



Minutes for County of Riverside Continuum of Care Membership Meeting

March 22, 2017
10:00 a.m. - 12:00 p.m.
City of Banning Council Chambers
99 E. Ramsey Street, Banning CA 92220

Minutes recorded and transcribed by Evelyn Pham, Office Assistant III, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Michelle Davis, CoC Chair	<ul style="list-style-type: none"> The meeting was called to order at 10:06 a.m.
Introductions		<ul style="list-style-type: none"> Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present. Michelle Davis reminded the membership of the requirements to become a voting member. A roll call of the CoC voting members was conducted. Quorum met.
Approval of the Minutes for February 22, 2017	Michelle Davis	Motion was made by Angelina Coe and seconded by Jeff Moritz to approve the previous minutes for February 22, 2017. Motion carried with six abstentions.
UNFINISHED BUSINESS	PRESENTER	ACTION/ OUTCOME
2017 HUD CoC Review and Evaluation Process:	Jill Kowalski, CoC Collaborative Applicant	<ul style="list-style-type: none"> Jill Kowalski shared that she received two comments in response to the request for feedback on the 2017 HUD CoC Review and Evaluation Process. <ul style="list-style-type: none"> Coachella Valley Rescue Mission stated they approved the changes. Susan Larkin responded with no changes to the document, but suggested that the CoC better incorporate the ESG Performance Standards into the Review Process. Jill identified City of Moreno Valley, City of Riverside and Economic Development Agency (EDA) as organizations that used to meet regularly with DPSS regarding ESG and recommended that they should start meeting again soon. She also added that the ESG providers do send out request for public comment that also goes out to the CoC. HUD request ESG and CoC coordination. Jill noted another request she received was for the performance score card. The performance score cards show all objectives mandated by HUD. Information will be released to the CoC after the review panel meets. She emphasized again that until the NOFA is released, it would be the same as the previous year. The only key difference is when the review panel starts looking at scores, the scoring threshold for projects that may be reallocated will be raised from 70 to 90 points. The BOG approved the review panel process; contingent upon the release of the 2017 HUD NOFA. Jill announced Connie Hill has returned to the fiscal team and will be looking over the Review Process documents. <p>Motion was made by Susan Larkin and seconded by David Leahy to approve the 2017 HUD CoC Review and Evaluation Process. Roll Call Vote: Yay – 19; Nay – 0; Abstained – 3. Motion carried.</p>

NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
Training Reflection – Creating an Effective Homeless Response System:	Steve Falk, BOG Chair	<ul style="list-style-type: none"> • Steve Falk gave a brief overview of the highlights from attending, “Creating an Effective Homeless Response System,” a two day training led by Iain De Jong, the creator of the VI-SPDAT. • Overall, the takeaways from the training were that it was educational, helpful and entertaining. • To view Iain De Jong’s presentation from the training, please visit the DPSS website. • Jill Kowalski noted that surveys from the training showed great results; and DPSS will send out the survey link again for those who have not participated yet. • Michelle Davis suggested since the training was a success, it would be great for DPSS to host annual educational trainings in the future.
Special CoC Strategic Planning session:	Donyielle Holley	<ul style="list-style-type: none"> • Donyielle Holley started the strategic planning session with PowerPoint slides and encouraged the membership to give feedback along the way. • The Planning, Housing, Standards and Evaluation, CES Oversight Committees will work on the Strategic Plan. These committees are tasked with breaking down different sections of the strategic plan to meet the CoC’s recommended goals and objectives. • Donyielle also encouraged the membership to partake in these committees as any member can join to bring forward their ideas. • Donyielle specified a few objectives she would encourage the membership to accomplish by the end of the meeting: <ul style="list-style-type: none"> ○ Understand the importance and urgency of completing the strategic plan ○ Review the progress of our strategic planning efforts ○ Review necessary additions or revisions ○ Plan a timeline for completing the strategic plan rapidly • Strategic planning discussion: <ul style="list-style-type: none"> ○ Process and timeline: <ul style="list-style-type: none"> ▪ A discussion was led by the membership that in order to be more efficient in expediting the process, committees should meet earlier, weekly, and in smaller groups. ▪ After the committees provide their feedback, it would be presented to the CoC. ○ Vision and mission: <ul style="list-style-type: none"> ▪ Discussion amongst the membership to remove and add specific key words to the vision and mission statements. ○ Goals: <ul style="list-style-type: none"> ▪ To end chronic homelessness by December 2017 <ul style="list-style-type: none"> • Jeff Moritz responded with his answer as it is an unrealistic goal. Suggested we should set this goal after the 2017 PIT data is released. • Lynne Brockmeier stated this could be an optimistic and aggressive goal, but we should still set it. She also noted there is nothing wrong with not meeting a goal and extending it if needed. ▪ To end family/youth homelessness by December 2020

		<ul style="list-style-type: none"> • The membership felt this was a realistic goal, although they have to also realize that there are many variables that contribute to the count for family/youth homelessness that we are unaware of at the moment. ▪ Based on our data, to reduce the percentage of persons experiencing homelessness and length of stay in homelessness <ul style="list-style-type: none"> • A discussion was lead from the membership that percentages are hard to project and would change yearly. Especially, as the years go by, the more equipped the CoC is at in counting the number of homeless, the numbers would increase. • Based on feedback, the strategic plan would be brought back to the CoC membership for approval in June, and to add any last changes. • N. W. (initials to preserve confidentiality), a current homeless individual speaks up during the meeting regarding her situation. She stated that she is chronically homeless and it is difficult to find housing near her work. • The membership responded with providing resources to help N.W., and would assign a navigator to her. The membership also stated they are working on cultivating new relationships and identifying units that everyone can use. • A follow up on the status of N.W. will be provided at the next CoC meeting on April 26.
CONSENT ITEMS	PRESENTER	ACTION/ OUTCOME
Committee Reports:	Michelle Davis	<ul style="list-style-type: none"> • Housing report was emailed out with the agenda
New Members:	Michelle Davis	<ul style="list-style-type: none"> • New voting members <ul style="list-style-type: none"> ○ City of Temecula ○ Coachella Valley Association of Government (CVAG) ○ Helping Hands Group
CoC Letters of Support:	Michelle Davis	<ul style="list-style-type: none"> • Lighthouse Social Services Centers – Grant and Per Diem program (GPD) • DPSS Children Protective Services – Bringing Families Home • A discussion was had amongst the membership on if there was a standardized process for the Letters of Support. • Michelle Davis responded there will be a new process that will go through Housing Committee for approval first, and then brought to her for signature. Letters of support will also be shared with the CoC. • Housing Committee has been assigned the task to standardize the Letters of Support process with the intent of making a template and check list to ensure support comes with service to our homeless population. • Angelina Coe asked further, to also standardize who is eligible to receive letters of support and make them accessible online on the DPSS website when ready. • Jill Kowalski proposed an idea to help expedite the process by having only one required signature and to also set a two week turn-around timeline for letters of support. <p>Motion was made by David Leahy and seconded by Linda Barrack to receive and file the consent calendar.</p>

		Motion carried.
APRs:	Michelle Davis	<ul style="list-style-type: none"> None
CoC MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
None	Michelle Davis	<ul style="list-style-type: none"> None
CALL FOR AGENDA ITEMS	PRESENTER	ACTION/OUTCOME
None	Michelle Davis	<ul style="list-style-type: none"> Jill Kowalski announced she would bring report documents from the April 12 Review Panel Meeting to present to the CoC. Donyielle Holley announced there would be a PIT count update. Kristii announced Michelle will be sending out a call to all vice chairs of the committee meetings to provide reports of last committee meeting to bring to the next CoC meeting so everyone has an opportunity to follow along and participate.
ANNOUNCEMENTS	PRESENTER	ACTION/ OUTCOME
HMIS Conference	Michelle Davis	<ul style="list-style-type: none"> Michelle reminded the membership to attend the 2017 HMIS Conference is on March 23 at ABC Recovery Center. There are about 80 guests confirmed to attend. Thanked ABC Recovery Center and Martha’s Village and Kitchen for hosting the event.
PIT Data Debriefing	Michelle Davis	<ul style="list-style-type: none"> PIT data debriefing will be in Banning, April 6. Timeline for release of data to the media will be April 10. Jill Kowalski encouraged participants to attend the debriefing so the CoC could receive input on the rationale for the data.
When Helping Hurts		<ul style="list-style-type: none"> Steve Falk announced “Helping without Hurting” conference on May 18, 2017 will be held at the Riverside Convention Center.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting	Michelle Davis	<p style="text-align: center;">Wednesday, April 26, 2016, 10:00 a.m. – 12:00 p.m. City of Banning Council Chambers 99 E. Ramsey Street, Banning, CA 92220</p>
Adjournment	Michelle Davis	The meeting was adjourned at 12:04 p.m.

CoC Membership Meeting– March 22, 2017: Attendance Report

Total in Attendance: 43

CoC At-Large: 38

ABC Recovery Center
 Catholic Charities
 City of Hemet
 City of Menifee
 City of Moreno Valley
 City of Riverside
 City of Temecula
 Coachella Valley Rescue Mission
 Community Mission of Hope
 CVAG
 Desert Aids Project
 Economic Development Agency - ESG
 Economic Development Agency - ESG
 Faith in Action SGP
 H.O.P.E. In Elsinore
 Jewish Family Services of San Diego
 LightHouse Social Service Centers
 LightHouse Social Service Centers
 Lutheran Social Services of SoCal
 Martha's Village and Kitchen
 Pass Job Connection
 Path of Life Ministries
 Path of Life Ministries
 Path of Life Ministries
 Path of Life Ministries
 Recovery Innovations
 Riverside County Housing Authority
 Riverside County Sheriff – Jurupa Valley

*Chair **Vice Chair
 ***Secretary
 David Leahy
 Imelda Santana
 Carla Callahan
 Edna Lebron
 Diana Vasquez
 Michelle Davis*
 Robin Gilliland
 Vicky Cox
 Steve Falk
 Cheryl Dahlin
 Monica Aitchison
 Sterlon Sims
 Terri Bowen
 Steven Douglas
 Steve Falk
 Becky Ruiz
 Karyn Young-Lowe
 Raylynn Hall
 Deniece Marshall
 Linda Barrack
 Mary Hamlin
 Angie Cota
 Kristii MacEwen**
 Leonard Jarman
 Lisa Michelle
 Robyn Kelley
 Tanya Torno
 Aaron Avila

Riverside County Sheriff – Jurupa Valley
 Riverside University Health System – Behavioral H
 Shelter From The Storm
 Step Up on Second
 TEAM Community Pantry
 The Convergent Center Inc.
 U.S. Vets – Riverside
 Valley Restart Shelter
 Valley Restart Shelter

Bridgette Recksieck
 Lynne Brockmeier
 Angelina Coe
 Lena Netwig
 Steve Falk
 Jeff Moritz
 Gregory Coffos
 Susan Larkin
 Susana Harris

DPSS Staff: 5

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Jill Kowalski
 Donyielle Holley
 Tiffany Nelson
 Elizabeth Hernandez
 Evelyn Pham