



## Minutes for County of Riverside Continuum of Care Membership Meeting

February 22, 2017  
10:00 a.m. - 12:00 p.m.  
City of Banning Council Chambers  
99 E. Ramsey Street, Banning CA 92220

Minutes recorded and transcribed by Evelyn Pham, Office Assistant III, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Kristii MacEwen, CoC Vice-Chair	<ul style="list-style-type: none"> <li>The meeting was called to order at 10:06 a.m.</li> </ul>
Introductions		<ul style="list-style-type: none"> <li>Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present.</li> </ul>
Approval of the Minutes for October 26, 2016	Kristii MacEwen	<p><b>Motion</b> was made by Angelina Coe and seconded by Le McClellan to approve the previous minutes for October 26, 2016. <b>Motion carried</b> with two abstentions from David Leahy and Karyn Young-Lowe.</p>
UNFINISHED BUSINESS	PRESENTER	ACTION/ OUTCOME
<b>Newly Proposed Meeting Format &amp; 2017 Meeting Schedule:</b>	Kristii MacEwen	<ul style="list-style-type: none"> <li>Kristii MacEwen presented on the draft 2017 meeting schedule to the membership. She added that the new meeting structure aligns with expected funding and reflects our intentions as a CoC. For anyone who would like to add to the 2017 meeting schedule, they may contact DPSS or the CoC officers.</li> <li>Jill Kowalski also said this is a working document that will continue to add to as needed.</li> </ul>
<b>2016 HUD CoC Program Consolidated Application Award Results and HUD Debrief:</b>	Jill Kowalski, CoC Collaborative Applicant	<ul style="list-style-type: none"> <li>Jill Kowalski presented two documents that were sent out in an email to the CoC the previous week.</li> <li>County of Riverside Continuum of Care Tier 1 and Tier 2 awards:               <ul style="list-style-type: none"> <li>Our CoC received all of our requested funding except for the Permanent Supportive Housing (PSH) Bonus. The PSH Bonus was in Tier 2 at the bottom and was not funded.</li> <li>Step Up on Second was funded as a new project.</li> </ul> </li> <li>The FY 2016 CoC Program Competition Debriefing summary with our CoC application score was submitted as a handout. Our CoC Application score is one of the most important numbers for our continuum, this along with the Point in Time Count (PIT). Our individual CoC score provided us with an overview of how our CoC has been performing in terms of strategic planning, implementation of various HUD's Opening Doors objectives, bed utilization, number of new permanent housing beds and our overall progress in ending homelessness for veterans, chronic homelessness, and youth.               <ul style="list-style-type: none"> <li>Jill reviewed the following areas of the debriefing document:                   <ul style="list-style-type: none"> <li>Page 2 1F-2a: We received 0/4. Previously we did not score this low and we are assessing why.</li> <li>Page 2 3A-3: We received 2/7. This score is based upon how our Continuum performs.</li> <li>Page 3 3B-1.2: We received 8/10. Our PSH increased by 646 beds. We are</li> </ul> </li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>requesting clarification from HUD.           <ul style="list-style-type: none"> <li>▪ Page 3 3B-2.3: We received 0/5. We had 29 RRH beds in 2015 and reported 66 RRH beds in 2016. If we had a 37 bed increase, why did we receive a score of zero?</li> <li>▪ Page 4 Total Score: We received a total score of 173.25/200. The highest scoring CoC received 187.75 points.</li> </ul> </li> <li>○ Jill stated that these scores would be used as indicators for performance improvement and will help guide how we can improve in CoC Performance and Strategic Planning category. She suggested to use the March 22nd CoC meeting for a Strategic Planning Session.</li> </ul> </li> <li>• FY2016 CoC NOFA Debriefing Slides:       <ul style="list-style-type: none"> <li>○ Slide 6: How did CoC's Do Well?           <ul style="list-style-type: none"> <li>▪ 5 key components: Reallocating lower performing projects such as TH, used performance criteria to rate and rank projects, used housing first, reduced homelessness in their communities, and increased PSH/RRH units.</li> </ul> </li> <li>○ Slide 9: Why weren't projects funded?           <ul style="list-style-type: none"> <li>▪ HUD states "Projects that were at the bottom of their CoC's Tier 2 were unlikely to be funded".</li> <li>▪ Jill explained that HUD provides funding until they run out of money to fund, and since our Permanent Supportive Housing Bonus project was ranked in Tier 2, we did not receive the funding.</li> </ul> </li> <li>○ During the webinar, Norm Suchar of HUD suggested that we have to start looking at our high performing projects and reallocating to our even higher performing projects.</li> </ul> </li> <li>• Kristii added that we want projects that are currently HUD funded to remain HUD funded. She commented regarding increasing all CoC project scores, remarking that we're all in this together to support each other.</li> <li>• Jill reminded the membership that the ranking of projects is not decided by DPSS. The Independent Review Panel, which will have two new members elected to it today, does the review and ranking of the CoC projects. Projects that have been continuously returning money each year should look at reallocating those funds so that other projects in the CoC can utilize the money. The money belongs to the entire Continuum and if it is continuously not being used, we are at risk of losing that funding in our CoC. The Review Panel will begin meeting in March.</li> <li>• Susan Larkin requested that the answers to the 2016 CoC HUD Application be shared along with the debriefing document so that they can understand the reason why they are getting certain scores. Jill reminded the membership that the <a href="#">2016 HUD CoC Program Consolidated Application</a> is posted on the DPSS website and the answers can be viewed there.</li> <li>• Jill also shared a handout of Joe Colletti's notes regarding his take-aways from the FY 2016 CoC NOFA Debriefing Webinar.</li> </ul>
<b>NEW BUSINESS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>2017 HUD CoC Review and Evaluation Process:</b>	Jill Kowalski	<ul style="list-style-type: none"> <li>• Jill Kowalski asked for the CoC to give feedback and to approve the 2017 HUD CoC Review and Evaluation Process document; with condition that it will need to be updated when the NOFA is released.</li> </ul>

		<ul style="list-style-type: none"> <li>• Jill directed the membership to the draft handout of the 2017 HUD CoC Program Competition Project Review and Ranking Process. She highlighted the changes that were made to the 2016 version of the document for 2017: <ul style="list-style-type: none"> <li>○ Updated dates and timeframes (where applicable)</li> <li>○ HUD Funding Priorities (starting on page 2): this section has been updated using language in <i>Opening Doors, the federal strategic plan to end homelessness</i>.</li> <li>○ Changed the scoring threshold for projects that may be reallocated from 70 points to 90 points (page 8).</li> <li>○ Added "System Performance Measures" to the Project Performance Measures and Scorecard on page 12.</li> </ul> </li> <li>• Susan Larkin requested to have more time to review the document before they vote to approve the changes. Jill responded that the Review Panel is scheduled to meet on March 8<sup>th</sup> to review state ESG proposals and give recommendations to the BOG. The current process will remain in effect during the March 8<sup>th</sup> Review Panel meeting and so on until approved by the CoC.</li> </ul> <p><b>Motion</b> was made by Angelina Coe and seconded by Jeff Moritz to approve the 2017 HUD CoC Review and Evaluation Process. Roll Call Vote: Yay – 8; Nay – 8; Abstained – 4. <b>Motion failed to carry with a tie.</b></p> <ul style="list-style-type: none"> <li>• Angelina Coe recommended to vote on this motion on March 22<sup>nd</sup> and to allow the ESG Review Panel to move forward with the current process on March 8<sup>th</sup>.</li> </ul> <p><b>Amended Motion</b> was made by Angelina Coe for DPSS to resend the Review Panel and Evaluation Process to the CoC membership to provide more opportunity to review and make changes and recommendations by March 10<sup>th</sup>, allowing time for DPSS to finalize it for the BOG Meeting on March 16th, and to have the CoC submit for a vote on March 22<sup>nd</sup>. The motion was seconded by Le McLellan. Roll Call Vote: Yay – 19; Nay – 1; Abstained – 0. <b>Motion carried.</b></p>
<p><b>2017 HUD CoC Independent Review Panel election:</b></p>	<p>Jill Kowalski</p>	<ul style="list-style-type: none"> <li>• Ballots to vote on the 2017 Independent Review Panel nominees were distributed to voting agencies to be turned in by the end of the meeting or emailed to DPSS by the end of the day. The nominees on the ballot for election to the 2017 Review Panel are: <ul style="list-style-type: none"> <li>○ Lt. Dean Spivacke - Riverside Sheriff's Department</li> <li>○ Robin Gilliland – City of Temecula</li> <li>○ Andrea Teas – Department of Veterans Affairs</li> </ul> </li> <li>• The current Review Panel members are: <ul style="list-style-type: none"> <li>○ Frankie Riddle – City of Palm Desert</li> <li>○ Steve Falk – Community Mission of Hope, HOPE in Elsinore, TEAM Community Pantry</li> <li>○ Sterlon Sims – Riverside County Economic Development Agency</li> <li>○ Paul Flores – Health to Hope Clinics</li> <li>○ Angelina Coe – Shelter From The Storm</li> </ul> </li> </ul> <p>Jill announced that the elected 2017 Review Panel members will be sent out on Friday, February 24<sup>th</sup>.</p>

<p><b>Riverside County first county in nation to “end” Homelessness Among Veterans:</b></p>	<p>Karyn Young-Lowe</p>	<ul style="list-style-type: none"> <li>• Karyn announced Riverside County has reached their goal to end veteran homelessness. Riverside was the first large community in the nation to reach this goal.</li> <li>• She mentioned that meeting the goal of functional zero does not mean that we don’t have any more homeless veterans, but it does mean that we have a working process to get veterans experiencing homelessness permanently housed. If a veteran falls into homelessness, it is rare, brief and non-recurring.</li> <li>• Kristii announced there will be a celebration on Tuesday, February 28, 2017 at Crestmore Manor from 4:30 p.m. to 6:00 p.m. after the Iain De Jong training.</li> </ul>
<p><b>HMIS Conference on March 23, 2017:</b></p>	<p>Angelina Coe</p>	<ul style="list-style-type: none"> <li>• Angelina Coe, as a member of the HMIS Council’s Planning Group, announced that the HMIS Conference “Don’t Panic! Its Only Data!” will be on Thursday, March 23, 2017.</li> <li>• It will be a full day of presentations with speakers and activities we can all benefit from. It is required for all HUD funded agencies to attend, and may impact your application score if you are not in attendance.</li> <li>• Angelina thanked ABC Recovery Center for hosting by providing a location for the conference, and Martha’s Village and Kitchen for providing the lunch and refreshments.</li> </ul>
<p><b>2017 PIT Count Update:</b></p>	<p>Donyielle Holley, CoC Planner</p>	<ul style="list-style-type: none"> <li>• Donyielle Holley, in her role as Point in Time (PIT) Count Coordinator, announced 2017 PIT is done! However, the data is not available. She thanked all participants for contributing their time and support. Riverside County had our highest number of registered volunteers; about 600 individuals, exceptional city and PIT leaders, law enforcement and homeless outreach teams. Actual volunteer numbers will be included in the PIT Report.</li> <li>• Highlights from the PIT count, Tuesday, January 24, 2017. <ul style="list-style-type: none"> <li>○ It was raining. The count was impacted by the rain, but we will not know for sure how until we analyze the data.</li> <li>○ On March 30, the preliminary numbers will be available to CoC and PIT leaders and should be available to the media in early April.</li> </ul> </li> <li>• Donyielle explained more about the data process <ul style="list-style-type: none"> <li>○ Before any data is able to be released, there is a process to collect high quality data. First the surveys must be collected from each individual city, the surveys must then be entered, then the data must be cleaned and de-duplicated all before a review of the official preliminary numbers are released to compile a comprehensive local report. The local report is expected to be released mid-May.</li> </ul> </li> <li>• Lt. Dean Spivacke commented on the Sheriff’s department’s goal to plan to change the law enforcement culture to be open to the friendly PIT volunteer process. If there were any problems experienced with law enforcement during the 2017 PIT count, Lt. Spivacke requested that we please notify him.</li> <li>• Christian Jelmberg, of Street Life Project, asked if there is a public map to show where homeless communities are located for outreach teams to use.</li> <li>• Lt. Dean Spivacke responded with an offer to share the maps that law enforcement used during the PIT Count.</li> </ul>

<b>Youth Planning:</b>	Donyielle Holley	<ul style="list-style-type: none"> <li>• 2017 was the baseline year for a youth count and youth planning. It was mandated by HUD to have our first official separate youth count.</li> <li>• Donyielle thanked Tiffany Nelson of DPSS Homeless Programs, Louis Lopez of Operation SafeHouse, and Stephen Morales of Riverside University Health System – Behavioral Health, TAY Program, for helping to lead and conduct the youth count. In the end of 2016, following HUD’s announcement of a Youth Demonstration Grant, we had two community conversation meetings to begin youth planning in our CoC. Discussion was had on how we can mobilize and structure ourselves to start youth planning so the CoC can be competitive to go after funding. From those planning meetings, a subcommittee was formed to work on the Youth PIT Count.</li> <li>• At the April 26<sup>th</sup> CoC meeting, the membership will be asked to form a Youth Committee.</li> <li>• Preliminary youth count data will be released on March 30, 2017.</li> </ul>
<b>Executive Oversight Committee On Homelessness (EOCH):</b>	Jill Kowalski	<ul style="list-style-type: none"> <li>• Jill described the purpose of the Executive Oversight Committee on Homelessness (EOCH), as a task force to end/prevent homelessness, formed by all county departments working together.</li> <li>• EOCH is drafting a plan to identify additional funding needed to end homelessness. The drafted plan will be shared with the CoC to comment and give feedback by March 2nd before being taken to the BOG and Board of Supervisors (BOS) for their approval.</li> </ul>
<b>Step Up on Second Introduction:</b>	Kimberlee Albers,	<ul style="list-style-type: none"> <li>• Kimberlee Albers introduced herself and her agency, Step Up on Second. Step Up has been around LA County for 30 years and is still growing. Step Up expanded to San Bernardino County in 2016, and now in Riverside County in 2017. Step Up is the newest Riverside CoC funded project; they were awarded with reallocation funding in the amount of \$888,000 to provide 55 new permanent supportive housing beds that will be available beginning July 1st.</li> <li>• Kimberlee presented with a slide show highlighting what they have done so far in 2016 with San Bernardino County: <ul style="list-style-type: none"> <li>○ Tenant based rental assistance: acting as Housing Authority helps shorten process &amp; time.</li> <li>○ Field based: Outreach teams are providing mental health services to the community on a daily basis.</li> <li>○ Psychological Rehabilitation Model: focused on recovery rather than illness.</li> <li>○ Core principles: Immediate access to PH, consumer choice &amp; self-determination, recovery orientation.</li> </ul> </li> </ul>
<b>CONSENT ITEMS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>Committee Reports:</b>	Jill Kowalski	<ul style="list-style-type: none"> <li>• CES Advisory Report: Jill announced that Margaret McFaddin, HUD Consultant, will be meeting with the CES Advisory next week on Friday, March 3rd at 9:30 a.m. to go over updated standards and new guidance from HUD.</li> </ul>
<b>New Members:</b>		<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>CoC Letters of Support:</b>		<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>APRs:</b>	Kristii MacEwen	<ul style="list-style-type: none"> <li>• Susan Larkin discussed with the membership on the annual progress report narrative states how we can improve by returning unused funds.</li> <li>• Jill added that we do a 3 year look back, review panel will go over budget and if all beds are full, if there is money left, you should consider giving money back to the continuum to be reallocated to</li> </ul>

		<p>other projects that can create new housing.</p> <ul style="list-style-type: none"> <li>• 2016 documents are still on our website for you to view.</li> </ul>
<b>CoC MEMBER COMMENTS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>None</b>	Jill Kowalski	<ul style="list-style-type: none"> <li>• Le McClellan asked if we should discuss the transition of Roy’s Desert Resource. Jill responded that CVAG is releasing a request for information for a new operator. The center is converting to a mental health boarding care and will be operated by the Department of Behavioral Health to replace the emergency shelter that was Roy’s. We have been working with CVAG to reinvent Roy’s, a model that would include housing diversion, crisis beds, navigation and a coordinated entry system component. Cheryl Dahlin of CVAG agreed to provide and update regarding the transition at the next CoC meeting along with Lynne Brockmeier of Behavioral Health.</li> </ul>
<b>CALL FOR AGENDA ITEMS</b>	<b>PRESENTER</b>	<b>ACTION/OUTCOME</b>
<b>None</b>		<ul style="list-style-type: none"> <li>• Motion to approve the 2017 HUD CoC Review and Evaluation Process.</li> <li>• Roy’s Desert Resource Center Transition – Cheryl Dahlin &amp; Lynne Brockmeier.</li> </ul>
<b>ANNOUNCEMENTS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>Creating an Effective Homeless Response System &amp; Ending Veteran Homelessness Celebration</b>	Kristii MacEwen	<ul style="list-style-type: none"> <li>• Kristii reminded the membership to attend the 2 day training “Creating an Effective Homeless Response System” with Iain De Jong on February 28th and March 1st at Crestmore Manor in Jurupa Valley.</li> <li>• A celebration to acknowledge those who played a role in ending veteran homelessness will follow the first day of the training on February 28th at 4:30 p.m.</li> </ul>
<b>Emergency Solutions Grant RFP due March 3<sup>rd</sup></b>	Jill Kowalski	<ul style="list-style-type: none"> <li>• Jill announced that the State ESG RFP was released on Feb 16th and e-mailed out to the CoC.</li> <li>• The RFP applications are due by March 3<sup>rd</sup>.</li> </ul>
<b>ADJOURNMENT</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>Next meeting</b>	Kristii MacEwen	<p><b>Wednesday, March 22, 2016, 10:00 a.m. – 12:00 p.m.</b>  City of Banning Council Chambers  99 E. Ramsey Street, Banning, CA 92220</p>
<b>Adjournment</b>	Kristii MacEwen	The meeting was adjourned at 12:04 p.m.

## CoC Membership Meeting– February 22, 2017: Attendance Report

**Total in Attendance: 54**

**CoC At-Large: 49**

ABC Recovery Center  
 Board of Supervisors – District 4  
 Catholic Charities  
 City of Hemet  
 City of Moreno Valley  
 City of Palm Desert  
 City of Temecula  
 City of Temecula  
 Coachella Valley Rescue Mission  
 Coachella Valley Rescue Mission  
 Coachella Valley Rescue Mission  
 Community Catalysts of California  
 Community Connect  
 CVAG  
 DPSS CalWORKs Housing Support Program  
 Economic Development Agency-ESG  
 Faith in Action SGP  
 Health to Hope Clinics  
 Help for Future Leaders  
 Helping Hands Group  
 Inland Counties Legal Services (ICLS)  
 Jewish Family Services of San Diego  
 Jewish Family Services of San Diego  
 LightHouse Social Service Centers  
 LightHouse Social Service Centers  
 Lutheran Social Services of SoCal  
 Martha’s Village and Kitchen  
 Martha’s Village and Kitchen

\*Chair \*\*Vice Chair  
 \*\*\*Secretary  
 David Leahy  
 Maria Becerra  
 Jessica Meza  
 Carla Callahan  
 Diana Vasquez  
 Frankie Riddle  
 Robin Gilliland  
 Adam Rideau  
 Anyse Smith  
 Tom Cox  
 Vicky Cox  
 Liliana German  
 Ahlam Jadallah  
 Cheryll Dahlin  
 Margaret Adkins  
 Sterlon Sims  
 Steven Douglas  
 Paul Flores  
 Daniel Yeboah  
 Robert Sasser  
 Darrell Moore  
 Becky Ruiz  
 Le McClellan  
 Karyn Young-Lowe  
 Raylynn Hall  
 Deniece Marshall  
 M. Phillips  
 Rosa E Verduzco

Molina Healthcare of CA  
 Moreno Valley Unified School District  
 Operation SafeHouse  
 Pass Job Connection  
 Path of Life Ministries  
 Path of Life Ministries  
 Path of Life Ministries  
 Path of Life Ministries  
 Recovery Innovations  
 Riverside County Housing Authority  
 Riverside County Veteran’s Services  
 Shelter From The Storm  
 Step Up on Second  
 Street Life Project  
 Street Life Project  
 The Convergent Center Inc.  
 U.S. Vets – Riverside  
 VA Loma Linda Healthcare  
 Valley Restart Shelter  
 Valley Restart Shelter  
 VA Loma Linda Healthcare  
**DPSS Staff: 5**  
 DPSS Homeless Programs  
 DPSS Homeless Programs  
 DPSS Homeless Programs  
 DPSS Homeless Programs  
 DPSS Homeless Programs

Leticia Quinlan  
 Connie Edwards  
 Sandra Dunn  
 Mary Hamlin  
 Angie Cote  
 Damien O’Farrell  
 Kristii MacEwen\*\*  
 Leonard Jarman  
 Robyn Kelley  
 Tanya Torno  
 Grant Gautsche  
 Angelina Coe  
 Kimberlee Albers  
 Christian Jelmsberg  
 Blaine Wagner  
 Jeff Moritz  
 Alberto Rivera  
 Carmen Macias  
 Susan Larkin  
 Susana Harris  
 Tiffany Kresl  
  
 Jill Kowalski  
 Donyielle Holley  
 Tiffany Nelson  
 Elizabeth Hernandez  
 Evelyn Pham