



## Minutes for County of Riverside Continuum of Care (CoC) Meeting

February 28, 2018  
10:00 a.m. - 12:00 p.m.  
City of Banning Council Chambers  
99 E. Ramsey Street, Banning CA 92220

Minutes recorded and transcribed by DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
1. Call to Order	Kristii MacEwen, CoC Vice Chair	<ul style="list-style-type: none"> <li>The meeting was called to order at 10:02 a.m.</li> </ul>
Introductions	Kristii MacEwen	<ul style="list-style-type: none"> <li>Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present.</li> <li>A roll call of the CoC voting members was conducted.</li> </ul>
2. Approval of the Minutes for December 13, 2017	Kristii MacEwen	<ul style="list-style-type: none"> <li>December 13, 2017</li> </ul> <p><b><i>Motion was made by Angelina Coe and seconded by Sterlon Sims to approve the December 13, 2017 CoC meeting minutes. Motion carried.</i></b></p>
<b>3. UNFINISHED BUSINESS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
None		
<b>4. NEW BUSINESS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
a. <b>2018-19 Emergency Solutions Grant (ESG) Funding Consultation:</b>	Sterlon Sims, EDA Sr. Program Mgr.	<ul style="list-style-type: none"> <li>Sterlon presented the information outlined in the ESG Consultation letter:               <ul style="list-style-type: none"> <li>Pursuant to HEARTH Act requirements and our shared desire to improve coordination and collaboration between EDA the Continuum of Care, and our ESG sub-recipients, we are asking the Continuum to review and comment on the applications for the 2018-2019 Emergency Solutions Grant.</li> <li>EDA received nine (9) applications for the 2018-19 ESG cycle, totaling \$1,104,950. The total 2017-18 ESG allocation for Riverside County was \$655,174 plus an additional supplemental one-time funding amount of \$340,508 for a total of \$995,682. We anticipate the 2018-2019 funding level to be the same or lower than 2017-18 less the supplemental.</li> <li>Sterlon requested the CoC to review handout #1: a summary of the 2018-2019 applications including applicants' names, project names, and description of the proposed activities and to complete and return handout #2 by the end of the meeting: ESG Evaluation and Rating form to be used to identify the funding percentage felt should be allocated to each component of Outreach Services, Rehabilitation, Emergency Shelter, Rapid Re-housing, and Homelessness Prevention.</li> </ul> </li> <li>EDA will submit the 2018-19 ESG funding recommendation to the Board of Supervisors.</li> </ul>
b. <b>2018 State ESG</b>	Rowena	<ul style="list-style-type: none"> <li>Deadline for DPSS to complete SOI – February 28, 2018</li> </ul>

<b>Solicitation of Interest (SOI):</b>	Concepcion, HPU Admin. Services Officer	<ul style="list-style-type: none"> <li>State ESG Notice of Funding Availability (NOFA) – Released in May 2018, Application submittal in June 2018. Apply here if interested: <a href="http://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml">http://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml</a></li> <li>2018 Riverside County allocation: \$996,600 (up from 2017 allocation of \$630,757)</li> </ul>
<b>c. Housing Quality Standards:</b>	Rowena Concepcion	<ul style="list-style-type: none"> <li>Following the inspection of 588 HUD CoC Program funded units, DPSS drafted HQS Policies and Procedures. The draft document was taken to the Standards and Evaluation Committee (S&amp;E) where they recommended changes. After the changes were addressed, the S&amp;E Committee reviewed the document and is recommending for the CoC to approve.</li> </ul> <p><b><i>Motion was made by Ron Vervick and seconded by David Leahy to approve the new Housing Quality Standards Policies and Procedures as recommended by the CoC Standards and Evaluation Committee. Motion carried with two abstentions.</i></b></p>
<b>d. Independent Review Panel (IRP) Report:</b>	Angelina Coe, IRP Vice Chairperson	<ul style="list-style-type: none"> <li>The IRP met and elected Robin Gilliland as the new chairperson and Angelina Coe as the vice chairperson.</li> <li>The HUD recommended Project Rating and Ranking tool was reviewed and will be recommended to the Board of Governance (BOG) to be used for the 2018 HUD NOFA Review Process. The lengthy tool can be found on the DPSS website.</li> <li>The other recommendation is that the BOG receive regular Annual Performance Reports (APRs), and Monitoring Status Reports as part of the consent calendar so that they can remain up to date on agency performance.</li> <li>The next IRP meeting is on March 7<sup>th</sup>.</li> </ul>
<b>e. Housing and Disability Advocacy Program (HDAP) funding:</b>	Jill Kowalski, HPU Manager	<ul style="list-style-type: none"> <li>California Department of Public Social Services (CDSS) made funding available to county social service agencies. County of Riverside DPSS applied and received \$994,760 for 3 years.</li> <li>Start date: March, 2018 through June 30, 2020</li> <li>DPSS will use funds to hire an HDAP Specialist to coordinate the program. The program will consist of the following components: Outreach, Case Management, Disability Advocacy Services, and Housing Assistance.</li> </ul>
<b>f. Riverside County Board of Supervisors/EOCH Plan to End Homelessness:</b>	Jill Kowalski	<ul style="list-style-type: none"> <li>In 2016, the Riverside County Board of Supervisors (BOS) directed the Executive Office to form a multi-disciplinary task force to increase collaboration and coordination among county agencies to address homelessness. The Executive Oversight Committee on Homelessness (EOCH) has met over the past few years and established working committees to develop an action plan. The Riverside County Plan to End Homelessness was approved by the BOS on January 30, 2018. The plan was provided to the CoC via email.</li> </ul>
<b>g. 2017 HUD Youth Homeless Demonstration Grant</b>	Jill Kowalski	<ul style="list-style-type: none"> <li>The US Dept. of HUD released a youth homeless demonstration program (YHDP) grant in 2016. Our Continuum did not apply because we did not feel as if we had the necessary components in place to be competitive. HUD has announced a second round of funding for YHDP and our intentions are to apply on behalf of the CoC. The grant application is due April 17, 2018.</li> <li>A survey will be distributed to the CoC requesting input that may assist with the application process.</li> <li>One of the requirements for YHDP funding is to have a Youth Action Board (YAB) in place. The YAB should consist of at least 3 members who are under the age of 25; 2 of 3 must be homeless or formerly homeless.</li> </ul>

		<ul style="list-style-type: none"> <li>Stephen Morales from RUHS-Behavioral Health Stepping Stones TAY Program and Luis Lopez from Operation SafeHouse introduced themselves and two prospective YAB members to the CoC membership. <ul style="list-style-type: none"> <li>Stephanie and Charlie spoke about their experiences relative to the components in the 2018 YHDP grant.</li> </ul> </li> <li>The first YAB Meeting is scheduled for March 7th at the Stepping Stones TAY Drop in Center in Riverside at 10 a.m. Other interested youth are invited to attend.</li> </ul>						
<b>h. Coordinated Entry System (CES) Update:</b>	Lynne Brockmeier, CES Lead	<ul style="list-style-type: none"> <li>Lynne gave a brief update on the current status of our Coordinated Entry System. The presentation can be viewed on the <a href="#">DPSS website</a>.</li> </ul>						
<b>5. CONSENT ITEMS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>						
<b>a. Committee Reports:</b>		<ul style="list-style-type: none"> <li>HMIS Administrator’s Council Report – February 2018</li> </ul>						
<b>b. New Voting Members:</b>		<ul style="list-style-type: none"> <li>None</li> </ul>						
<b>c. CoC Letters of Support:</b>		<ul style="list-style-type: none"> <li>None</li> </ul>						
<b>d. APRs:</b>	Kristii MacEwen	<ol style="list-style-type: none"> <li>CA0665L9D081505 - LightHouse SSC PH for Disabled Women</li> <li>CA1017C9D081000 - HACR/OSH Harrison House</li> <li>CA1056L9D081505 - Housing Authority Consolidated</li> <li>CA1136L9D081504 - HHOPE Permanent Housing</li> <li>CA1263L9D081502 - RUHS RRH</li> <li>CA1266L9D081502 - City of Riverside RRH</li> </ol>						
<b>e. 2018 PIT Count Update:</b>	Kristi MacEwen	<ul style="list-style-type: none"> <li>The preliminary 2018 PIT Count data will be available in April 2018</li> <li>The 2018 PIT Count report will be available in May 2018</li> </ul>						
<b>f. Board of Governance (BOG) Election Results:</b>	Kristi MacEwen	<table border="0"> <tr> <td><u>Public Sector (two seats):</u></td> <td><u>Private Sector (one seat):</u></td> <td><u>Non-profit Sector (one seat):</u></td> </tr> <tr> <td> <ol style="list-style-type: none"> <li><b>Rusty Bailey</b> Mayor, City of Riverside</li> <li><b>Sabby Jonathan</b> Mayor Pro Tem, City of Palm Desert</li> </ol> </td> <td> <ol style="list-style-type: none"> <li><b>Ray Osborne</b> Executive Director, HomeAid Inland Empire</li> </ol> </td> <td> <ol style="list-style-type: none"> <li><b>Susan Larkin</b> Grant Administrator, Valley Restart Shelter</li> </ol> </td> </tr> </table>	<u>Public Sector (two seats):</u>	<u>Private Sector (one seat):</u>	<u>Non-profit Sector (one seat):</u>	<ol style="list-style-type: none"> <li><b>Rusty Bailey</b> Mayor, City of Riverside</li> <li><b>Sabby Jonathan</b> Mayor Pro Tem, City of Palm Desert</li> </ol>	<ol style="list-style-type: none"> <li><b>Ray Osborne</b> Executive Director, HomeAid Inland Empire</li> </ol>	<ol style="list-style-type: none"> <li><b>Susan Larkin</b> Grant Administrator, Valley Restart Shelter</li> </ol>
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<b>6. CoC MEMBER COMMENTS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>						
<b>None</b>								
<b>7. CALL FOR AGENDA ITEMS</b>	<b>PRESENTER</b>	<b>ACTION/OUTCOME</b>						
<b>None</b>								
<b>8. ANNOUNCEMENTS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>						

<b>HUD Technical Assistance</b>	Rowena Concepcion	<ul style="list-style-type: none"> <li>HUD CoC Program Technical Assistance Training in completing APRs in SAGE and HMIS Privacy and Confidentiality: <b>Wednesday, March 21, 2018, 9:00 – 10:30 a.m. and 10:30 a.m. – Noon.</b> An email will be sent out for registration.</li> </ul>
<b>RE: Refreshments in Banning Chambers</b>	Banning Chambers Request	<ul style="list-style-type: none"> <li>Friendly Reminder from Banning Chambers: Please do not bring food and drinks into the CoC meetings at the Banning Chambers location. Water is okay.</li> </ul>
<b>ADJOURNMENT</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>Next meeting</b>	Kristii MacEwen	<p style="text-align: center;"><b>Wednesday, April 25, 2018, 10:00 a.m. – 12:00 p.m.</b>  City of Banning Council Chambers  99 E. Ramsey Street, Banning, CA 92220</p>
<b>Adjournment</b>	Kristii MacEwen	The meeting was adjourned at 11:38 a.m.

## CoC Membership Meeting – February 28, 2018: Attendance Report

**Total in Attendance: 61**

**CoC At-Large: 54**

ABC Recovery Center	*Chair	Path of Life Ministries	Kristii MacEwen**
Alternatives to Domestic Violence	**Vice Chair	Path of Life Ministries	Naomi Freeman
Board of Supervisors – District 3	***Secretary	Path of Life Ministries	Charlene Johnson
Board of Supervisors – District 4	David Leahy	Path of Life Ministries	Jamie Jones
Citizen of Corona	Florence White	Riverside County Probation	Jessica Reyes
City of Corona	Sundae Sayles	Riverside County Housing Authority	Tanya Torno
City of Moreno Valley	Greg Rodriguez	Riverside County Sheriff – Jurupa Valley	Deirdre Ritter
City of Perris	Jim Steiner	Starting Over Inc.	Vonya Quarles
City of Temecula	Michele Wentworth	Riverside University Health Systems – Behavioral Health	Marcus Cannon
City of Wildomar	Sharon Sharp	Riverside University Health Systems – Behavioral Health	Lynne Brockmeier
Coachella Valley Rescue Mission	Sara Cortes de Pavon	Riverside University Health Systems – Behavioral Health	Stephen Morales
Community Action Partnership of Riverside County	Robin Gilliland	Shelter From The Storm	Angelina Coe
Desert HealthCare District	Felicia Folmar	Social Work Action Group (SWAG)	Monica Sapien
EDA – Economic Development Agency	Anyse Smith	St. Edward Church	Virginia Coriddi
Foothill AIDS Project	Brenda Freeman	Step Up on Second	D’Juan Wright
Habitat for Humanity	Donna Craig	U.S. Vets - Riverside	Alberto Rivera
Health to Hope	Sterlon Sims	The Convergent Center Inc.	Jeff Moritz
Help for Future Leaders	April Castleman	VA Loma Linda Healthcare	Carmen Macias
Inspire Life Skills Training	Tammy Marine	DPSS Homeless Programs	Elizabeth Hernandez
Jewish Family Services of San Diego	Paul Flores	Valley Restart Shelter	Susan Larkin
Jewish Family Services of San Diego	Daniel Yeboah	Wakeland Housing and Development Corp.	Shonda Herold
Jewish Family Services of the Desert	Kristi Perez	Whiteside Manor	Ron Vervick
LightHouse Social Service Centers	Becky Ruiz		
Lutheran Social Services	Stephanie Ramos	<b><u>DPSS Staff: 7</u></b>	
Martha’s Village and Kitchen	Julie Hirsh	DPSS Homeless Programs	Jill Kowalski
Martha’s Village and Kitchen	Karyn Young-Lowe	DPSS Homeless Programs	Donyielle Holley
Martha’s Village and Kitchen	Deniece Marshall	DPSS Homeless Programs	Rowena Concepcion
Operation SafeHouse	Rosa Torres	DPSS Homeless Programs	Tiffany Nelson
Pass Job Connection	Le McLellan	DPSS Homeless Programs	Linda Salas
Path of Life Ministries	Stephanie Minor	DPSS Housing Support Program	Janell Gonzalez
Path of Life Ministries	Luis Lopez	DPSS MRU Fiscal	Connie Hill
Path of Life Ministries	Mary Hamlin		
County of Riverside, CoC Membership Minutes – 02.28.18	Alexis Kim		
	Leonard Jarman		
	Damien O’Farrell		

Approved 04.25.18