



Minutes for County of Riverside Continuum of Care Board of Governance (BOG)

April 21, 2016

9:30 a.m. – 11:30 a.m.

DPSS Staff Development Office – Room 223
22690 Cactus Avenue, Moreno Valley, CA 92553

Minutes Recorded and Transcribed by Tiffany Nelson, Office Assistant III, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
1. <u>Call to Order:</u>	Karyn Young-Lowe	<ul style="list-style-type: none"> The meeting was called to order at 9:33 a.m.
Introductions	Karyn Young-Lowe	<ul style="list-style-type: none"> A roll call of the BOG members was conducted. All guests introduced themselves. Eric Stopher, Deputy County Counsel for the County of Riverside was in attendance to counsel the Board of Governance.
2. <u>Minutes Approval:</u>	Karyn Young-Lowe	<ul style="list-style-type: none"> Motion was made by Angelina Coe to approve the minutes from November 12, 2015. Steve Falk seconded the motion. Roll Call Vote: Yay – 7; Nay – 0; Abstained – 5. <i>Motion carried.</i>
3. <u>Public Comment:</u>	Karyn Young-Lowe	No public comments.
4. NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
4a. <u>Board of Governance Chairperson election:</u>	Karyn Young-Lowe	<ul style="list-style-type: none"> Ron Vervick nominated David Leahy for the open seat; County Counsel advised that David’s ex-officio status as Continuum Chair makes it so that he cannot chair the BOG, because he is not a voting member. Leticia DeLara nominated Steve Falk as the incoming Board of Governance Chair. Chief David Brown seconded the nomination. Angelina Coe asked if we will be voting on the vice chair seat as well. A vice chair will be elected at the next scheduled meeting since it was not on the agenda. It was identified that the agenda stated that the Chairperson would serve for one year; per the CoC Charter, the term is two years. Motion was made by Angelina Coe to make an amendment to the agenda stating the term is two years, ending on June 30, 2017. Ron Vervick seconded the motion. Roll Call Vote: Yay – 12; Nay – 0; Abstained – 0. <i>Motion carried.</i> Motion was made by Leticia DeLara to elect Steve Falk as the new Board of Governance Chairperson to serve until June 30, 2017. Chief David Brown seconded the motion. Roll Call Vote: Yay – 11; Nay – 0; Abstained – 1. <i>Motion carried.</i>

<p><u>4b. 2016 Homeless Point in Time Count and Survey:</u></p>	<p>Donyielle Holley, DPSS</p>	<ul style="list-style-type: none"> • The 2016 Homeless Point in Time Count and Survey Preliminary Data Summary was sent to the BOG via e-mail on April 8th and presented as a handout. • Donyielle highlighted the following significant changes between the 2016 and 2015 PIT Counts: <ul style="list-style-type: none"> ○ We counted 1,351 unsheltered and 814 sheltered homeless individuals, totaling 2,165. ○ There was a 12% decrease in the overall homeless counted. ○ It was found that the veteran count decreased by 2 individuals. <ul style="list-style-type: none"> ▪ Those numbers are being discussed to determine the reasoning behind the small decrease. • Donyielle offered the board to comment or question the methodology used to complete the summary data. After agreeing that some cities see low numbers, while others see high numbers, Police Chief David Brown of Hemet expressed that the City of Hemet puts a lot of effort into the Point in Time Count. He asked if there were any other ideas at the table of how to make sure everyone is counted, especially in the unincorporated areas. Chief Brown stated that because it's important for us to obtain accurate numbers, he was curious to know whether or not there has been some discussion about it at a higher level. • Donyielle commented that we had a greater amount of community and law enforcement involvement for the 2016 PIT Count and that we were able to engage 100% of the cities. She acknowledged that the PIT planning needs to take place continuously year round, so that when it comes time to implement a successful count, it is a collaborative effort. • Lisa Shiner commented regarding the unincorporated areas. The Department of Mental Health HHOPE Outreach Team and Riverside Sheriff's Deputies have knowledge of where to locate people experiencing homelessness. DPSS is continuously working to engage other Police Departments; however, not all are as easy to engage. DPSS is also working on year-long mapping of areas that homeless persons are residing. • Captain Jason Horton of the Jurupa Valley Sheriff's Department explained the changes that have been made within his department to address homelessness. He said that they've tried to maintain and open line of communication at each patrol station for the city police departments and open all services to all municipalities. • Riverside District 3 Board Supervisor Chuck Washington thanked Chief Brown, Captain Horton, and law enforcement participation. He agreed that we need to look at the number of participation in each city as he referred the group to the number of homeless people in Jurupa Valley showing 109 individuals, versus the neighboring city of Eastvale showing 0 individuals. He added that when we don't have enough participation, it doesn't create a solution to the problem. • Donyielle closed the discussion stating that the tendency is to look at the numbers following a PIT Count; however, it is a statistical method that takes a snapshot of a specific point in time and is not to be considered a total count. It provides a baseline for what the latest number of homeless individuals is now, compared to previous years in which a similar methodology was used.
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<u>4c. 2016 HUD CoC Program Notice of Funding Availability (NOFA) and Review and Ranking Process:</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> • Presentation and overview by DPSS Homeless Programs Unit Manager Jill Kowalski and Consultant Dr. Joe Colletti of the Urban Initiatives Institute about the 2016 HUD CoC Program Application process, including the review and ranking process of renewal projects and selection of new projects for the 2016 HUD CoC Program Consolidated Application. • Jill provided a draft of the 2016 CoC Program Competition Review and Ranking Process. The document will not be final until the 2016 NOFA is released by HUD and is currently based on the 2015 NOFA and prior years. • A handout of the nominees for the 2016 HUD Independent Review Panel was provided while the Review Panel responsibilities were introduced to the Board. • The Board discussed the County's current funding and the guidelines required by HUD to maintain it.
<u>4d. Board of Governance 2016 Meeting Schedule:</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> • Motion was made by Ron Vervick to approve the BOG meeting schedule for the 2016 calendar year. Leticia DeLara seconded the motion. Roll Call Vote: Yay – 12; Nay – 0; Abstained – 0. <i>Motion carried.</i>
5. RECEIVE AND FILE ITEMS	PRESENTER	ACTION/ OUTCOME
<u>5a. Special BOG meeting, October 29, 2015 minutes</u>	Steve Falk	<ul style="list-style-type: none"> • No Discussion. • Received and filed.
<u>5b. APRs:</u> ABC Recovery Permanent Housing; RCDMH HHOPE Permanent Housing; US Vets Transitional Housing; RCDMH Rapid Rehousing	Steve Falk	<ul style="list-style-type: none"> • No Discussion. • These APRs have been approved by the CoC and will be filed.
6. BOG MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
	Supervisor Chuck Washington	<ul style="list-style-type: none"> • Supervisor Chuck Washington requested for the documents of the Board of Governance binder to be provided online as an electronic document.
7. CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
<u>Next Meeting Agenda Items:</u>	Steve Falk	<ul style="list-style-type: none"> • Elect a BOG Vice Chairperson • Review the CoC Governance Charter
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting		The next Board of Governance meeting date is scheduled for June 16, 2016, 9:30 a.m. – 11:30 a.m.
Adjournment		<ul style="list-style-type: none"> • The meeting was adjourned at 11:30 a.m.

Board of Governance – April 21, 2016: Attendance Report

*Chair **Vice Chair

Total in attendance: 31

Present Members: 15 of 15

PUBLIC SECTOR	PRESENT (X) TELECONFERENCE (T)	PROXY
Brenda Freeman , Executive Director, Community Action Partnership of Riverside County	X	
Chuck Washington , District 3 Board Supervisor, County of Riverside	X	
David M. Brown , Chief of Police, Hemet Police Department	X	
John Burnard , Councilman, City of Riverside	X	
Melissa Conrad , Chief of Social Work Service, VA Loma Linda Healthcare	X	
Steve Steinberg , Director, Riverside University Health System	X	
PRIVATE SECTOR		
Jack Olree , Vice President, Wells Fargo Government and Community Relations Group	T	
Leticia DeLara , CEO, Regional Access Project (RAP) Foundation	X	
Tammy Marine , Executive Director, Habitat for Humanity, Inland Valley	T	
NON-PROFIT SECTOR		
Angelina Coe , Executive Director, Shelter From The Storm, Inc.	X	
Karyn Young-Lowe , President/Chief Executive Officer, Lighthouse Social Service Centers	X	
Steve Falk , Director, Community Mission of Hope; Temecula Pantry; HOPE in Elsinore	X	
FORMERLY HOMELESS		
Ron Vervick , Director, Whiteside Manor	X	
EX-OFFICIO MEMBERS		
David Leahy , Chief Financial Officer, ABC Recovery Center, Inc.	X	
Jill Kowalski , Manager, County of Riverside, DPSS Homeless Programs	X	

Guests: 11

Catholic Charities

City of Hemet

County Counsel

Jewish Family Services of San Diego

Path of Life Ministries

Prayer Warriors Enhancement

Riverside Sheriff's Department – Jurupa Valley

Riverside Univ. Health Systems – Behavioral Health

Urban Initiatives

Mary Coronado

Alex Meyerhoff

Eric Stopher

Le McClellan (T)

Kristii MacEwen

Rochelle Lewis

Captain Jason Horton

Lynne Brockmeier

Joe Colletti

Valley Restart Shelter

Valley Restart Shelter

DPSS Staff: 5

Adult Services, Assistant Director

Homeless Programs, CoC Planner

Homeless Programs, CoC Support

Contracts Admin. Unit

Contracts Admin. Unit

Susana Harris

Susan Larkin

Lisa Shiner

Donyielle Holley

Tiffany Nelson

Catalina Guitron

Kimberlyn Richardson