



## Minutes for County of Riverside Continuum of Care Board of Governance (BoG)

June 21, 2018

9:00 a.m. – 11:00 a.m.

DPSS: Banning Children/Adult Services  
901 E. Ramsey Street, Banning, CA 92220

TOPIC	PRESENTER	ACTION/ OUTCOME
<b>1. Call to Order:</b> Welcome & Introductions	Tammy Marine, Chair	<ul style="list-style-type: none"> <li>The meeting was called to order at 9:05 a.m.</li> <li>A roll call of the BoG members was conducted.</li> <li>Tammy Marine started the meeting with introductions.</li> </ul>
<b>2. Minutes Approval:</b>	Tammy Marine	<i><b>Motion</b> was made by Chuck Washington to approve the minutes from May 17, 2018. Leticia DeLara seconded the motion. Roll Call Vote: Yay – 13; Nay – 0; Abstention – 0. <b>Motion carried.</b></i>
<b>3. Public Comment:</b>	Tammy Marine	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>4. Old BUSINESS</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>4a. 2018 HUD Independent Review Panel (IRP) Brown Act</b>	Eric Stopher, Riverside County Counsel	<p>At the May meeting, Eric Stopher addressed a concern as to whether or not the HUD Independent Review Panel was a Brown Act body. He said that as the panel stands right now it should be a Brown Act Body; however, he presented options that the BoG will be asked to vote on today. It was his determination is that it should be a Brown Act entity because it meets annually.</p> <p><u>Public Comment:</u></p> <ul style="list-style-type: none"> <li>Robin Gilliland, City of Temecula and Chair of the Independent Review Panel (IRP) spoke about her experience on the IRP. She explained the process of the IRP and how she sees the panel as “guardians of CoC funding.” She said when there are agencies that are not performing, the IRP discusses at great length. She said the IRP takes this position very seriously and added if it became Brown Act mandated it would become ineffective. She recommended to the BoG that the IRP stay as it is (and not become Brown Act). She said, “We truly have the best interest of the CoC in mind. I believe we are very transparent.” Robin recommended that if the IRP is not able to remain as it is, she would recommend the BoG take over the process.</li> </ul> <p><u>Discussion:</u></p> <p>Dr. Joe Colletti, CEO and President of Urban Initiatives and DPSS consultant, presented a survey of other Southern California CoCs about how they comply with Brown Act. Of the 12 CoCs surveyed, 11 have independent review panels and of those, only 2 comply with Brown Act.</p> <p>Tammy Marine suggested that the BoG table this agenda item until after the HUD NOFA is submitted in order to conduct more research. Angelina Coe expressed concern about tabling the item because it had been tabled and pushed back for a while. She said it would be prudent to decide now, especially since the NOFA was released</p>

		<p>yesterday.</p> <p>Joe Colletti said that DPSS will have to make decisions between now and July 12, especially moving ahead with a RFP. If DPSS is not able to move forward this could affect the NOFA timeline.</p> <p>Supervisor Washington said he feels like we are just transferring the work of the IRP to the BoG to give them more work. He doesn't see the problem with the IRP continuing and being subject to the Brown Act.</p> <p>Roger Uminski of IEHP, and a guest in the audience, asked if the work the IRP is doing is like an RFP process that is not subject to the Brown Act. Eric Stopher said he does not consider the review and evaluation processes conducted by the IRP as an RFP process. He stated the board can take his advice or not.</p> <p>Angelina said that as per the IRP recommendation from the June 6 meeting, if the BoG decides to make the IRP a Brown Act meeting, then all the IRP members will resign their positions and the BoG will have to get new members for the IRP.</p> <p>Supervisor Washington stated that he doesn't want to make the IRP do the work if they do not want to do it.</p> <p>Supervisor Washington moved to approve option III and make a substitute motion, seconded by Kathleen Kelly (proxy to Sabby Jonathan), as follows:</p> <p><b>Option III: Eliminate the IRP altogether and transfer all its duties to the Board of Governance.</b>  <b>Roll Call Vote: Yay – 12; Nay – 0; Abstention – 0. Motion carried.</b></p>
<p><b><u>4b. Senate Bill No. 2: Building Homes and Jobs Act: Overview and impact on Riverside County</u></b></p>	<p>Dr. Joe Colletti, DPSS Consultant</p>	<p>Dr. Joe Colletti presented information on SB 2. He referenced two hand-outs: <i>Upcoming Homeless Assistance Funding</i> (chart) and <i>Coalition for Youth: 2018-19 Budget Addresses Youth Experiencing Homelessness</i></p> <p>Dr. Colletti gave the following information:</p> <ul style="list-style-type: none"> <li>• NOFAs for funding as part of SB 2 are scheduled to be released in August.</li> <li>• State ESG and federal ESG funds will be combined. Riverside County could receive between \$1-\$2 million.</li> <li>• He said the BoG needs to make a decision how state funding will be spent. He said there will be millions coming to Riverside County and the BoG is going to need to be prepared.</li> <li>• He recommended devoting the July 12 BoG meeting to review the funding. He said there will be \$15-\$20 million allocated by the state in the next 12 months and the board should get out in front of this and decide the priorities. He said if applicants are provided a list of activities, "whoever applies will set the priorities" on how the funding is used.</li> </ul>
<p><b><u>4c. Coachella encampment response: Information only</u></b></p>	<p>Jennifer Claar, DPSS Assistant Director</p>	<p>Jennifer Claar, Assistant Director, DPSS Adult Services Division, gave an update on the status of the residents who were moved from the Coachella Highway 86 encampment on May 1. Jennifer said that 44 residents were placed in motel rooms provided by RUHS-BH. Of the 44 residents, 37 are eligible for permanent housing. To date, 41% have been moved to permanent housing.</p> <p>Michelle Davis said the CES Oversight Committee has created a CES Prioritization ad hoc committee that will</p>

		<p>review and give input on issues surrounding encampments.</p> <p>The following is an update on the status of the residents between May 2 and June 20:</p> <table border="1" data-bbox="611 168 1772 662"> <thead> <tr> <th colspan="2" data-bbox="611 168 1772 245"><b>Coachella Highway 86 Encampment: Status of Residents: June 20</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="611 245 1184 326"><b>Permanently housed (RRH or PSH)</b></td> <td data-bbox="1184 245 1772 326">18</td> </tr> <tr> <td data-bbox="611 326 1184 391"><b>Currently in motels</b></td> <td data-bbox="1184 326 1772 391">11</td> </tr> <tr> <td data-bbox="611 391 1184 456"><b>Staying at/referred to shelter</b></td> <td data-bbox="1184 391 1772 456">8</td> </tr> <tr> <td data-bbox="611 456 1184 521"><b>Skilled Nursing Facility</b></td> <td data-bbox="1184 456 1772 521">1</td> </tr> <tr> <td data-bbox="611 521 1184 586"><b>Unable to locate</b></td> <td data-bbox="1184 521 1772 586">6</td> </tr> <tr> <td data-bbox="611 586 1184 662"><b>TOTAL</b></td> <td data-bbox="1184 586 1772 662">44</td> </tr> </tbody> </table>	<b>Coachella Highway 86 Encampment: Status of Residents: June 20</b>		<b>Permanently housed (RRH or PSH)</b>	18	<b>Currently in motels</b>	11	<b>Staying at/referred to shelter</b>	8	<b>Skilled Nursing Facility</b>	1	<b>Unable to locate</b>	6	<b>TOTAL</b>	44
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<b>5. New BUSINESS</b>																
<p><b><u>5a. Independent Review Panel (IRP) recommendation to adopt the 2017 HUD CoC Project Review and Ranking Process</u></b></p>	<p>Angelina Coe, IRP vice-chair</p>	<p>Jill Kowalski noted a correction in the agenda on this item. It should read: <i>“Independent Review Panel (IRP) 2018 HUD CoC Application recommendation”</i>.</p> <p>Angelina Coe, vice-chair of the IRP, said the panel discussed the HUD scoring tool and made the recommendation to release the scores to the sub-recipients so they can see where they stand because the scores are “drastically different” from the current scoring system. She said the scoring tool will not be used until 2020, but DPSS can begin to provide technical assistance to help agencies meet the requirements in the HUD tool.</p> <p><b><i>Motion:</i></b> <i>The IRP recommends sharing the HUD tool scores with the CoC project agencies in October to give the BoG and project agencies advance notice of these scores before the tool is implemented in 2020 and allow DPSS to provide technical training and assistance to project agencies to help them improve scores.</i></p> <p><b><i>Roll Call Vote:</i></b> <i>Yay – 12; Nay – 0; Abstention – 0. <b>Motion carried.</b></i></p>														
<p><b><u>5b. 202017 HUD CoC Program Consolidated Application score debrief: Information only</u></b></p>	<p>Dr. Joe Colletti, DPSS Consultant</p>	<p>Dr. Colletti presented our CoC’s score on the 2017 HUD application that were recently released by HUD. He gave a brief analysis of the scores, including:</p> <ul style="list-style-type: none"> <li>• The biggest loss of points was due to a decrease in RRH beds in our housing inventory from last year (we received 0 out of 8 points possible). He presented two handouts on the loss of points.</li> <li>• We lost 10 points on our System Performance Measures data. Jill Kowalski noted that HUD is placing more emphasis on HMIS data. In 2016, only a max 22 points given in this section; however, in 2017, HUD gave 46 points.</li> <li>• The 2017 CoC HUD Application score is:</li> </ul>														

Scoring Category	Maximum Score possible	Riverside City/County CoC score	Difference
<b>Part 1: CoC Structure and Governance</b>	50	35.75	-14.25
<b>Part 2: Data Collection and Quality</b>	46	36.5	-9.5
<b>Part 3: CoC Performance and Strategic Planning</b>	82	69.5	-12.5
<b>Part 4: Cross Cutting Policies</b>	22	12.5	-9.5
<b>CoC Application Score</b>	<b>200</b>	<b>154.25</b>	<b>45.25</b>
<b>2016 CoC Application score</b>	<b>200</b>	<b>173.5</b>	<b>26.76</b>

Scores among more than 400 CoCs in the nation were as follows:

- Highest score for any CoC: **190.75**
  - *(Difference of 36.5 points)*
- Lowest score for any CoC: **57.75**
- Median score for all CoCs: **147.5**
- Weighted mean score\* for all CoCs: **159.75**

\*CoCs that scored higher than weighted mean score were **more likely to gain funding** relative to their Annual Renewal Demand (ARD). CoCs that scored lower were more likely to lose funding.

**5c. Review the CoC Board of Governance Charter Article VI: Discussion only**

Dr. Joe Colletti, DPSS Consultant

BoG Chair Tammy Marine said this item was tabled from 2017. A copy of the CoC Governance Charter, Section VI was provided to BoG members.

Dr. Joe Colletti presented on the responsibility of the BoG and provided background information on the shift in 2012 that requires CoCs to have a board to act on its behalf. Prior to that, CoC members were in charge. HUD also requires that CoC boards represent specific organizations, geography and sub-populations:

- *Representatives from relevant organizations include nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals.*

Dr. Colletti also emphasized that the BoG should ensure board members do not have a conflict of interest. He presented an overview of the responsibilities of the BoG and Collaborative Applicant (DPSS). He encouraged the BoG to do an inventory of current board members to determine geographic and sub-population representation and whether members have a conflict of interest.

The board asked Dr. Colletti to present more about the BoG composition at the July 12 meeting.

<p><b><u>5d. Call for nominations for vacant Board of Governance seats</u></b></p>	<p>Jill Kowalski, DPSS</p>	<p>In January, the BoG determined which member terms would end in 2018 and 2019. A call for nominations for the terms ending June 30 was sent to the CoC membership on June 15. The CoC will elect members to fill the seats at the membership meeting on June 27. The four BoG seats that term out June 30, 2018 are:</p> <ul style="list-style-type: none"> <li>• <u>Public Sector Seats (2):</u> <ul style="list-style-type: none"> <li>○ Steve Steinberg, Director, Riverside University Health System</li> <li>○ Brenda Freeman, Director, Community Action Partnership (resigned in January)</li> </ul> </li> <li>• <u>Private Sector Seat (1):</u> <ul style="list-style-type: none"> <li>○ Leticia Delara, CEO, Regional Access Project (RAP) Foundation</li> </ul> </li> <li>• <u>Non-Profit Sector Seat (1):</u> <ul style="list-style-type: none"> <li>○ Angelina Coe, Executive Director, Shelter from the Storm, Inc.</li> </ul> </li> </ul>
<p><b><u>5e. New Deputy County Executive Officer-Homelessness Solutions for Riverside County Announced</u></b></p>	<p>Jennifer Claar, DPSS Assistant Director</p>	<p>Jennifer Claar, Assistant Director, DPSS Adult Services Division and Sarah Mack, Assistant CEO, Human Services announced the new Deputy County Executive Officer – Homelessness Solutions.</p> <p>Natalie Komuro has served for 11 years as executive director of Ascencia, managing programs in the cities of Glendale, Burbank, West Hollywood and northeast Los Angeles that provide street outreach, emergency housing and other services to help move people from homelessness into housing, will be the county’s first Deputy County Executive Officer – Homelessness Solutions. Ms. Komuro will work out of the county Executive Office. She will begin her new job in late July. Ms. Komuro’s 31 years of experience in housing policy and homeless services include national advocacy, regional planning and directly managing services for homeless families and single adults. She will coordinate a comprehensive, multidisciplinary approach toward addressing homelessness in Riverside County.</p> <p>A news release was included as a hand-out.</p>
<p><b><u>5f. Ending Homelessness in Riverside County: Information and discussion only</u></b></p>	<p>Jill Kowalski, DPSS</p>	<p>The county’s plan to end homelessness was adopted by the Riverside County Board of Supervisors in February and is available on the DPSS website:  <a href="http://dpss.co.riverside.ca.us/files/pdf/homeless/hl-county-plan-v8-recommendations-011618.pdf">http://dpss.co.riverside.ca.us/files/pdf/homeless/hl-county-plan-v8-recommendations-011618.pdf</a></p> <p>Sarah Mack, Assistant CEO, Human Services for the County of Riverside, described the plan as a “living and evolving document” and noted that the plan represents the county’s perspective that can be part of the dialogue in ending homelessness.</p> <p>Jill Kowalski said the CoC Planning Committee is currently reviewing the plan and will make any recommendations or comments to the CoC before bringing to the Board of Governance.</p>
<p><b><u>5g. Riverside County 2018 Homeless Count and Survey Reports, Information only</u></b></p>	<p>Jill Kowalski, DPSS</p>	<p>The 2018 Homeless Point-in-Time Count and Survey final report was released on May 31, 2018. The report may be found on the DPSS website at: <a href="http://dpss.co.riverside.ca.us/files/pdf/homeless/2018-rivco-pit-report-revised-6-6-18.pdf">http://dpss.co.riverside.ca.us/files/pdf/homeless/2018-rivco-pit-report-revised-6-6-18.pdf</a></p>
<p>Consent Items:</p>	<p>PRESENTER</p>	<p>ACTION/ OUTCOME</p>

6.		There were no consent items.
Call for Agenda Items		
7. <b>Call for Agenda Items for Next Meeting:</b>	Tammy Marine	<ul style="list-style-type: none"> <li>Action to create a new Ex-Officio position on the Board of Governance for the county's new Deputy CEO of Homelessness Solutions.</li> <li>Invite Dr. Joe Colletti to provide further information and discussion on the BoG member composition and include geographic representation, conflict of interest and sectors to be represented as required by HUD.</li> <li>Dr. Joe Colletti to provide further information and analysis of the homeless funding that will be coming from the state (SB 2 and other sources).</li> </ul>
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
8. <b>Next meeting</b>	Tammy Marine	<ul style="list-style-type: none"> <li>The next Board of Governance meeting date is scheduled for <b>July 12, 2018</b>, 9:00 - 11:00 a.m. at DPSS: Banning Children/Adult Services, 901 E. Ramsey Street, Banning, CA 92220.</li> </ul>
9. <b>Adjournment</b>	Tammy Marine	<ul style="list-style-type: none"> <li>The meeting was adjourned at 11:25 a.m.</li> </ul>

# Board of Governance – June 21, 2018: Attendance Report

\*Chair \*\*Vice Chair

**Total members present: 13 of 15**

**Total guests in attendance: 16**

PUBLIC SECTOR	PRESENT (X) TELECONFERENCE (T)	PROXY
<b>Vacant</b>		
<b>Chuck Washington</b> , District 3 Board Supervisor, County of Riverside	X	
<b>Rusty Bailey</b> , Mayor, City of Riverside		
<b>Sabby Jonathan</b> , Mayor, City of Palm Desert		Kathleen Kelly
<b>Melissa Conrad</b> , Chief of Social Work Service, VA Loma Linda Healthcare		Enid Hairston-Reece
<b>Steve Steinberg</b> , Director, Riverside University Health System	X	
<b>PRIVATE SECTOR</b>		
<b>**Leticia DeLara</b> , CEO, Regional Access Project (RAP) Foundation	X	
<b>*Tammy Marine</b> , Executive Director, Habitat for Humanity, Inland Valley	X	
<b>Ray Osborne</b> , Executive Director, HomeAid Inland Empire	X	
<b>NON-PROFIT SECTOR</b>		
<b>Angelina Coe</b> , Executive Director, Shelter From The Storm, Inc.	X	
<b>Karyn Young-Lowe</b> , President/Chief Executive Officer, Lighthouse Social Service Centers		Vicky Williams
<b>Susan Larkin</b> , Grant Administrator, Valley Restart Shelter	X	
<b>FORMERLY HOMELESS</b>		
<b>Ron Vervick</b> , Director, Whiteside Manor	X	
<b>EX-OFFICIO MEMBERS</b>		
<b>CoC Chair: Michelle Davis</b> , Housing Authority Manager, City of Riverside	X	
<b>Secretary: Jill Kowalski</b> , Manager, County of Riverside, DPSS Homeless Programs	X	

**Guests: 11**

Brilliant Corners	Tyler Fong
City Net	Jessica Bruce
City of Temecula	Robin Gilliland
District 3 Board of Supervisors, County of Riverside	Sundae Sayles
IEHP – Inland Empire Health Plan	Roger Uminski
Riverside County Executive Office	Sara Mack
Riverside Deputy County Counsel	Eric Stopher
RUHS-Behavioral Health	Lynne Brockmeier
Step Up on Second	Barbara Bloom
Urban Initiatives	Joe Colletti
Valley Restart Volunteer	Carol Shetland

**DPSS Staff: 5**

Adult Services - Assistant Director	Jennifer Claar
Fiscal MRU	Connie Hill
Homeless Programs, Admin. Services Officer	Rowena Concepcion
Homeless Programs, CoC Planner	Donyielle Holley
Secretary to Adult Services Assistant Director	Amie St. Croix