



Minutes for County of Riverside Continuum of Care Membership Meeting

August 24, 2016

9:30 a.m. - 12:30 p.m.

James A. Venable Community Center
50390 Carmen Avenue, Cabazon, CA 92230

Minutes recorded and transcribed by Tiffany Nelson, Office Assistant III, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Michelle Davis, CoC Chair	<ul style="list-style-type: none"> The meeting was called to order at 10:09 a.m.
Introductions		<ul style="list-style-type: none"> Self-introductions were made by all in attendance. No quorum was reached for the Continuum of Care or Board of Governance members present.
Approval of the Minutes for June 22, 2016	Michelle Davis	<i>Motion was made by Lynne Brockmeier and seconded by David Leahy to approve the previous minutes for June 22, 2016. Motion carried with no abstentions.</i>
NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
Recognition & Appreciation of Outgoing & Incoming Officers:	Michelle Davis	<ul style="list-style-type: none"> Refreshments were provided in appreciation of the outgoing CoC Leadership. Certificates were awarded to David Leahy for his service as CoC Chair, to Linda Barrack for her service as CoC Vice Chair, and to Susan Larkin for her service as CoC Secretary.
Vision of New Leadership:	Michelle Davis	<ul style="list-style-type: none"> Michelle presented on what she would like to see happen within our Continuum. She mentioned that increased participation from city leaders, funders, faith based organizations and affordable housing developers would be ideal to help address homelessness in this Continuum. Other funding sources outside of HUD need to be brought into the Continuum to meet the needs of transitional housing, emergency shelter, bridge housing, etc. Michelle would like to see more CoC committee participation as well as consistent written reports provided from each committee, so the CoC is aware of what the committees are doing. There has been discussion regarding the idea of shortening the CoC Membership meetings so that committee meetings can take place afterwards with the hopes for increasing eastern region participation at the committee level. Susan Larkin, Valley Restart Shelter suggested that the CoC meeting calendar be revisited to ensure decisions are going before the CoC prior to the BoG.
Board of Governance Private Seat Nominations:	Steve Falk, Membership Committee Chair	<ul style="list-style-type: none"> Jack Olree of Wells Fargo has stepped down from his seat on the Board of Governance. At the Board of Governance (BOG) meeting on August 18th the Board nominated the following people for the Private Sector seat vacated by Jack Olree of Wells Fargo: <ul style="list-style-type: none"> Ray Osborne, Executive Director, HomeAid Inland Empire Steve PonTell, President and CEO, National Community Renaissance Leeann Faucett, Vice-president of Philanthropic Services, Community Foundation A call for nominations will be sent out to the CoC on September 6th. All nominees will be placed

		<p>on a ballot for election on October 26th, 2016.</p> <ul style="list-style-type: none"> • All nominees should be “willing to serve” prior to their name being placed onto the ballot.
CoC-wide Systems Performance Measures report:	Jill Kowalski, Collaborative Applicant	<ul style="list-style-type: none"> • HUD requires that CoCs look at their performance as a system. Before it was just CoC funded projects; however, not we are being scored for all of our programs in HMIS, even if they are not HUD funded. • Jill announced that the Systems Performance Measure data was already submitted, which allowed us to gain our first 10 points on the CoC application. • Jill asked for projects to please not back date their data because it can have a negative effect on the report that we submit. Ryoko Yamasaki has created a document with the descriptions for Systems Performance Measures. Jill asked the membership to please review the description document. She went over a few of the performance measures and pointed out some of the discrepancies that we may face. • Discussion followed in regards to “unknown exit destinations” and “returns to homelessness” and how important it is to decrease the number of “Don’t Knows” so that we know what is happening to the people who are leaving shelters. • Both the Standards and Evaluation Committee and the HMIS Administrators Council will be look at the benchmarks in the upcoming months.
UNFINISHED BUSINESS	PRESENTER	ACTION/ OUTCOME
2016 HUD Consolidated Application Review and Ranking Process Update:	Jill Kowalski	<ul style="list-style-type: none"> • The HUD Independent Review Panel met four times to review renewal and new project applications. • The BOG voted on the Review Panel recommendation to fund a new project, Step Up on Second. They also approved Step Up on Second to be ranked in Tier 2 for reallocated funds and permanent supportive housing funds. • Susan Larkin commented regarding her concern for lost beds in the Continuum. She agreed with earlier statements that we need to encourage more CoC participation and consider what our CoC needs in particular. She added that she believes we will see an increase in the number of homeless families with the new Point in Time Count.
Revised HUD Monitoring Tool Update:	Jill Kowalski	<ul style="list-style-type: none"> • On June 22nd the monitoring tool was conditionally approved. We have processed your request and identified on the monitoring tool that the lack of identification will not result in a finding. • A copy of the revised tool was given to the membership.
Collaborative Applicant & CoC MOU Update:	Donyielle Holley, CoC Planner	<ul style="list-style-type: none"> • Donyielle presented that changes were made to the MOU that reflected the CoCs input from the conditional approval at the last CoC Membership meeting.
State Emergency Solutions Grant (ESG) Timeline & Process	Jill Kowalski	<ul style="list-style-type: none"> • The State has shifted the Request for Proposal (RFP) process to CoCs & Balance of States. Last year we were asked to select an administrative entity for the Emergency Solutions Grant. Our Continuum selected DPSS. • We have the opportunity to fund Rapid Rehousing, Emergency Shelter, Outreach, and HMIS. • The Review Panel will meet to review applications on September 8th. • The Board of Governance will meet to approve the Review Panel’s recommendations on September 15th.

		<ul style="list-style-type: none"> Jill encouraged agencies to apply and announced that each funding area would need a separate application.
STANDING ITEMS	PRESENTER	ACTION/ OUTCOME
No Standing Items		
CONSENT ITEMS	PRESENTER	ACTION/ OUTCOME
Committee Reports:	Michelle Davis	<ul style="list-style-type: none"> The Planning Committee has submitted a written report which can be found online in the meeting documents. Lynne Brockmeier provided a verbal report for the Coordinated Entry System. <ul style="list-style-type: none"> There are about 1,100 active individuals in the system. Veteran numbers: there are now 66 Veterans on the active list; 39 are chronically homeless, while 27 are actively seeking housing with vouchers. On average, we are housing 5-6 new vets per month. The CES is linking with more agencies. Since August 1st we have made 25 home connections which are linking individuals to permanent housing. The CoC membership requested that a CES overview be had at the next meeting to explain the process.
New Members:	Steve Falk	<ul style="list-style-type: none"> The following agencies are now official members of the CoC. <ul style="list-style-type: none"> Help for Future Leaders
CoC Letters of Support:		<ul style="list-style-type: none"> None
APRs:		<ul style="list-style-type: none"> None
CoC MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
None		
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/OUTCOME
CoC Structure	Susan Larkin	<ul style="list-style-type: none"> Susan suggested for the 2014 flow chart of the CoC Structure to be added to the CoC Charter. In response to Susan's suggestion, the Planning Committee will be taking over the revision of the Charter.
ANNOUNCEMENTS	PRESENTER	ACTION/ OUTCOME
Community Development Block Grant (CDBG)/ Emergency Solutions Grant (ESG) Applications	Terri Bowen, EDA	<ul style="list-style-type: none"> The CDBG and ESG applications are available online at: http://www.rivcoeda.org/ The deadline to apply is October 28, 2016
Riverside Housing Development Corporation	Bruce Kulpa, CEO, Riverside Housing Development Corp.	<ul style="list-style-type: none"> Riverside Housing Development Corporation owns/manages over 500 PSH units. Bruce announced that he has access to affordable housing and needs service enrichment. He offered members to obtain more information, business cards, and flyers after the meeting. Bruce mentioned that there is an available space for a daycare, if any agencies are interested. There is a golf fundraiser that is coming up and would be a great venue to network.
Youth Demonstration Project	Jill Kowalski	<ul style="list-style-type: none"> HUD has announced the opportunity for us to apply for a Youth Demonstration Grant. An e-mail

Grant		<p>with the information on that grant was e-mailed out to the membership.</p> <ul style="list-style-type: none"> • The CoC Collaborative applicant would have to apply on behalf of the CoC. • Please respond to DPSS regarding the grant.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting	Michelle Davis	<p>Wednesday, October 26, 2016, 10:00 a.m. – 12:00 p.m. FSA - James A. Venable Community Center 50390 Carmen Ave., Cabazon, CA 92230</p>
Adjournment	Michelle Davis	The meeting was adjourned at 11:33 a.m.

CoC Membership Meeting– August 24, 2016: Attendance Report

Present: 52

Total in Attendance: 48

ABC Recovery Center
 Alternatives to Domestic Violence
 Board of Supervisors - District 4
 City of Banning
 City of Hemet
 City of Riverside
 City of Temecula
 Coachella Valley Association of Governments
 Coachella Valley Rescue Mission
 Community Connect
 Community Mission of Hope
 EDA
 Faith in Action SGP
 Family Service Association (FSA)
 Foothill Aids Project (FAP)
 H.O.P.E. In Elsinore
 Health to Hope Clinics
 Help for Future Leaders
 Jewish Family Services of San Diego
 Jewish Family Services of San Diego
 LightHouse Social Service Centers
 LightHouse Social Service Centers
 Lutheran Social Services
 Lutheran Social Services
 Martha's Village and Kitchen
 Mike Davis
 Moreno Valley Sheriff's Department
 Moreno Valley Unified School District
 Path of Life Ministries

*Chair **Vice Chair
 ***Secretary
 David Leahy
 Florence White***
 Maria Becerra
 Debbie Franklin
 Carla Callahan
 Michelle Davis*
 Robin Gilliland
 Cheryl Dahlin
 Anyse Smith
 Ahlam Jadallah
 Steve Falk
 Terri Bowen
 Steven Douglas
 Deana Haywood
 Maria Valles
 Steve Falk
 Paul Flores
 Daniel Yeboah
 Becky Ruiz
 Le McClellan
 Veronica for Karyn YL
 Mark Houck
 Deniece Marshall
 Meredith Hall
 Rosa E. Verduzco
 Mike Davis
 Deirdre Ritter
 Connie Edwards
 Damien O'Farrell

Path of Life Ministries
 Path of Life Ministries
 Path of Life Ministries
 Path of Life Ministries
 Prayer Warriors Enhancement
 Riverside County Housing Authority
 Riverside County Probation
 Riverside County Sheriff
 Riverside County Sheriff
 Riverside Housing Development Corporation
 Riverside University Health System - Behavioral
 Ron Duncan
 TEAM Community Pantry
 USICH
 U.S. Vets Riverside
 U.S. Vets Riverside
 VA Loma Linda Healthcare
 Valley Restart Shelter
 Well in the Desert

DPSS Staff: 4

DPSS Homeless Programs
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Janice Rooths
 Kristii MacEwen**
 Leonard Jarman
 Lisa Michelle
 Rochelle Lewis
 Tanya Torno
 Jessica Reyes
 Bridgette Recksieck
 Sgt. Jon Gaw
 Bruce Kulpa
 Lynne Brockmeier
 Ron Duncan
 Randy Taylor/Steve Falk
 Amy Sawyer
 Gregory Coffos
 Marcus Dillard
 Carmen Macias
 Susan Larkin
 Ben Oberlander

Donyielle Holley
 Elizabeth Hernandez
 Jill Kowalski
 Tiffany Nelson