



## Minutes for County of Riverside Continuum of Care Membership Meeting

October 26, 2016  
10:00 a.m. - 12:00 p.m.  
City of Banning Chambers  
99 E. Ramsey Street, Banning CA 92220

Minutes recorded and transcribed by Tiffany Nelson, Administrative Services Assistant, DPSS – Homeless Programs Unit

| TOPIC   | PRESENTER                         | ACTION/ OUTCOME   |
|---|-----------------------------------|---|
| Call to Order                                   | Michelle Davis, CoC Chair         | <ul style="list-style-type: none"> <li>The meeting was called to order at 10:13 a.m. Michelle Davis thanked Debbie Franklin, City Councilperson for the City of Banning, for the new meeting location, City of Banning Chambers.</li> </ul>   |
| Introductions                                   |                                   | <ul style="list-style-type: none"> <li>Self-introductions were made by all in attendance. No quorum was reached for the Board of Governance members present.</li> </ul>   |
| Approval of the Minutes for August 24, 2016     | Michelle Davis                    | <b>Motion</b> was made by Elizabeth Dearen and seconded by Jeff Moritz to approve the previous minutes for August 24, 2016. <b>Motion carried</b> with one abstention from Angelina Coe.  |
| UNFINISHED BUSINESS                             | PRESENTER                         | ACTION/ OUTCOME   |
| None  |                                   |   |
| NEW BUSINESS                                    | PRESENTER                         | ACTION/ OUTCOME   |
| <b>San Bernardino Housing First Training:</b>   | Kristii MacEwen, CoC Vice-chair   | <ul style="list-style-type: none"> <li>Kristii MacEwen provided an overview of the San Bernardino Housing First Training hosted by the San Bernardino County Homeless Partnership in collaboration with the San Bernardino County Advisory Board to End Chronic Homelessness on September 23, 2016.</li> <li>Kristii shared the following Housing First: Principles into Practice video: <a href="https://youtu.be/pwdq2VWavtc">https://youtu.be/pwdq2VWavtc</a> with the membership and discussed the importance for our Continuum to practice housing first.</li> </ul>   |
| <b>Coordinated Entry System (CES) Overview:</b> | Lynne Brockmeier, CES Lead Agency | <ul style="list-style-type: none"> <li>Lynne Brockmeier was thanked by a certificate and presentation of flowers for her 8 years of service as the HMIS Council Chair. Lynne is now serving the CoC as the CES Lead Agency Contact.</li> <li>The Navigation Council has been meeting weekly and helps to identify next steps for clients on the by-name lists. Lynne shared a few slides of an Encampment Response Workflow presentation that had been presented to the Executive Oversight Committee on Homelessness Workgroup. Her overview included the following process for CES: first there is Outreach Contact and a Vulnerability Assessment (VI-SPDAT) before individuals are linked to housing (matched based on vulnerability score).</li> <li>There are currently 702 people on the by-name list:               <ul style="list-style-type: none"> <li>292 are Chronically Homeless</li> <li>342 are receiving Rapid Rehousing Intervention</li> <li>33 are individuals (lower vulnerability scores if it's their 1<sup>st</sup> time homeless)</li> <li>35 veterans are currently active on the list. Of the 35 veterans, 2 are linked to Housing</li> </ul> </li> </ul> |

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|   |  | <p>Vouchers; 2-3 are not linked.</p> <ul style="list-style-type: none"> <li>Lynne announced that Riverside County is expected to reach Functional Zero for veterans by the end of 2016.</li> </ul>   |
| <b>Board of Governance (BoG) Private Seat Election:</b>           | Steve Falk, Membership Committee Chair     | <ul style="list-style-type: none"> <li>Steve Falk announced that Ray Osborne, Executive Director of HomeAid Inland Empire has accepted his nomination to fill the vacant BoG private seat. Steve read Ray's bio to the membership. A motion for Ray to be elected will be on the next CoC agenda.</li> </ul>   |
| <b>Newly Proposed Meeting Format &amp; 2017 Meeting Schedule:</b> | Michelle Davis                             | <ul style="list-style-type: none"> <li>A draft meeting format and schedule for the 2017 calendar year was presented to the membership. The new format identifies important deadlines, events, and panel presentations that can be expected to take place during the year.</li> <li>Once the 2017 format &amp; schedule are complete, they will be shared with the entire CoC.</li> </ul>   |
| <b>Youth Demonstration Grant:</b>                                 | Jill Kowalski, CoC Collaborative Applicant | <ul style="list-style-type: none"> <li>HUD recently presented CoCs with an opportunity to apply for a Youth Demonstration Grant.</li> <li>We did not apply for the grant this year since, we as CoC, need to have a better understanding of what resources are available for youth in our region. As we have worked hard to serve and house veterans, we now need to build a working system for homeless youth prior to applying for youth funding.</li> <li>On Tuesday, November 1<sup>st</sup>, there will be an Ending Youth Homelessness Community Conversation meeting. A number of agencies have been invited to participate. We'll be working together to look at what resources we currently have and to make a commitment to ending homelessness among youth ages 24 and under.</li> <li>In 2017, we will be doing a youth point in time count to serve as a baseline to obtain what the needs are in our county based on the data.</li> </ul>  |
| <b>2017 Point in Time Count Date &amp; Methodology Approval:</b>  | Donyielle Holley, CoC Planner              | <ul style="list-style-type: none"> <li>Donyielle Holley, in her role as Point in Time (PIT) Count Coordinator, announced that the 2017 PIT Count will take place on Tuesday, January 24<sup>th</sup> beginning at 5:30 a.m. She introduced Elizabeth Hernandez of DPSS as her partner for the PIT Count. Elizabeth is most known for her collaboration with our local law enforcement agencies and will be working closely with them for the PIT Count.</li> <li>A draft copy of the 2017 PIT Count Survey tool was provided to the membership. Donyielle pointed some of the changes to the 2017 tool, which included that the interview and observational surveys have been combined as one survey.</li> <li>Donyielle mentioned that no significant changes were made to the 2017 PIT methodology.</li> <li>As mentioned, in 2017 there will be a separate youth count in addition to the traditional Point in Time Count.</li> <li>Volunteer registration will soon be open and will be e-mailed to the CoC membership.</li> </ul> <p><b>Motion</b> was made by Carla Callahan and seconded by Steve Falk to approve the 2017 Point in Time Count date as Tuesday, January 24, 2017 and to accept the proposed methodology. <b>Motion carried</b> with no abstentions.</p> |
| <b>CONSENT ITEMS</b>  | <b>PRESENTER</b>                           | <b>ACTION/ OUTCOME</b>   |
| <b>2016 HUD Consolidated</b>                                      |  | <ul style="list-style-type: none"> <li>On Tuesday, September 13th DPSS submitted the 2016 CoC Consolidated Application to HUD for</li> </ul>   |

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| <b>Application Submission:</b>                             |   | 26 projects for a total of \$9,912,027.00.   |
| <b>State ESG Review &amp; Award Recommendations:</b>       |   | <ul style="list-style-type: none"> <li>• A staff report was provided on page 3 of the agenda with information about the State ESG Review and Award Recommendations.</li> </ul>   |
| <b>Committee Reports:</b>                                  |   | <ul style="list-style-type: none"> <li>• Housing Committee: a written report was e-mailed to the membership.</li> <li>• Standards/Evaluation Committee: a written report was e-mailed to the membership.</li> </ul>  |
| <b>New Members:</b>  |   | <ul style="list-style-type: none"> <li>• None</li> </ul>   |
| <b>CoC Letters of Support:</b>                             |   | <ul style="list-style-type: none"> <li>• None</li> </ul>   |
| <b>APRs:</b>   |   | <ul style="list-style-type: none"> <li>• None</li> </ul>   |
| <b>CoC MEMBER COMMENTS</b>                                 | <b>PRESENTER</b>                          | <b>ACTION/ OUTCOME</b>   |
| <b>None</b>  |   |  |
| <b>CALL FOR AGENDA ITEMS</b>                               | <b>PRESENTER</b>                          | <b>ACTION/OUTCOME</b>  |
| <b>None</b>  |   |  |
| <b>ANNOUNCEMENTS</b>                                       | <b>PRESENTER</b>                          | <b>ACTION/ OUTCOME</b>   |
| <b>CoC Start-Up Training for 2015 grant (FY 2016-2017)</b> | Rowena Concepcion, DPSS Homeless Programs | <ul style="list-style-type: none"> <li>• There will be a CoC Start-Up training for the 2015 CoC funded projects held on November 29<sup>th</sup> in Santa Ana and on December 15<sup>th</sup> in Los Angeles.</li> </ul>                                     |
| <b>Systems Performance Measures Training</b>               | Leonard Jarman, HMIS Chair                | <ul style="list-style-type: none"> <li>• There will be a Systems Performance Measures training on November 16<sup>th</sup>. E-mail DPSS at <a href="mailto:HMISsupport@riversidedpss.org">HMISsupport@riversidedpss.org</a> for more information.</li> </ul> |
| <b>ADJOURNMENT</b>   | <b>PRESENTER</b>                          | <b>ACTION/ OUTCOME</b>   |
| <b>Next meeting</b>  | Michelle Davis                            | <b>Wednesday, December 14, 2016, 10:00 a.m. – 12:00 p.m. – *Canceled*</b><br>City of Banning Chambers<br>99 E. Ramsey Street, Banning, CA 92220  |
| <b>Adjournment</b>   | Michelle Davis                            | The meeting was adjourned at 12:05 p.m.  |

## CoC Membership Meeting– October 26, 2016: Attendance Report

**Total in Attendance: 55**

**CoC At-Large : 50**

|   |                     |   |                         |
|---|---------------------|---|-------------------------|
| Alternatives to Domestic Violence           | *Chair **Vice Chair | Martha’s Village and Kitchen                    | Linda Barrack           |
| Board of Supervisors - District 3           | ***Secretary        | Moreno Valley Unified School District           | Connie Edwards          |
| Catholic Charities                          | Florence White***   | Path of Life Ministries                         | Janice Rooths           |
| City of Banning                             | Sundae Sayles       | Path of Life Ministries                         | Kristii MacEwen**       |
| City of Hemet                               | Jessica Meza        | Path of Life Ministries                         | Leonard Jarman          |
| City of Moreno Valley                       | Debbie Franklin     | Prayer Warriors Enhancement                     | Rochelle Lewis          |
| City of Moreno Valley                       | Carla Callahan      | Riverside County Probation                      | Jessica Reyes           |
| City of Moreno Valley                       | Dena Heald          | Riverside County Sheriff – Jurupa Valley        | Aaron Avila             |
| City of Riverside                           | Diana Vasquez       | Riverside Unified School District               | Ozzie Villela           |
| City of Temecula                            | Frankie Riddle      | Riverside University Health System - Behavioral | Lynne Brockmeier        |
| Coachella Valley Association of Governments | Michelle Davis*     | Shelter From The Storm                          | Angelina Coe            |
| Coachella Valley Rescue Mission             | Robin Gilliland     | TEAM Community Pantry                           | Randy Taylor/Steve Falk |
| Coachella Valley Rescue Mission             | Cheryll Dahlin      | The Convergent Center Inc.                      | Jeff Moritz             |
| Community Catalysts of California           | Anyse Smith         | United Way of Inland Valleys                    | Caasi Algazi            |
| Community Connect                           | Tom Cox             | U.S. Vets - Riverside                           | Gregory Coffos          |
| Community Mission of Hope                   | Liliana German      | VA Loma Linda Healthcare                        | Carmen Macias           |
| Desert AIDS Project                         | Ahlam Jadallah      | Valley Restart Shelter                          | Nicole Brown            |
| EDA – Economic Development Agency           | Steve Falk          | Valley Restart Shelter                          | Susan Larkin            |
| EDA – Economic Development Agency           | Monica Aitchison    | Valley Restart Shelter                          | Susana Harris           |
| Faith in Action SGP                         | Elizabeth Dearen    | Well in the Desert                              | Ben Oberlander          |
| Foothill Aids Project (FAP)                 | Sterlon Sims        | <b><u>DPSS Staff: 5</u></b>                     |                         |
| H.O.P.E. In Elsinore                        | Steven Douglas      | DPSS Homeless Programs                          | Jill Kowalski           |
| Health to Hope Clinics                      | Maria Valles        | DPSS Homeless Programs                          | Rowena Concepcion       |
| Help for Future Leaders                     | Steve Falk          | DPSS Homeless Programs                          | Tiffany Nelson          |
| Helping Hands Group                         | Paul Flores         | DPSS Homeless Programs                          | Donyielle Holley        |
| HelpingOurPeople.org                        | Daniel Yeboah       | DPSS Homeless Programs                          | Elizabeth Hernandez     |
| Inland Counties Legal Services (ICLS)       | Robert Sasser       |   |                         |
| LightHouse Social Service Centers           | Jean Barnett        |   |                         |
| Lutheran Social Services                    | Darrell Moore       |   |                         |
| Martha’s Village and Kitchen                | Breggetta Maravilla |   |                         |
|   | Ricardo Forbes      |   |                         |
|   | Alina De Anda       |   |                         |