



## Minutes for County of Riverside Continuum of Care Membership Meeting

October 28, 2015

10:00 a.m. - 12:00 p.m.

James A. Venable Community Center

50390 Carmen Avenue, Cabazon, CA 92230

Minutes Recorded and Transcribed by Veronica Ramirez, Office Assistant III, DPSS – Homeless Programs Unit

| TOPIC                                                         | PRESENTER     | ACTION/ OUTCOME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Call to Order                                                 | David Leahy   | <ul style="list-style-type: none"> <li>The meeting was called to order at 10:08 a.m.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Introductions                                                 |               | <ul style="list-style-type: none"> <li>Self-introductions were made by all in attendance.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Approval of the Minutes for August 26 <sup>th</sup> , 2015    | David Leahy   | <b>Motion</b> was made by Linda Barrack and seconded by Angelina Coe to approve the minutes. <b>Motion carried</b> with no abstention.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| NEW BUSINESS                                                  | PRESENTER     | ACTION/ OUTCOME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>BoG Private Sector Nominations/Vote:</b>                   | Jill Kowalski | <p>The BoG Private Sector seat nominations are below. A ballot was handed out to the CoC to be submitted to DPSS staff by the end of the meeting.</p> <ul style="list-style-type: none"> <li>Health Care - Leticia DeLara, CEO for Regional Access Project (RAP) Foundation</li> <li>Housing - Tammy Marine, Executive Director for Habitat for Humanity – Inland Empire</li> <li>Banking - Jack Olree, Vice-President for Wells Fargo Community Development</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>2015 HUD NOFA Update and feedback from CoC Membership:</b> | Jill Kowalski | <ul style="list-style-type: none"> <li>The 2015 HUD application Request for Proposal (RFP) opened and closed for a new Coordinated Entry System, Rapid Rehousing and/or Permanent Housing Bonus projects funding. Proposals submitted include: Riverside University Health Systems (formerly known as Riverside County Department of Mental Health) for Coordinated Entry System and Permanent Supportive Housing Bonus; U.S. Vets applied for Permanent Housing Bonus, and Rapid Rehousing; and Path of Life applied for the Permanent Housing Bonus and Rapid Rehousing.</li> <li>Jill explained that the 2015 NOFA has new way of scoring projects in Tier 2: Permanent Supportive Housing and Rapid Rehousing receive 10 points; Youth serving projects receive 10 points; Transitional Housing projects doing Housing First receive 10 points; and Transitional Housing without Housing First will get 0 points. Based on the scoring, it seems that some of the projects will score close to 50-60 out of 100 points.</li> <li>Transitional Housing projects were asked if they were going to provide Housing First and/or serving youth to be ranked accordingly. The top ranking project will get the most based on the amount and so forth. 75% of the CoC projects need to be doing Housing First or the CoC Collaborative Application score will go down. Each TH project was asked to answer questions related to whether they are doing Housing First or will be able to do Housing First in the next year.</li> <li>If we have any projects scoring under 60 points they may be at risk. HUD has enough money to fund everyone, but the scoring is very competitive this year.</li> </ul> |

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| <b>New CoC Membership Form:</b>           | David Leahy                          | <ul style="list-style-type: none"> <li>An updated CoC Membership Application was provided and a copy of the form can be found on the <a href="#">DPSS website</a>.</li> <li>To become a Continuum of Care member you have to attend 3 consecutive meetings and on the fourth meeting the membership request will be placed on the agenda as a consent item for a vote.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>STANDING ITEMS</b>                     | <b>PRESENTER</b>                     | <b>ACTION/ OUTCOME</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>CoC Written Standards:</b>             | Donyielle Holley                     | <ul style="list-style-type: none"> <li>Written standards are similar to policies and procedures, but written standards include performance measurements.</li> <li>Our initial written standards include HUD policies and procedures for Permanent Supportive Housing, Transitional Housing, and Rapid Rehousing.</li> <li>The CoC Standards &amp; Evaluation Committee approved the initial draft of the Written Standards. DPSS will send out the written standards to the CoC for feedback.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>HMIS:</b>                              | Lynne Brockmeier                     | <ul style="list-style-type: none"> <li>HMIS Charter requirements are changing due to HUD's new policies.</li> <li>The Policies and Procedures manual is being updated.</li> <li>The HMIS MOU is ready to be finalized.</li> <li>Anyone is welcome to attend the HMIS meetings.</li> <li>Please provide any input on HMIS Charter and Policies and Procedures manual, they are always being updated due to HUD's and the CoC's requirements.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>2016 PIT Count Update:</b>             | Donyielle Holley                     | <ul style="list-style-type: none"> <li>Riverside County has been asked to conduct a Veterans Point in Time Count for 2016 which will be a complete count of the entire homeless population, per HUD requirements. There will be a PIT Count Planning &amp; Debriefing meeting today, on October 28, 2015, following this CoC meeting, in which the PIT Count time and preliminary plan will be discussed.</li> <li>The Point in Time Unsheltered Count will take place on <b>Tuesday, January 26, 2016</b>.</li> <li>Donyielle discussed possible start and end times for the PIT Count with the CoC membership.</li> <li>The Point in Time Sheltered Count will be held the night before the day of the count on <b>Monday, January 25, 2016</b>.</li> <li>A Volunteer Registration form was provided to the CoC membership. Members were encouraged to sign-up to volunteer for the upcoming PIT Count.</li> </ul> |
| <b>CONSENT ITEMS</b>                      | <b>PRESENTER</b>                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Committee Reports:</b>                 | Donyielle Holley<br>Lynne Brockmeier | <ul style="list-style-type: none"> <li>Standards/Evaluation Committee – see Standing Items: Written Standards</li> <li>HMIS Council – see Standing Items: HMIS</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Annual Performance Reports (APRs):</b> | David Leahy                          | <ul style="list-style-type: none"> <li>APRs for JFS Desert Vista PSH, Operation SafeHouse TH, and Path of Life TH were revisited after being tabled at the last meeting.</li> <li>APRs for Housing Authority All County II, Housing Authority Street to Home, DMH Riverside PSH, and US Vets PSH were presented in a new one-page format.</li> </ul> <p><b>Motion</b> was made by Angelina Coe and seconded by Linda Barrack to approve the consent items. <b>Motion carried</b> with no abstentions.</p>                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>CoC MEMBER COMMENTS</b>                | <b>PRESENTER</b>                     | <b>ACTION/ OUTCOME</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                           |                                      | <ul style="list-style-type: none"> <li>None</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

| CALL FOR AGENDA ITEMS               | PRESENTER         | ACTION/OUTCOME                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>None</b>                         |                   | <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                                                                                         |
| <b>ANNOUNCEMENTS</b>                | <b>PRESENTER</b>  | <b>ACTION/ OUTCOME</b>                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>NOFA 2015</b>                    | Rowena Concepcion | <ul style="list-style-type: none"> <li>• ABC Recovery Center will not be renewing their Permanent Supportive Housing Project.</li> <li>• Thank you to all who are participating in the NOFA 2015; by November 4<sup>th</sup>, DPSS Homeless Programs will email all sub-recipients to notify the agencies they are a part of the County of Riverside 2015 Consolidated application.</li> </ul>                   |
| <b>Ending Veterans homelessness</b> | Karyn Young Lowe  | <ul style="list-style-type: none"> <li>• The veterans count for 2015 was 382.</li> <li>• 279 out of the 382 have been housed as of October 27<sup>th</sup>, 2015.</li> <li>• 75 veteran families are in VASH housing and 24 veteran families are searching for housing with VASH voucher.</li> <li>• Riverside County is at 76% in reaching Functional ZERO.</li> <li>• The new veteran count is 103.</li> </ul> |
| <b>ADJOURNMENT</b>                  | <b>PRESENTER</b>  | <b>ACTION/ OUTCOME</b>                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Next meeting</b>                 |                   | <p style="text-align: center;"><b>Wednesday, December 16<sup>th</sup>, 2015, 10:00 a.m. – 12:00 p.m.</b><br/> FSA - James A. Venable Community Center<br/> 50390 Carmen Ave., Cabazon, CA 92230</p>                                                                                                                                                                                                              |
| <b>Adjournment</b>                  |                   | <ul style="list-style-type: none"> <li>• The meeting was adjourned at 11:31 a.m.</li> </ul>                                                                                                                                                                                                                                                                                                                      |

## CoC All County – October 28<sup>th</sup>, 2015: Attendance Report

### Total in Attendance: 56

#### Present: 47

|                                              |                   |                                       |                      |
|----------------------------------------------|-------------------|---------------------------------------|----------------------|
| ABC Recovery Center                          | David Leahy*      | Jewish Family Services of San Diego   | Becky Ruiz           |
| ABC Recovery Center                          | Ally Anderson     | Lighthouse Social Services Center     | Karyn Young Lowe     |
| ABC Recovery Center                          | Leah Polk         | Lutheran Social Services              | Deniece Marshall     |
| Catholic Charities                           | Imelda Santana    | Martha’s Village and Kitchen          | Linda Barrack**      |
| City of Moreno Valley                        | Diana Vasquez     | Moreno Valley Police Department       | David Clark          |
| City of Riverside                            | Adrian Varela     | Moreno Valley Police Department       | Dustin Goetz         |
| City of Riverside                            | Monica Sapien     | Moreno Valley Police Department       | Mario Chavez         |
| Clearwater Residential                       | Hannah Kowalik    | Moreno Valley Police Department       | Deirdre Ritter       |
| Clearwater Residential                       | Carl Buford       | Operation SafeHouse                   | Sandra Dunn          |
| Coachella Valley Rescue Mission              | Sherry Finke      | Path of Life Ministries               | Kristii MacEwen      |
| Coachella Valley Rescue Mission              | Tom Cox           | Perris Police Department              | Bridgette Recksiek   |
| Community Catalysts of California – Veterans | Janeth Ventura    | Prayer Warriors Enhancement           | Rochelle Lewis       |
| Community Mission of Hope                    | Steve Falk        | Riverside County Housing Authority    | Cindy Hui            |
| Department of Mental Health – HHOPE          | Lynne Brockmeier  | Riverside Police Department           | Rick Mc Donald       |
| Department of Mental Health – HHOPE          | Hector Estrada    | The Hole in Wall                      | Benjamin Shuler      |
| Desert AIDS Project                          | Monica Aitchison  | U. S. Vets                            | Alberto Rivera       |
| EDA – ESG                                    | Sterlon Sims      | Valley Restart Shelter                | Susana Harris        |
| Foothill AIDS Project (FAP)                  | Maria Vallez      | Valley Restart Shelter                | Susan Larkin         |
| Hemet Police Department                      | Diana Rouwenhorst | Shelter From The Storm                | Angelina Coe         |
| Hemet Police Department                      | John Eneim        | <b><u>DPSS Staff: 9</u></b>           |                      |
| Hemet Police Department                      | Jorge Pinon       | Adult Services Homeless Programs Mgr. | Jill Kowalski        |
| Hemet Police Department                      | Mark Richards     | Adult Services Homeless Programs      | Rowena Concepcion    |
| Hemet Police Department                      | Tom Adams         | Adult Services Homeless Programs      | Veronica Ramirez     |
| H.O.P.E. In Elsinore                         | Bob Sasser        | Adult Services Homeless Programs      | Donyielle Holley     |
| Health to Hope                               | Paul Flores       | Adult Services Homeless Programs      | Elizabeth Hernandez  |
| Indio Police Department                      | Brandon Haworth   | Adult Services Homeless Programs      | Linda Salas          |
| Indio Police Department                      | Jose Ibarra       | Contracts Administrative Unit         | Jacqueline Hamilton  |
| Jewish Family Services of San Diego          | Amina Aun         | Contracts Administrative Unit         | Catalina Guitron     |
|                                              |                   |                                       | Kimberlyn Richardson |