



Minutes for County of Riverside Continuum of Care Membership Meeting

December 17, 2014
10:00 a.m. - 12:00 p.m.

FSA - James A. Venable Community Center
50390 Carmen Avenue, Cabazon, CA 92230

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant II, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	David Leahy Linda Barrack	<ul style="list-style-type: none"> The meeting was called to order at 10:04 a.m.
Introductions		<ul style="list-style-type: none"> Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present.
Approval of the Minutes for the October 22, 2014	David Leahy	Motion was made by Ron Vervick and seconded by Angelina Coe to approve the minutes. Motion carried with no abstentions and one revision from David Leahy.
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
ESG – State funding (timeline & request for review panel volunteers):	David Leahy	<ul style="list-style-type: none"> A request for volunteers was made to review the State ESG applications on January 8, 2015. Connie Golds, Steve Falk, Ron Vervick, Susan Larkin, and Lynne Brockmeier volunteered to sit on the ESG Review Panel.
Governance Charter Process:	David Leahy Linda Barrack	<ul style="list-style-type: none"> County Counsel has drafted a new Charter because our current Charter is out of compliance. The Planning Committee will be meeting January 8th to review and revise the new Charter. The plan is to have the full membership review and approve the Charter. There has been some concern about the size of the Board of Governance. It currently holds twenty-nine (29) board members. The Planning Committee has been discussing reducing that number to eleven (11).
STANDING ITEMS	PRESENTER	ACTION/ OUTCOME
Gaps in Service Survey Overview:	Linda Barrack	<ul style="list-style-type: none"> The results of the Gaps Analysis Survey showed Housing as the greatest area of need in our Continuum. Linda requested the CoC membership work with her to identify the actual number of housing units and to determine how many additional Permanent Supportive Housing (PSH) Family beds we need in the County. Linda will send an e-mail to gather the CoC membership’s opinion of how many beds need to be added to the following categories: PSH Family Beds, PSH Individuals, Rapid Re-housing,

		<p>Transitional Housing, and Emergency Shelter.</p> <ul style="list-style-type: none"> • Acronyms will be defined and the e-mail will be specific in the time frames of each housing type. • Please respond to the e-mail. At least 35 responses are needed. <p><u>Action: Linda will send an email to gather the CoC's opinion of how many beds need to be added to the housing categories.</u></p>
<u>Point-in-Time Count presentation:</u>	ASD Administrative Team	<ul style="list-style-type: none"> • Lisa Shiner introduced additional Adult Services Division staff in attendance: Gary Robbins, Donyielle Holley, Jennifer Claar, and Roger Swalm. • Lisa announced that DPSS will not be contracting out with another agency to conduct the Point-in-Time Count for 2015. • Rick Pettet reminded the CoC membership that the PIT Count will be on January 28, 2015 at 5:00 a.m. • Some new additions to the County of Riverside PIT Count are a new survey instrument, a service based count, a youth count, and a DPSS Site Coordinator assigned to each key leader/deployment site. • An estimated number of 600 volunteer will be needed to conduct the count. We want to make sure we gather great data this year. • 21 trainings have been conducted thus far; an online webinar training will be provided. • A copy of the new survey instruments were provided as a handout to the CoC membership for review and approval. • Before a vote was taken, Lisa noted that the new survey took had already been tested. <p><i>Motion was made by Connie Golds and seconded by Rochelle Lewis to approve the new survey instrument to be utilized for the 2015 Homeless Point in Time Count.</i></p>
25 Cities Project Update:	Monica Sapien David Leahy	<ul style="list-style-type: none"> • David Leahy read aloud a brief 25 Cities update on behalf of Monica Sapien.
CONSENT ITEMS	PRESENTER	ACTION/ OUTCOME
Committee Reports:	Susan Larkin	<p>Planning:</p> <ul style="list-style-type: none"> • The Planning Committee has been discussing the structure of the CoC and the Board of Governance. We want people on the board who can bring influence to the CoC. • The County has provided a Deputy County Counsel representative who is working for the CoC, not the County. • Linda Barrack advised that the structure of the board may be a continuous topic for the next few meetings. • David Leahy added that it is going to be really important to attend the 2015 CoC meetings. • The CoC's voice is meant to be heard. Your knowledge is what will be used to end homelessness.

Annual Performance Reports (APRs):		<ul style="list-style-type: none"> APRs for DMH Riverside PSH, Housing Authority All County II, Housing Authority Consolidated, US Vets PSH, and Shelter from the Storm. <p><i>Motion was made by Susan Larkin and seconded by Ron Vervick to accept the consent items.</i></p>
CoC MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
The Hole in the Wall Inc.:	Benjamin Schuler	<ul style="list-style-type: none"> Benjamin introduced himself as new to the County of Riverside CoC. His organization provides substance abuse and Adult Day Care assistance to homeless people in Moreno Valley.
Foothill AIDS Project:	Anthony Brazier	<ul style="list-style-type: none"> Foothill AIDS has a client that is going to be discharged from Kaiser. Emergency motel/hotel assistance can be provided to him but he is going to need Permanent Supportive Housing. Housing authority responded that they currently have Housing Opportunities for Persons with AIDS (HOPWA) funds to assist.
Shelter from the Storm:	Angelina Coe	<ul style="list-style-type: none"> A single mom in the Hemet/San Jacinto area is waiting on Housing, but has 7 children and is in need of food pantry services until January. She will also be needing assistance with toys for the holidays. Kristii MacEwen of Path of Life responded that they may be able to assist.
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
AB109	Linda Barrack	<ul style="list-style-type: none"> Dropped misdemeanor cases due to newly passed laws will be increasing the number of homeless in our community.
ANNOUNCEMENTS	PRESENTER	ACTION/ OUTCOME
SOAR Training:	Rowena Concepcion	<ul style="list-style-type: none"> There is an upcoming SOAR Training in 2015. HUD requires all CoCs to conduct one SOAR training annually. SOAR is designed to increase access to SSI/SSDI. We are currently looking for a trainer. One representative from each HUD funded agency should plan to attend.
The Longest Night:	Jill Kowalski	<ul style="list-style-type: none"> December 21st is "The Longest Night", a proclamation by the Board of Supervisors will be had on December 9th. If anyone is commemorating, we can send it out to the CoC.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting		<p style="text-align: center;">Wednesday, February 25, 2015, 9:30 a.m. – 12:30 p.m. FSA - James a Venable Community Center 50390 Carmen Ave., Cabazon CA 92230</p>
Adjournment		<ul style="list-style-type: none"> The meeting was adjourned at 11:25 a.m.

CoC All County – December 17, 2014: Attendance Report

Total in Attendance: 44

*Chair **Vice Chair

Shelter from the Storm

Angelina Coe

Present Members: 34

ABC Recovery Center
ABC Recovery Center
Catholic Charities
City of Cathedral City
City of Hemet
Community Connect
Community Mission of Hope
Congressman Raul Ruiz's Office
Department of Mental Health HHOPE
Desert Best Friend's Closet
Desert Regional M.C.
Family Services Association
Foothill AIDS Project
Foothill AIDS Project
Grant writer
Help For Future Leaders Inc.
Housing Authority of Riverside County
Housing Authority of Riverside County
Housing Authority of Riverside County
Jewish Family Services of the Desert
Martha's Village and Kitchen
Office of Education – Riverside County
Operation SafeHouse
P.W. Enhancement
P.W. Enhancement
P.W. Enhancement
Path of Life Ministries
Riverside County - Board of Supervisors D4

David Leahy*
Ally Anderson
Imelda Santana
Vincent Lopez
Carla Callahan
Mercedes Rivas
Steve Falk
Shelley Martin
Lynne Brockmeier
Connie Golds
Mark Manning
Irais Bedolla
Anthony Brazier
Litza Reilly
Cheryl Peterson
Daniel Yeboah
Tanya Torno
Joanna Garcia
Cindy Hui
Helen Lowell
Linda Barrack**
Stephan McPeace
Sandra Dunn
Mark Houck
Mya McCall
Rochelle Lewis
Kristii Macewen
Lilia Escobedo

Springboard Non-profit
U.S. Vets
Valley Restart Shelter
Veteran Services – Community Catalysts
Whiteside Manor

DPSS Staff: 10

Adult Services, Deputy Director
Adult Services Homeless Programs Mgr.
Adult Services Homeless Programs
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Adult Services Homeless Programs
Adult Services Administrative Team Mgr.
Adult Services Administrative Team
Adult Services Administrative Team
Adult Services Administrative Team

Lacy Houze
Alberto Rivera
Susan Larkin
Janeth Ventura
Ron Vervick

Lisa Shiner
Jill Kowalski
Rowena Concepcion
Rick Pettet
Elizabeth Hernandez
Tiffany Nelson
Jennifer Claar
Roger Swalm
Donyielle Holley
Gary Robbins