



Minutes for County of Riverside Continuum of Care Board of Governance (BOG)

August 18, 2016

9:30 a.m. – 11:30 a.m.

DPSS Mission Grove Office – Room 200

7894 Mission Grove Pkwy South, Ste. 100 Riverside, CA 92508

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant III, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
1. <u>Call to Order:</u> Welcome & Introductions	Steve Falk, Chair	<ul style="list-style-type: none"> The meeting was called to order at 9:40 a.m. A roll call of the BOG members was conducted. All guests introduced themselves. Eric Stopher, Deputy County Counsel for the County of Riverside was in attendance to counsel the Board of Governance.
2. <u>Minutes Approval:</u>	Steve Falk	<i>Motion was made by Leticia DeLara to approve the minutes from June 16, 2016. Angelina Coe seconded the motion. Roll Call Vote: Yay – 9; Nay – 0; Abstained – 1. Motion carried.</i>
3. <u>Public Comment:</u>	Susan Larkin, Valley Restart Shelter	<ul style="list-style-type: none"> Concerned that the Review Process was not approved by the Continuum of Care. Concerned that Transitional Housing has been lost in Riverside County and families are being left in the dust if Rapid Rehousing is not funded.
4. NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
<u>4a. Board of Governance member changes:</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> Jack Olree of Wells Fargo has resigned his private sector seat on the BOG. He has made some introductions to people/organizations that may be able to help our CoC create more affordable housing and has offered to assist in this effort. The Board of Governance may nominate a candidate(s) to fill the vacant private sector seat that will be included on the ballot to be voted on by the CoC membership at the October 26 meeting. A call for nominations will be made at the CoC meeting on August 24. <p><i>Motion was made by Leticia DeLara to nominate one or more candidate to be included on the ballot for the private sector seat vacated by Jack Olree to be voted on by the CoC membership at its next meeting on October 26. Supervisor Chuck Washington seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</i></p> <p>The Board nominated the following people for the Private Sector seat vacated by Jack Olree of Wells Fargo:</p> <ul style="list-style-type: none"> Ray Osborne, Executive Director, HomeAid Inland Empire Steve PonTell, President and CEO, National Community Renaissance

		<ul style="list-style-type: none"> Leeann Faucett, Vice-president of Philanthropic Services, Community Foundation Additional nominations will be requested of the CoC membership to be placed on a ballot for the CoC membership meeting in October. CoC Membership Committee leadership changes: Michelle Davis, City of Riverside, has been elected by the CoC to Chair the membership committee. She will replace David Leahy as an ex-officio member on the BOG. Kristii MacEwen, Path of Life, was elected as vice-chair and Florence White, Executive Director of Alternatives to Domestic Violence, is now secretary.
<u>4b. 2016 HUD CoC Program NOFA (Notice of Funding Availability): Update & Timeline</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> The Board reviewed the <u>NOFA Timeline</u> handouts. Jill explained that the internal and external timeline are both being provided for transparency of the process. Everything must be entered into <i>e-snaps</i> and DPSS is responsible for making sure that each of the 23 renewal projects are entered. Questions have been sent out to the CoC for feedback on the application answers due August 22. Once the application is complete, it will be shared with the CoC.
<u>4c. 2016 HUD CoC Program Application Review and Evaluation Process:</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> The Board reviewed the <u>NOFA Review Process (updated)</u> handouts. The approved Review and Evaluation Process has been updated to include any changes from the 2016 NOFA.
<u>4d. 2016 HUD CoC Program Application Review and Evaluation Process: New Projects:</u>	Angelina Coe, Independent Review Panel Co-chair	<ul style="list-style-type: none"> The 2016 HUD CoC Program Application Independent Review Panel met on August 9 to review and select the new projects to be included in the 2016 application. A summary of the meeting and a spreadsheet of each project were included as handouts to the board. <p>Motion was made by Angelina Coe to approve the Independent Review Panel’s recommendation to include the following projects in the 2016 HUD CoC Program Consolidated Application:</p> <ul style="list-style-type: none"> Reallocated funds of \$888,903 to Step Up on Second, Inc. to serve 56 chronically homeless individuals (51 units) with permanent supportive housing throughout Riverside County. Permanent Supportive Housing (PSH) Bonus of \$526,501.05 to Step Up on Second, Inc. to provide 32 chronic homeless individuals (29 units) of PSH. <p>Councilman John Burnard seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p>
<u>4e. 2016 HUD CoC Program Application Review and Evaluation Process: Tier 1 and Tier 2 priority ranking:</u>	Angelina Coe, Independent Review Panel Co-chair	<ul style="list-style-type: none"> The 2016 HUD CoC Program Application Independent Review Panel also gave recommendations during the August 9 meet on the Priority List and ranking for Tier 1 and Tier 2 in the 2016 application. The Review Panel also met on July 13 to review and evaluate the renewal projects based on the scorecard that was approved by the BOG on June 16. The Review Panel has recommended that Step Up on Second be ranked in Tier 2. <p>Motion by Angelina Coe to approve the 2016 HUD CoC Program Application Independent Review Panel’s recommendations to rank in priority order the renewal/ new projects as listed in the attached 2016 Priority Ranking List. Melissa Conrad seconded. Roll Call Vote: Yay: 7; Nay: 0; Abstained: 3. Motion carried.</p>

4f. CoC-wide Systems Performance Measures:	Rowena Concepcion, DPSS	<ul style="list-style-type: none"> • A handout and presentation were given on the System Performance Measures. HUD will not score CoCs on performance measures this year, but will begin next year. • Rowena reviewed each required measure individually as well as the desired outcomes. • The Board members discussed and expressed that they would like for the Standards and Evaluation Committee to look at the Performance Measure requirements.
5. OLD BUSINESS		
5a. CoC Board of Governance orientation binder (electronic copy):	Steve Falk	<ul style="list-style-type: none"> • The Board or Governance orientation electronic binder has been sent to each BOG member and can also be downloaded by going to: http://dpss.co.riverside.ca.us/files/pdf/homeless/resources/bog/2015-coc-board-of-governance-orientation-binder-11.12.15.pdf
6. BOG MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
Funding	Steve Falk	<ul style="list-style-type: none"> • Steve commented that HUD should be 10% of our CoC's funding source.
7. CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
Next Meeting Agenda Items:	Steve Falk	<ul style="list-style-type: none"> • Funding/Finance discussion will be an item on the next BOG agenda.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
8. Next meeting		<ul style="list-style-type: none"> • The next Board of Governance meeting date is scheduled for September 15, 2016, 9:30 a.m. – 11:30 a.m. at 901 E. Ramsey Street, Banning, CA 92220
9. Adjournment		<ul style="list-style-type: none"> • The meeting was adjourned at 11:21 a.m.

Board of Governance – August 18, 2016: Attendance Report

*Chair **Vice Chair

Total members present: 12 of 15

Total guests in attendance: 8

PUBLIC SECTOR	PRESENT (X) TELECONFERENCE (T)	PROXY
Brenda Freeman , Executive Director, Community Action Partnership of Riverside County	X	
Chuck Washington , District 3 Board Supervisor, County of Riverside	X	
David M. Brown , Chief of Police, Hemet Police Department		
John Burnard , Councilman, City of Riverside	X	
Melissa Conrad , Chief of Social Work Service, VA Loma Linda Healthcare	X	
Steve Steinberg , Director, Riverside University Health System	X	
PRIVATE SECTOR		
Jack Olree , Vice President, Wells Fargo Government and Community Relations Group		
**Leticia DeLara , CEO, Regional Access Project (RAP) Foundation	X	
Tammy Marine , Executive Director, Habitat for Humanity, Inland Valley	X	
NON-PROFIT SECTOR		
Angelina Coe , Executive Director, Shelter From The Storm, Inc.	X	
Karyn Young-Lowe , President/Chief Executive Officer, Lighthouse Social Service Centers	X	
*Steve Falk , Director, Community Mission of Hope; Temecula Pantry; HOPE in Elsinore	X	
FORMERLY HOMELESS		
Ron Vervick , Director, Whiteside Manor		
EX-OFFICIO MEMBERS		
CoC Chair: Michelle Davis , Housing Authority Manager, City of Riverside	X	
Secretary: Jill Kowalski , Manager, County of Riverside, DPSS Homeless Programs	X	

Guests: 8

Catholic Charities	Imelda Santana
Inland Empire Health Plan (IEHP)	Roger Uminski
Riverside County Board of Supervisors – District 1	Robin Reid
RUHS – Behavioral Health	Lynne Brockmeier
US Vets	Eddie Estrada
US Vets	Gregory Coffos

Valley Restart Shelter
Valley Restart Shelter

Susana Harris
Susan Larkin

DPSS Staff: 3

Homeless Programs, CoC Planner
Homeless Programs, CoC Support
Homeless Programs, Supervisor

Donyielle Holley
Tiffany Nelson
Rowena Concepcion