over 25 deployment sites. Moving forward, we'd like to see a deployment site for every city. • As of today, the street count data is completely entered, the service based count data is currently being entered, and the shelter based count data will be analyzed following the March 8th deadline for providers to submit their data. • The final Point in Time Count Numbers are expected to be released no later than the middle of April. • Lisa Shiner suggested an Ad Hoc committee be formed. • Donyielle added that the purpose of the Ad Hoc would be to bring the data back to the CoC. The Ad Hoc committee will help to grasp a better understanding of why we came up with the current numbers. • Karyn Young-Lowe suggested that we call for the volunteers for this ad hoc today. • A list of volunteers was drafted for the Point in Time Ad Hoc Committee.
25 Cities Project Update/Coordinated Assessment:	Jill Kowalski	<ul style="list-style-type: none"> • Coordinated Assessment is now being referred to as Coordinated Entry. • On March 9th and 10th we had our 200 Celebration and Sustainability Review Training at the University of Redlands in Riverside. • Susan Larkin suggested that the new information that HUD has released in regards to Coordinated Entry be sent out to the CoC membership.
Governance Charter Review:	David Leahy	<ul style="list-style-type: none"> • The new CoC Governance Charter was brought before the membership for approval. • Karyn thanked the members of the Planning and Ad Hoc Committees that contributed to revising the Charter. • David introduced that the new Charter outlines that membership in the CoC will be more structured; we'll have voting cards per organization, and provide letters of support to our membership agencies. • If approved, the new Charter will become effective on July 1, 2015. • The CoC membership openly discussed the details of the new Charter. • David Leahy called for a vote to approve the new Charter with the revisions. <p><i>Motion was made by Ron Vervick to approve the CoC Governance Charter with the revisions. Lynne Brockmeier seconded the motion. Motion carried with a unanimous vote and no abstentions.</i></p>
CONSENT ITEMS	PRESENTER	ACTION/ OUTCOME
Committee Reports:		None
Annual Performance Reports (APRs):		<ul style="list-style-type: none"> • APRs for DMH Riverside PSH, Housing Authority All County II, Housing Authority Consolidated, US Vets PSH, and Shelter from the Storm.
CoC MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME

Letters of Support:	Karyn Young-Lowe	<ul style="list-style-type: none"> Karyn requested a letter of support for Lighthouse Social Services and for U.S. Vets from the CoC and DPSS. <p>Motion was made by David Leahy to provide Letters of Support for Lighthouse Social Services and U.S. Vets. Le McClellan seconded the motion. Motion carried with a unanimous vote. Lighthouse Social Services and U.S. Vets abstained.</p>
National Alliance to End Homeless (NAEH) Newsletter:	David Leahy	<ul style="list-style-type: none"> David encouraged that everyone go to the NAEH website and sign up for their newsletter. DPSS will send the link in an e-mail to the CoC membership.
CoC Committee/ CoC Ad Hoc	Steve Falk	<ul style="list-style-type: none"> Steve encouraged the CoC membership to participate in committees and ad hoc committees for the CoC.
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
Planning Dollars	David Leahy	<ul style="list-style-type: none"> David called that Planning Dollars will be on the next agenda
ANNOUNCEMENTS	PRESENTER	ACTION/ OUTCOME
Shelter from the Storm:	Angelina Coe	<ul style="list-style-type: none"> Angelina thanked the CoC membership for their support in assisting with the two families that were mentioned at the last CoC meeting in December 2014. Both families received everything that they needed. David responded that we are here and all in this together to help our partnering agencies.
Street Life Project:	Patrice	<ul style="list-style-type: none"> Patrice introduced herself and staff. Street Life Project provides outreach services in the Desert Region of Eastern Riverside County. In only one month, they were able to get 15 out of a state of homelessness.
Alternatives to Domestic Violence:	Florence White	<ul style="list-style-type: none"> Florence White is the new director at Alternatives to Domestic Violence. Darlene Palmer has also joined ADV. EFSP funds up to \$10,000 are available in District 1.
Inland Empire Health Plan (IEHP):	Jose Solorzano	<ul style="list-style-type: none"> Jose introduced himself and invited the CoC membership to contact him for the upcoming IEHP events.
Community Connect (211):	Carlos Garbutt	<ul style="list-style-type: none"> Carlos introduced himself and wanted to remind the CoC membership to make sure their agencies are on the 211 resource list.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting		<p style="text-align: center;">Wednesday, April 22, 2015, 9:30 a.m. – 1:00 p.m. FSA - James a Venable Community Center 50390 Carmen Ave., Cabazon CA 92230</p>
Adjournment		<ul style="list-style-type: none"> The meeting was adjourned at 11:50 a.m.

CoC All County – February 25, 2015: Attendance Report

Total in Attendance: 50

*Chair **Vice Chair

Present Members: 43

ABC Recovery Center	David Leahy*
Alternatives to Domestic Violence	Florence White
Catholic Charities	Imelda Santana
City of Cathedral City	Vincent Lopez
City of Hemet	Carla Callahan
City of Moreno Valley	Amira Miers
City of Moreno Valley	Isa Rojas
Community Connect	Carlos Garbutt
Community Mission of Hope	Steve Falk
CVAG	Cheryll Dahlin
Department of Mental Health HHOPE	Lynne Brockmeier
Desert AIDS Project	Monica Aitchison
Family Services Association	Deana Haywood
Family Services Association	Irais Bedolla
Help For Future Leaders Inc.	Daniel Yeboah
HelpingOurPeople.org	Jean Barnett
Housing Authority of Riverside County	Tanya Torno
Idyllwild HELP Center	Karen Patterson
IEHP	Jose Solorzano
Inland Counties Legal Services (ICLS)	Darrell Moore
Jewish Family Services of San Diego	Amina Aun
Jewish Family Services of San Diego	Le McClellan
Jewish Family Services of San Diego	Stephanie Ramos
Lighthouse Social Service Centers	Karyn Young-Lowe
Martha's Village and Kitchen	Linda Barrack**
Martha's Village and Kitchen	Magdalena Andrasevits
Menifee Valley Community Cupboard	Dawn Prather-Smith
Operation SafeHouse	Sandra Dunn

Pacific Clinics
 Pacific Clinics – Family Resource Center
 Path of Life Ministries
 Path of Life Ministries
 P.W. Enhancement
 Riverside County - Board of Supervisors D4
 Shelter from the Storm
 Street Life Project
 U.S. Vets
 U.S. Vets
 U.S. Vets
 Valley Restart Shelter
 VA Loma Linda Healthcare
 Veteran Services – Community Catalysts
 Whiteside Manor

Matthew Cast
 Beckie Hollingshed
 Dolores Sullivan
 Kristii MacEwen
 Rochelle Lewis
 Lilia Escobedo
 Angelina Coe
 Christian
 Alberto Rivera
 Chris Sutton
 Gregory Coffos
 Susan Larkin
 Enid Hairston-Reece
 Firas Faraj
 Ron Vervick

DPSS Staff: 7

Adult Services, Assistant Director
 Adult Services Homeless Programs Mgr.
 Adult Services Homeless Programs
 Adult Services Homeless Programs
 Adult Services Administrative Team
 Contracts Administrative Unit
 Contracts Administrative Unit

Lisa Shiner
 Jill Kowalski
 Rowena Concepcion
 Tiffany Nelson
 Donyielle Holley
 Catalina Guitron
 Kimberlyn Richardson