



Minutes for County of Riverside Continuum of Care Board of Governance (BOG)

March 26, 2015

9:30 a.m. – 11:30 a.m.

Department of Public Social Services - Banning CPS Office
901 E. Ramsey, Banning, CA 92220

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant II, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Carrie Harmon	<ul style="list-style-type: none"> The meeting was called to order at 9:44 a.m.
Introductions	Carrie Harmon	<ul style="list-style-type: none"> A roll call of the current BOG members was conducted. All guests introduced themselves. Eric Stopher, Deputy County Counsel for the County of Riverside was in attendance to counsel the Board of Governance.
Minutes	Carrie Harmon	<p>Motion was made by Ron Vervick to approve the minutes of the two previous meetings. Susan Larkin seconded the motion. Motion carried with a unanimous vote and no abstentions.</p>
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
<p><u>2015 HUD Application Independent Review Panel:</u></p>	Jill Kowalski	<ul style="list-style-type: none"> The Continuum of Care (CoC) membership was asked to nominate and select members to serve on the 2015 Independent Review Panel to review and evaluate the performance of renewal projects and/or any new projects and make recommendations to the Board of Governance for the priority listing of projects in Tier 1 and Tier 2 of the 2015 HUD application. The vote concluded on March 24th at 5:00 p.m. The HUD Application Independent Review Panel members selected are: <ul style="list-style-type: none"> Steve Falk, Community Mission of Hope Gail Ousley, United Way of the Inland Valleys Frankie Riddle, City of Palm Desert Mercedes Rivas, Community Connect Sterlon Sims, Economic Development Agency (EDA) Alternate Review Panel members are (all three were tied in votes): <ul style="list-style-type: none"> Carla Callahan, City of Hemet Angelina Coe, Shelter from the Storm Kelly Ross, VA Loma Linda Healthcare <p>Motion was made by Linda Barrack to approve the CoC’s selection of members to the 2015 HUD Application Independent Review Panel. Le McClellan seconded the motion. Motion carried with a unanimous vote and no abstentions.</p>

<p><u>CoC Governance Charter and new Board of Governance structure and membership:</u></p>	<p>Eric Stopher</p>	<ul style="list-style-type: none"> • Following the last Board of Governance meeting, the CoC Planning Committee and Charter Review Ad Hoc group worked with County Counsel to draft a new CoC Charter. The Charter was presented and approved by the CoC membership at its regular meeting on February 25, 2015. Margaret McFaddin, HUD consultant to the CoC, suggested adding the name of the Collaborative Applicant and HMIS Lead agency (DPSS) in the new Charter. A draft of the Charter with these revisions was given to the BOG for their review and approval. • The board reviewed and discussed the revised Charter draft. There was consensus that the draft needs to be presented to the CoC with the changes and for approval at the next CoC meeting. • There was discussion about delaying the adoption of the new CoC Charter to give time to recruit members to fill the new BOG structure. • David Leahy, CoC Chair, will draft an e-mail recruiting volunteers to sit on the CoC Member Ad Hoc group; the Collaborative Applicant will forward it to the CoC membership. • Linda Barrack suggested that an emergency BOG meeting be held after the next CoC meeting to review, approve, and officially adopt the final draft of the CoC Charter. The board agreed that a special BOG meeting be scheduled after the CoC membership meeting on April 22 to approve the changes to the Charter. • A suggestion was made to add wording to Article VI, Section 6.02 of the Charter to clarify that the agencies listed for representation are only “examples”. This will be presented to the CoC for approval at the April 22 meeting.
<p>STANDING ITEMS</p>	<p>PRESENTER</p>	<p>ACTION/ OUTCOME</p>
<p><u>ESG Update (federal and state):</u></p>	<p>Sterlon Sims, EDA Isa Rojas, City of Moreno Valley</p>	<ul style="list-style-type: none"> • EDA is preparing to send out notices that claims are due. The Public hearing was held on March 10th. Applications are currently in review with the Board of Supervisors’ Office. • Moreno Valley was granted approximately \$175,000 for ESG. Eight (8) applications were received and templates are being worked on for the consultation notice to gather comments and input from the CoC membership. Final decisions are expected by May 12th. A Public Hearing will be held after that date.
<p><u>25 Cities Project update:</u></p>	<p>Jill Kowalski</p>	<ul style="list-style-type: none"> • On March 9th and 10th the 25 Cities Project Community Team had its 200 day Celebration and Sustainability Review Workshop. • 25 Cities is our pilot program for what is now being referred to as the Coordinated Entry System (CES) instead of Coordinated Assessment. • The outcome and next steps included educating the CoC membership about Coordinated Entry and the 25 Cities Initiative by holding a workshop on the initiative at the April 22nd CoC

		<p>membership meeting.</p> <ul style="list-style-type: none"> Carrie Harmon volunteered to coordinate with Michelle Davis to gather training materials for the workshop.
CONSENT ITEMS	PRESENTER	ACTION/ OUTCOME
APRs: City of Riverside Outreach; FSA Disabled; HA All County I; HA S+C w/OSH	Carrie Harmon	<ul style="list-style-type: none"> Connie Golds asked about the returned funds from the Housing Authority. Carrie Harmon responded that it is a national issue and that HUD requires a 100% match of supportive services. She said the only agency that has offered supportive services is the Department of Mental Health. There aren't enough agencies offering supportive services to spend the money.
CoC Committee Reports:		<ul style="list-style-type: none"> Nothing to report.
BOG MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
None		
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
None		
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting		<p style="text-align: center;"> **Special Meeting: Thursday, April 22, 2015 Immediately following the adjournment of the CoC Membership meeting: 9:30 a.m. James A. Venable Community Center 50390 Carmen Avenue, Cabazon, CA 92230 </p> <p style="text-align: center;"> Thursday, May 28, 2015 at 9:30 a.m. – 11:30 a.m. Department of Public Social Services - Banning CPS Office 901 E. Ramsey, Banning, CA 92220 </p>
Adjournment		<ul style="list-style-type: none"> The meeting was adjourned at 11:15 a.m.

Board of Governance – March 26, 2015: Attendance Report

*Co-Chair (T) Via Teleconference

Total in attendance: 28

Present Members: 21

ABC Recovery Center	David Leahy
Board of Supervisors - 1 st District	Robin Reid
Board of Supervisors - 4 th District	Lilia Escobedo
City of Cathedral City	Vincent Lopez
City of Hemet	Carla Callahan
City of Moreno Valley	Isa Rojas
City of Palm Springs	Dale Cook (T)
City of Temecula	Luke Watson for Dana Weaver (T)
Community Mission of Hope	Steve Falk
Department of Mental Health	Lynne Brockmeier
Desert Best Friends Closet	Connie Golds
Economic Development Agency - ESG	Sterlon Sims
Housing Authority of Riverside County	Carrie Harmon*
Jewish Family Services of San Diego	Le McClellan
Martha's Village and Kitchen	Linda Barrack
P.W. Enhancement	Rochelle Lewis
Path of Life Ministries	Joan Thirkettle
Riverside Office of Education	Stephan McPeace
U.S. Vets	Eddie Estrada
Valley Restart Shelter	Susan Larkin
Whiteside Manor	Ron Vervick

Guests: 1

County Counsel	Eric Stopher
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DPSS Staff: 6

Administrative Support	Tiffany Nelson
Adult Services, Assistant Director	Lisa Shiner
Adult Services, Homeless Programs Manager	Jill Kowalski
Supervising Program Specialist	Rowena Concepcion
Contracts Administration	Catalina Guitron
Contracts Administration	Kim Richardson