



## Minutes for County of Riverside Continuum of Care Board of Governance (BOG)

September 25, 2014  
9:30 a.m. - 11:00 a.m.

Department of Public Social Services - Banning CPS Office  
901 E. Ramsey, Banning, CA 92220

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant II, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Carrie Harmon	<ul style="list-style-type: none"> <li>The meeting was called to order at 9:40 a.m.</li> </ul>
Introductions	Carrie Harmon	<ul style="list-style-type: none"> <li>A roll call of the current BOG members was conducted. All guests introduced themselves.</li> <li>Paul Early, Deputy County Counsel for the County of Riverside was in attendance.</li> </ul>
Approval of the Minutes for July 24, 2014 BOG Meeting	Carrie Harmon	<i>Motion was made to approve the minutes. <b>Motion carried</b> with no abstentions.</i>
Public Comment:	Carrie Harmon	None
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
<b><u>Introduce new Board of Governance members</u></b>	Carrie Harmon	<ul style="list-style-type: none"> <li>The new Board of Governance members were introduced to the board.               <ul style="list-style-type: none"> <li>Employment and Self-sufficiency Committee Chair – <b>Steve Falk</b>, Community Mission of Hope, Temecula</li> <li>Western Region Community Representative – <b>Michael Hale</b>, Currently Homeless</li> <li>Eastern Region Community Representative – <b>Connie Golds</b>, Desert Best Friend’s Closet, Palm Desert</li> <li>CoC At-large member – <b>Stephan McPeace</b>, Riverside County Office of Education</li> <li>Food Pantry CoC At-large member – <b>Jim Lineberger</b>, Community Pantry in Hemet</li> <li>Entitlement City Representative – <b>Vincent Lopez</b>, City of Cathedral City</li> </ul> </li> <li>All present members of the board received a Board of Governance member binder.</li> </ul>
<b><u>Brown Act Training</u></b>	Paul Early	<ul style="list-style-type: none"> <li>Paul Early conducted a Power Point presentation on The Brown Act.</li> <li>The board received much needed guidance and advice on how to conduct themselves accordingly as members of this board.</li> </ul>
STANDING ITEMS	PRESENTER	ACTION/ OUTCOME

<b><u>ESG Update (Federal and State)</u></b>	Sterlon Sims, EDA  Michelle Davis, City of Riverside	<ul style="list-style-type: none"> <li>• With the exception of a few, the 2014/2015 agreements for ESG have been sent out to all of the sub-recipients. In addition, applications are now being accepted for the 2015/2016 fiscal year. The 2015/2016 ESG applications are due by October 15<sup>th</sup>. Applications may be completed online at <a href="http://www.rivcoeda.org">www.rivcoeda.org</a>.</li> <li>• The fiscal year 2014/2015 contracts are currently being worked on and will be ready in October. A presentation will be had in October or November for the 2015/2016 ESG applications.</li> <li>• Volunteers are needed to assist with the scoring for the ESG Applications.</li> </ul>
<b><u>VALOR Update: 2014 Veteran's Stand Down</u></b>	Eddie Estrada, US Vets	<ul style="list-style-type: none"> <li>• The Veteran's Stand Down will be Friday, October 17, 2014.</li> <li>• An orientation for volunteers will be held the day prior to the event on Thursday, October 16<sup>th</sup> for 4-6 p.m.</li> <li>• Register to volunteer at <a href="http://www.usvetsinc.org/inland-empire/">http://www.usvetsinc.org/inland-empire/</a></li> <li>• An addition four (4) vans are needed for transportation on the day of the event. As of today, 162 of the 300 expected veterans are registered to attend. 30 of 60 needed volunteers are registered.</li> <li>• Volunteers can be broken down into shifts.</li> </ul>
<b><u>25 Cities Update</u></b>	Susan Larkin, Valley Restart Shelter  Jill Kowalski	<ul style="list-style-type: none"> <li>• The 100<sup>th</sup> day mark for the 25 Cities Initiative was September 4, 2014. Fifteen (15) homeless families and individuals were housed using the Coordinated Assessment and Housing Placement (CAHP) system. Fifteen (15) others were housed outside of the CAHP system. The 25 Cities Riverside Community Team met the assessment goal of completing 300 Vulnerability Index-Service Prioritization and Decision Assistance Tools (VI-SPDAT).</li> <li>• More information on the October 6<sup>th</sup> and 7<sup>th</sup> Sustainability Review Workshop and 100<sup>th</sup> Day Celebration will be sent out.</li> </ul>
<b>CONSENT ITEMS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b><u>APRs:</u></b>	Carrie Harmon	<ul style="list-style-type: none"> <li>• Housing Authority EHOP</li> <li>• Housing Authority Chronically Homeless</li> </ul>
<b><u>CoC Committee Reports:</u></b>		<ul style="list-style-type: none"> <li>• The committee reports were provided in a handout.</li> <li>• HMIS – There will not be an HMIS meeting held in the month of October. The next meeting is scheduled for Wednesday, November 5, 2014. There will be a Mandatory HMIS User Training on Monday, September 29, 2014.</li> <li>• All County – There will be a panel presentation by the Ad Hoc Committee at the next All County meeting on Wednesday, October 22, 2014.</li> </ul>
<b>BOG MEMBER COMMENTS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
	Carrie Harmon  Jim Lineberger	<ul style="list-style-type: none"> <li>• Thanked Mariann Schiewe and Jim Lineberger for always bringing snacks.</li> <li>• The BoG Chairs will not be attending the All County meetings.</li> <li>• Carrie encouraged the board members to come to the Veteran's Stand Down.</li> <li>• Jim still has 3 refrigerators in storage that are available specifically for veterans.</li> </ul>

	Lynne Brockmeier Angelina Coe	<ul style="list-style-type: none"> <li>October is Domestic Violence Awareness Month; please wear purple on Thursdays during October.</li> </ul>
<b>CALL FOR AGENDA ITEMS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
Agenda Items for November 20, 2014	Linda Barrack Lynne Brockmeier	<ul style="list-style-type: none"> <li>Feedback from the All County panel presentation.</li> <li>The Longest Night Proclamation</li> </ul>
<b>ADJOURNMENT</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
Next meeting	Carrie Harmon	<ul style="list-style-type: none"> <li>Paul Early intends to be present at the next meeting and will come upon invitation anytime.</li> </ul> <p style="text-align: center;">*Special meeting* Wednesday, October 8, 9:30 – 11:30 a.m. Department of Public Social Services - Banning CPS Office 901 E. Ramsey, Banning, CA 92220</p>
Adjournment		<ul style="list-style-type: none"> <li>The meeting was adjourned at 11:50 a.m.</li> </ul>

# Board of Governance – September 25, 2014: Attendance Report

\*Co-Chair (T) Via Teleconference

**Total in attendance: 39**

**Present Members: 25**

ABC Recovery Center	David Leahy (T)
Board of Supervisors - 1 <sup>st</sup> District	Robin Reid
Board of Supervisors - 4 <sup>th</sup> District	Lilia Escobedo
City of Cathedral City	Vincent Lopez
City of Hemet	Carla Callahan (T)
City of Palm Desert	Frankie Riddle (T)
City of Riverside	Michelle Davis
City of Temecula	Dana Weaver (T)
Community Mission of Hope	Steve Falk
County of Riverside Office of Education	Stephan McPeace
Department of Mental Health - Riverside	Lynne Brockmeier
Desert Best Friends Closet	Connie Golds
Economic Development Agency - ESG	Sterlon Sims
Formerly Homeless Representative	Michael Hale
Housing Authority - Riverside	Carrie Harmon*
Hemet Community Pantry	Jim Lineberger
Jewish Family Services of San Diego	Linda Barrack
Lighthouse Social Service Center	Karyn Young-Lowe
Martha's Village and Kitchen	Magdalena Andrusevits
Path of Life Ministries	Joan Thirkettle
P.W. Enhancement	Rochelle Lewis (T)
Shelter From the Storm	Angelina Coe
US Vets	Eddie Estrada (T)
Valley Restart Shelter	Susan Larkin
Whiteside Manor	Ron Vervick

**Guests: 5**

Board of Supervisors – 5 <sup>th</sup> District	Debbie Rose
Catholic Charities	Imelda Santos
Community Food Pantry of Murrieta	Angela Loran
County Counsel	Paul Early
County EDA - ESG	Mary Viafora

**DPSS Staff: 9**

Administrative Support	Tiffany Nelson
Adult Services, Deputy Director	Lisa Shiner
CoC Coordinator	Liz Calanche
Contracts	Arrin Banks
Contracts	Catalina Guitron
Fiscal Staff	Connie Hill
Fiscal Staff	Erin McCall
Fiscal Staff	Tiffani King
Homeless Programs Manager	Jill Kowalski