



Minutes for County of Riverside Continuum of Care (CoC) Meeting

December 13, 2017
10:00 a.m. - 12:00 p.m.
City of Banning Council Chambers
99 E. Ramsey Street, Banning CA 92220

Minutes recorded and transcribed by DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Michelle Davis, CoC Chair	<ul style="list-style-type: none"> The meeting was called to order at 10:08 a.m.
Introductions	Michelle Davis	<ul style="list-style-type: none"> Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present. A roll call of the CoC voting members was conducted.
Approval of the Minutes for August 23, 2017 & November 15, 2017	Michelle Davis	<ul style="list-style-type: none"> August 23, 2017 – Susan requested that a change be made to her public comment to say “one of the only few members” instead of “only member”. <p><i>Motion was made by Angelina Coe and seconded by Jeff Moritz to approve the August 23, 2017 CoC meeting minutes with Susan’s change. Motion carried.</i></p> <ul style="list-style-type: none"> November 15, 2017 <p><i>Motion was made by Angelina Coe and seconded by Jeff Moritz to approve the November 15, 2017 CoC meeting minutes. Motion carried.</i></p>
UNFINISHED BUSINESS	PRESENTER	ACTION/ OUTCOME
a. Brown Act Teleconference Guidelines:	Donyielle Holley, CoC Planner	<ul style="list-style-type: none"> Teleconferencing at CoC Standing Committees and the Board of Governance meetings have been under review to revisit the Brown Act teleconferencing requirements. A handout with the guidelines was provided to the present CoC members. The Planning Committee met and provided the recommendations in the motions listed below: <p><i>Motion was made by Susan Larkin and seconded by Damien O’Farrell to approve the Planning Committee’s recommendation to provide teleconferencing at the CoC Standing Committee meetings with the understanding that the Brown Act Guidelines will apply (effective January 1, 2018). Motion carried.</i></p> <p><i>Motion was made by Susan Larkin and seconded by Damien O’Farrell to approve the Planning Committee’s recommendation to provide teleconferencing at the Board of Governance meetings with the understanding that the Brown Act Guidelines will apply (effective January 1, 2018). Motion carried.</i></p>
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
a. CoC Board of Governance (BOG)	Jill Kowalski, Collaborative	<ul style="list-style-type: none"> The Governance Charter requires the initial member terms (Term 1-3) to be staggered so that every year three or four new BOG members are elected. After the initial terms have been served, all

<p>Initial Member Terms:</p>	<p>Application</p>	<p>members will serve three-year subsequent terms.</p> <ul style="list-style-type: none"> • Since the CoC Board of Governance was restructured in Nov. 2015, there have been four seats vacated. Of these four seats, only <u>one</u> has been filled (Ray Osborne took Jack Olree’s seat). Since there have already been four seats vacated on the board, the Membership Committee recommends that these four seats fulfill the "Term 1" as stated in the charter. Since the elections to accommodate the staggering of initial terms were not conducted as specified in the Charter, the Membership Committee recommends that the terms of office be modified as follows in the motion: <i>Motion was made by Angelina Coe and seconded by Damien O’Farrell to approve the CoC Membership Committee recommendation that the Board of Governance <u>initial</u> terms of the members shall be staggered so that:</i> <ul style="list-style-type: none"> ○ <i>Four (4) members shall serve a two-year term for the initial appointments;</i> ○ <i>Four (4) members will serve a three-year term for the initial appointments; and</i> ○ <i>The remaining five (5) original members will serve a four-year term; and</i> ○ <i>Subsequent elections to fill each of those members’ seats shall be for a full three-year term.</i> <i>Motion carried.</i>
<p>b. CoC Board of Governance (BOG) Election:</p>	<p>Jill Kowalski</p>	<ul style="list-style-type: none"> • Ballots and biographies were emailed to all voting CoC members and are due to DPSS staff by 5 p.m. today, Dec. 13. The results of the election will be announced via e-mail to the CoC Membership at large. • The following individuals are on the ballot for election to the vacant BOG seats: <ul style="list-style-type: none"> ○ One (1) Non-Profit Seat <ul style="list-style-type: none"> ▪ Susan Larkin – Grant Administrator, Valley Restart Shelter ▪ Damien O’Farrell – CEO, Path of Life Ministries ○ One (1) Private Seat <ul style="list-style-type: none"> ▪ Ray Osborne – Executive Director, HomeAid Inland Empire ○ Two (2) Public Seats <ul style="list-style-type: none"> ▪ Rusty Bailey – Mayor, City of Riverside ▪ Sabby Jonathan – Mayor Pro Tem, City of Palm Desert ▪ Michael Walsh – Deputy Director, Riverside County EDA Housing Authority
<p>c. Independent Review Panel Election:</p>	<p>Angelina Coe, Independent Review Panel Chair</p>	<ul style="list-style-type: none"> • Ballots and biographies were emailed to all voting CoC members and are due to DPSS staff by 5 p.m. today, Dec. 13. The results of the election will be announced via e-mail to the CoC Membership at large. The current Independent Review Panel members are Angelina Coe, Lt. Dean Spivacke, Frankie Riddle, Paul Flores, and Robin Gilliland. • The following individuals are on the ballot for election to the two (2) 2018 HUD Independent Review Panel seats: <ul style="list-style-type: none"> ○ Synthia Allen, VA Loma Linda ○ David Leahy, ABC Recovery Center ○ Monica Sapien, Social Work Action Group (SWAG)
<p>d. CES Policies and Procedures:</p>	<p>Margaret McFaddin, HUD Technical Assistance</p>	<ul style="list-style-type: none"> • Margaret introduced herself and explained that the CES Oversight Committee has been working hard to finalize policies and procedures for the Riverside County Coordinated Entry System (CES). The CES is a process to identify and prioritize persons for access to housing and services based on severity of

	Consultant	<p>need and vulnerability. Per HUD guidelines, the process must be established by January 23, 2018. Once the process is approved and established, all CoC and ESG program recipients and sub recipients must begin using the CES process.</p> <ul style="list-style-type: none"> The draft CES Policies and Procedures was emailed and handed out to the CoC for review and needs to be approved at today’s meeting. The Policies and Procedures is a working document that changes can be made to as needed. Margaret recommends that the CES Oversight Committee continue to meet every two months, if not monthly. Michelle Davis thanked the CES Oversight Committee and Margaret for all of their hard work. <p>Motion was made by Damien O’Farrell and seconded by Aaron Avila to approve the CES Policies and Procedures. Motion carried.</p>
e. 2018 Point in Time (PIT) Count Methodology:	Donyielle Holley	<ul style="list-style-type: none"> At the last CoC meeting, an extensive presentation was had regarding the Point in Time Count methodology; however, there was no quorum and the CoC has yet to approve. Donyielle explained that since the last meeting, changes were made to the surveys to accommodate local requests for particular information. Copies of the draft surveys were emailed and provided as handouts to the CoC Membership at large to review prior to approval. <p>Motion was made by Damien O’Farrell and seconded by Jeff Moritz to approve the 2018 Point in Time Count Methodology. Motion carried.</p>
f. 2018 CoC Meeting Calendar:	Michelle Davis	<p>Motion was made by Aaron Avila and seconded by Cheryl Dahlin to approve the 2018 CoC Meeting Calendar. Motion carried.</p>
g. Inland Empire Health Plan (IEHP) Presentation:	Roger Uminski, IEHP Administrative Services Director	<ul style="list-style-type: none"> Roger Uminski explained that IEHP is one of the two Managed Care Organizations (MCO) that serve Riverside County. He shared a presentation to educate members on the IEHP Housing Initiative: Over 2,000 sheltered and unsheltered homeless at any point in time in Riverside County (2016) Homeless/unstably housed individuals suffer from chronic health conditions and may be high utilizers of care <ul style="list-style-type: none"> Most individuals qualify for/are enrolled in Medicaid Permanent supportive housing (PSH): permanent housing with indefinite leasing or rental assistance paired with supportive services <ul style="list-style-type: none"> Definitively associated with improved health Promising findings regarding decreased medical and social services costs IEHP Housing Initiative <ul style="list-style-type: none"> Funds for PSH for IEHP Members across Riverside and San Bernardino Counties Focus on vulnerable Members with high levels of health care use Challenge: identification of eligible Members Member identification for Homeless <u>custodial care</u> IEHP Members - <ul style="list-style-type: none"> Internal, using IEHP Member and claims data Relatively straightforward Next steps: confirming wish for community-based care Member identification for both Homeless <u>HUD-eligible</u> & <u>HUD-ineligible</u> IEHP Members <ul style="list-style-type: none"> IEHP claims data is limited (no “codes” for housing status)

		<ul style="list-style-type: none"> ○ External partners (e.g., CES, law enforcement, CBOs) may have meaningful data to cross-reference ● Proposal to explore formal processes for data-sharing regarding homeless community members to support PSH <ul style="list-style-type: none"> ○ Considerations: <ul style="list-style-type: none"> ▪ Identify and leverage existing resources ▪ Structure of agreements (e.g., MOUs) ▪ Data security (e.g., IEHP secure file transfer protocol) ▪ Openness to including/creating paths for other PSH initiatives beyond IEHP's ● Roger added that if IEHP could be included or have read only access to the Riverside HMIS, it would help to identify if a patient is homeless. Jill Kowalski stated that there are other CoCs that allow read only access to MCOs. ● Roger continued to announce that IEHP has committed 700K to do a full match for the new projects that are awarded with 2017 HUD NOFA funding. The funding won't pay for rent or development, but can pay for PSH services. ● Damien O'Farrell acknowledged that he was in support of the request for IEHP to have access to IEHP. Lynne Brockmeier added that she would be in support except for the fact that it opens the door for someone's medical doctor to see a patient's housing status without their consent. ● Michelle suggested that the item be taken to the HMIS Administrator's Council. Karyn Young-Lowe would like to know if the Council can review how other CoC's are doing this. ● Roger informed the CoC that San Bernardino County did agree to allow IEHP read-only access to their HMIS. He added that similar agreements are in place in Los Angeles County.
h. 2017 Accomplishments	Michelle Davis	<ul style="list-style-type: none"> ● The CoC leadership would like to take the time to acknowledge and recognize all of our CoC members. You not only deserve recognition for your commitment to this continuum, but also for the work that you are doing day in and day out to end homelessness. ● Several agencies submitted their biggest 2017 CoC Accomplishments which were shared with the CoC Membership in a booklet with a thank you message inside from the CoC Chair.
CONSENT ITEMS	PRESENTER	ACTION/ OUTCOME
Committee Reports:	Michelle Davis	<ul style="list-style-type: none"> ● None
New Voting Members:	Michelle Davis	<ul style="list-style-type: none"> ● Mercy House
CoC Letters of Support:		<ul style="list-style-type: none"> ● None
APRs:	Michelle Davis	<ul style="list-style-type: none"> ● The following APRs were identified at the last meeting as having unused funds and low bed utilization. Representatives from each funded project provided a verbal explanation to support their reports: <ol style="list-style-type: none"> 1) CA0683L9D081508 - Shelter Plus Care Consolidated All County (ECON) 2) CA1450L9D081500 - POLM RRH East County 3) CA1365L9D081501 - Path of Life Rapid Rehousing 4) CA1368L9D081501 - Valley Restart Shelter Rapid Rehousing

CoC MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
		•
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/OUTCOME
		•
ANNOUNCEMENTS	PRESENTER	ACTION/ OUTCOME
Update on HQS Status	Rowena Concepcion, DPSS Collaborative Applicant	<ul style="list-style-type: none"> Rowena Concepcion announced that DPSS staff has completed inspections for 586 units; 582 passed. She ensured the CoC that we are in compliant with HUD Housing Quality Standards and clients are living in safe, comfortable housing.
Case Management Training	Rowena Concepcion	<ul style="list-style-type: none"> Case Management Training will become available in February 2018. A list of training dates will be provided.
SOAR Training	Rowena Concepcion	<ul style="list-style-type: none"> SOAR Training is scheduled for February 20th and 21st, 2018.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting	Michelle Davis	<p style="text-align: center;">Wednesday, February 28, 2018, 10:00 a.m. – 12:00 p.m. City of Banning Council Chambers 99 E. Ramsey Street, Banning, CA 92220</p>
Adjournment	Michelle Davis	The meeting was adjourned at 12:19 p.m.

CoC Membership Meeting – December 13, 2017: Attendance Report

Total in Attendance: 53

CoC At-Large: 43

ABC Recovery Center
 Board of Supervisors – District 4
 Catholic Charities
 City of Moreno Valley
 City of Palm Desert
 City of Riverside
 Clearwater Residential
 Coachella Valley Rescue Mission
 Coachella Valley Rescue Mission
 Coachella Valley Rescue Mission
 CVAG – Coachella Valley Association of Govts
 EDA – Economic Development Agency
 Health to Hope
 Helping Hands Group
 HelpingOurPeople.org
 IEHP - Inland Empire Health Plan
 Inspire Life Skills Training
 Jewish Family Services of San Diego
 Jewish Family Services of San Diego
 Jewish Family Services of San Diego
 LightHouse Social Service Centers
 Lutheran Social Services
 Martha’s Village and Kitchen
 Mercy House
 Path of Life Ministries
 Path of Life Ministries
 Path of Life Ministries
 Pass Job Connection
 Riverside County Housing Authority
 Riverside County Office of Education
 County of Riverside, CoC Membership Minutes –12.13.17

*Chair **Vice Chair
 ***Secretary

David Leahy
 Greg Rodriguez
 Jessica Meza
 Sharon Sharp
 Frankie Riddle
 Michelle Davis*
 Carl Buford
 Tom Cox
 Anyse Smith
 Sherry Finke
 Cheryl Dahlin
 Sterlon Sims
 Paul Flores
 Robert Sasser
 Jean Barnett
 Roger Uminski
 Kristi Perez
 Lena Pollerana
 Becky Ruiz
 Stephanie Ramos
 Karyn Young-Lowe
 Deniece Marshall
 Rosa Torres
 David Jacobs
 Leonard Jarman
 Damien O’Farrell
 Kristii MacEwen**
 Mary Hamlin
 Tanya Torno
 Stephan McPeace

Riverside County Sheriff – Jurupa Valley
 Riverside County Sheriff – Jurupa Valley
 Riverside County Sheriff – Jurupa Valley
 Riverside County Sheriff
 Riverside University Health Systems – Behavioral Health
 Riverside University Health Systems – Behavioral Health
 Shelter From The Storm
 Social Work Action Group (SWAG)
 TDA Consulting Inc.
 The Convergent Center Inc.
 VA Loma Linda Healthcare
 Valley Restart Shelter
 Wakeland Housing and Development Corp.

DPSS Staff: 10

DPSS Homeless Programs
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 DPSS Homeless Programs
 DPSS MRU Fiscal
 DPSS Housing Support Program
 DPSS Employment Services
 DPSS Employment Services
 DPSS Self-Sufficiency

Aaron Avila
 Deirdre Ritter
 Tim Martin
 Daniel Hedge
 Lynne Brockmeier
 Marcus Cannon
 Angelina Coe
 Monica Sapien
 Margaret McFaddin
 Jeff Moritz
 Carmen Macias
 Susan Larkin
 Shonda Herold

Donyielle Holley
 Elizabeth Hernandez
 Evelyn Pham
 Rowena Concepcion
 Tiffany Nelson
 Connie Hill
 Margaret Adkins
 Karrie Acedo
 Kevin Vance
 Kim Foley