



Minutes for County of Riverside Continuum of Care Membership Meeting

April 26, 2017
10:00 a.m. - 12:00 p.m.
City of Banning Council Chambers
99 E. Ramsey Street, Banning CA 92220

Minutes recorded and transcribed by Evelyn Pham, Office Assistant III, DPSS – Homeless Programs Unit

| TOPIC | PRESENTER | ACTION/ OUTCOME |
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| Call to Order | Michelle Davis, CoC Chair | <ul style="list-style-type: none"> The meeting was called to order at 10:07 a.m. |
| Introductions | | <ul style="list-style-type: none"> Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present. A roll call of the CoC voting members was conducted. Quorum met. |
| Approval of the Minutes for March 22, 2017 | Michelle Davis | Motion was made by Jeff Moritz and seconded by Tanya Torno to approve the previous minutes for March 22, 2017. Motion carried with one abstention. |
| UNFINISHED BUSINESS | PRESENTER | ACTION/ OUTCOME |
| Homeless Client Update: | Tanya Torno, Housing Authority | <ul style="list-style-type: none"> Tanya Torno shared with the CoC updates on N.W., a homeless individual who spoke at the previous CoC Membership meeting on March 22, 2017 to address her concerns as a chronic homeless individual; who is having trouble finding housing near work. Housing navigators have been in regular contact with N.W. and have met with N.W. several times. Navigators are still working on identifying housing for N.W. in the Temecula area. In order to provide the best service to homeless individuals, Tanya stressed the importance of using the Coordinated Entry System (CES) to go through this process and system so clients are prioritized through vulnerability. |
| NEW BUSINESS | PRESENTER | ACTION/ OUTCOME |
| 2017 Independent Review Panel (IRP) April 12 meeting report: | Angelina Coe, IRP Chair | <ul style="list-style-type: none"> IRP reviewed with fiscal on renewal of projects, unspent fund analysis and letters of intent (LOI). No recommendations were made until further analysis. Jill Kowalski noted the performance scorecard will be revised to be updated with the LOI. Scorecards will be sent out to the CoC to give the membership an opportunity to make comments. Susan Larkin raised a concern regarding unspent funds, grants and transparency. She requested if the CoC can decide who gets those grants before it is passed off to another agency to service. A discussion was had amongst the membership to use LOI to standardize the process of renewing projects with grants. Angelina thanked the members of the Independent Review Panel for dedicating their time to review and make recommendations for the HUD application. |

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| <p>CES Oversight Committee Update:</p> | <p>Michelle Davis, CoC Chair</p> | <ul style="list-style-type: none"> • Michelle Davis presented with a slide to go over the mission and purpose of Coordinated Entry System (CES) Oversight committee; which is to ensure an effective countywide system that is transparent and compliant with all rules and regulations. • CES Oversight Committee consists of: <ul style="list-style-type: none"> ○ Chair: Michelle Davis ○ Vice-Chair: Bridgette Recksiek ○ CES Oversight Committee membership includes: <ul style="list-style-type: none"> ▪ Two members of the Navigators Advisory Council <ul style="list-style-type: none"> • Vicki Cox, Coachella Valley Rescue Mission • Amy Bruno, RUHS Behavioral Health ▪ ESG recipients <ul style="list-style-type: none"> • City of Moreno Valley • City of Riverside • County of Riverside <p>Motion was made by Steve Falk and seconded by Damien O’Farrell to accept the CES Oversight Committee as a new CoC standing committee. Motion carried unanimously.</p> <ul style="list-style-type: none"> • Michelle continued with an update from the Los Angeles Learning Session with Community Solutions “Built for Zero”. A handout of the LA learning session summary was passed to the membership. • A storyboard, blueprint, and plan of action were presented to aim at accomplishing two overall goals: to sustain ending veteran homelessness and to end chronic homelessness by 2017. • A copy of the PowerPoint presentation and handout can be viewed at DPSS website. |
| <p>Youth Homelessness Planning Update:</p> | <p>Donyielle Holley, CoC Planner</p> | <ul style="list-style-type: none"> • Donyielle gave a brief update on youth planning efforts. One of the goals this year is to collaborate and create a new standing committee to begin putting a structure in place that will end youth homelessness. • Youth homelessness is defined by HUD as a homeless individual age 24 years and under. • In order to supply funding for Youth Homelessness, HUD requires our CoC programs to have a relationship with DPSS children services division to provide guidance and proper structure. • HUD is mandating a youth advisory board as a formal committee to the CoC; and requires three members of this board to be the age of 24 years and younger and two of these to be formerly homeless. • CoC members gave suggestions on how to coordinate with different organizations and programs to find youths’ to serve on this committee. <p>Motion was made by Susan Larkin and seconded by Lynne Brockmeier to accept the Youth Advisory Board as a new CoC standing committee. Motion carried.</p> |
| <p>2016 HUD CoC Program Application PSH Bonus Award:</p> | <p>Jill Kowalski, Collaborative Applicant</p> | <ul style="list-style-type: none"> • Jill Kowalski announced that after requesting clarification from HUD as to why our CoC received a score of zero for the RRH section even though there was an increase in RRH; HUD came back and corrected our score to give our CoC the full five points. This bumped our overall CoC score and qualified our CoC for the PSH Bonus Award. |

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| | | <ul style="list-style-type: none"> We received \$526,000 bonus which went to Step Up on Second to add an additional 38 PSH beds along with 59 beds through reallocation. A total of 97 new PSH beds will take effect on July 1, 2017. |
| 2017 PIT Count Data Presentation: | Donyielle Holley | <ul style="list-style-type: none"> Donyielle recapped highlights of the 2017 PIT Data. This year, there was a 21.2% increase in the number of homeless individuals. Jill Kowalski noted that since the numbers went up, it will impact our HUD Application. However, numbers have been increasing throughout all CoCs in the country. As we advance in counting, the numbers will increase. Jill expressed her concerns on the subpopulation of unaccompanied women is at an alarmingly high percentage and asked if we could focus more on this demographic. Susan Larkin asked a question about the procedure for handling minor youth who are under the age of 18 years old during the PIT count. Her question will be revisited at the next CoC meeting. |
| HMIS Conference Report: | Leonard Jarman, HMIS Council Chair Angelina Coe, HMIS Conference Committee | <ul style="list-style-type: none"> Leonard Jarman thanked all participants for a successful HMIS conference and introduced Angelina Coe to give a brief update on the conference. HMIS conference focused on the use of CES and housing first performance measures. Overall, data helps get us the funding we need. Since it was a mandatory conference for HUD funded agencies, those who were not in attendance may see an impact on their application score for NOFA 2017. HMIS looks forward to putting together another conference in the future to accommodate some of the suggestions received from surveys. |
| Membership Committee Meeting: | Steve Falk, Membership Committee Chair | <ul style="list-style-type: none"> Steve Falk announced the first Membership Committee meeting will be held today in Banning at 1:00 p.m., after the CoC Membership meeting. The purpose of this meeting will be for membership recruitment, strategies, orientation packet development, and to help new members get acquainted with the CoC. Today, they will nominate and elect a vice chair, go over membership guidelines, roster and voting. |
| CONSENT ITEMS | PRESENTER | ACTION/ OUTCOME |
| Committee Reports: | Michelle Davis | <ul style="list-style-type: none"> None |
| New Members: | Michelle Davis | <ul style="list-style-type: none"> No new voting members |
| CoC Letters of Support: | Michelle Davis | <ul style="list-style-type: none"> Help for Future Leaders – Grant and per Diem program (GPD) Letters of support needs to be updated |
| APRs: | Michelle Davis | <p>APRs:</p> <ol style="list-style-type: none"> CA1136L9D081403 – RCDMH HHOPE CA1266L9D081401 – City of Riverside Rapid Rehousing CA1263L9D081401 – RCDMH Rapid Rehousing CA0682L9D081407 – ABC Recovery Transitional Housing CA0684L9D081407 – RCDMH Women’s Permanent Housing CA0674L9D081407 – Martha’s Village and Kitchen Transitional Housing |

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| | | <p>7) CA1244L9D081401 – JFS Desert Horizon PSH</p> <p>8) CA1055L9D081404 – City of Riverside PSH Chronically Homeless</p> <ul style="list-style-type: none"> • Susan Larkin requested if standing committees can provide reports so the CoC can stay up to date with each committee. • Michelle Davis responded that she will send an email out to committee chairs to send in reports that will be shared with the CoC. • Susan Larkin made a suggestion on allowing projects to make a comment for reasons at the bottom as to why there were unspent funds. • Overall suggestions for APRs were to send out APRs to agencies one week prior for them to provide justification before it is presented at the CoC meeting. |
| CoC MEMBER COMMENTS | PRESENTER | ACTION/ OUTCOME |
| None | Michelle Davis | None |
| CALL FOR AGENDA ITEMS | PRESENTER | ACTION/OUTCOME |
| Committee Membership Clarification | Michelle Davis | <ul style="list-style-type: none"> • Steve requested clarification regarding standing committee membership processes (active members and voting). • Michelle suggested creating an organizational chart with all standing committees and committee members listed for the CoC to easily identify. • Membership committee will discuss further and address recommendations to the CoC. |
| ANNOUNCEMENTS | PRESENTER | ACTION/ OUTCOME |
| Homelessness: Helping Without Hurting | Michelle Davis | <ul style="list-style-type: none"> • Michelle reminded the membership to register for “Helping Without Hurting” conference on May 18 that is free for everyone. • Steve Falk announced that they are looking for sponsors to help support the cost of the speakers. |
| ADJOURNMENT | PRESENTER | ACTION/ OUTCOME |
| Next meeting | Michelle Davis | <p style="text-align: center;">Wednesday, May 24, 2016, 10:00 a.m. – 12:00 p.m. City of Banning Council Chambers 99 E. Ramsey Street, Banning, CA 92220</p> |
| Adjournment | Michelle Davis | The meeting was adjourned at 12:05 p.m. |

CoC Membership Meeting– April 26, 2017: Attendance Report

Total in Attendance: 45

CoC At-Large: 40

ABC Recovery Center
 Alternatives to Domestic Violence
 Arlington Temporary Assistance
 Board of Supervisors – District 3
 Catholic Charities
 City of Moreno Valley
 City of Riverside
 City of Temecula
 Coachella Valley Rescue Mission
 Community Mission of Hope
 Economic Development Agency - ESG
 Economic Development Agency – ESG
 Faith in Action SGP
 H.O.P.E. In Elsinore
 Help for Future Leaders, Inc.
 Jewish Family Services of San Diego
 Jewish Family Services of San Diego
 LightHouse Social Service Centers
 LightHouse Social Service Centers

 Lighthouse Social Service Centers
 Lutheran Social Services of SoCal
 Pass Job Connection
 Path of Life Ministries

 Path of Life Ministries
 Path of Life Ministries
 Prayer Warriors Enhancement
 Recovery Innovations
 Riverside County – Dept of Animal Services

*Chair **Vice Chair
 ***Secretary
 David Leahy
 Florence White***
 Ofelia Sanchez
 Sundae Sayles
 Jessica Meza
 Diana Vasquez
 Michelle Davis*
 Robin Gilliland
 Tom Cox
 Steve Falk
 Sterlon Sims
 Terri Bowen
 Steven Douglas
 Steve Falk
 Daniel Yeboah
 Becky Ruiz
 Stephanie Ramos
 Breggetta Maravilla
 Karyn Young-Lowe
 Veronica Arvizu-
 Mendoza
 Deniece Marshall
 Mary Hamlin
 Damien O’Farrell

 Kristii MacEwen**
 Leonard Jarman
 Rochelle Lewis
 Robyn Kelley
 Katherine Buff

Riverside County Housing Authority
 Riverside County Sheriff – Jurupa Valley
 Riverside County Sheriff – Jurupa Valley
 Riverside University Health System – Behavioral H
 Shelter From The Storm
 Step Up on Second
 TEAM Community Pantry
 The Convergent Center Inc.
 VA Loma Linda Healthcare

 Valley Restart Shelter
 Valley Restart Shelter
 Whiteside Manor

 Tanya Torno
 Aaron Avila
 Bridgette Recksieck
 Lynne Brockmeier
 Angelina Coe
 Lena Netwig
 Steve Falk
 Jeff Moritz
 Carmen Macias

 Susan Larkin
 Susana Harris
 Ron Vervick

DPSS Staff: 5

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 Jill Kowalski
 Donyielle Holley
 Tiffany Nelson
 Elizabeth Hernandez
 Evelyn Pham