



Minutes for County of Riverside Continuum of Care Board of Governance (BoG)

March 16, 2017

9:30 a.m. – 11:30 a.m.

DPSS: Banning Children/Adult Services
901 E. Ramsey Street Banning, CA 92220

Minutes Recorded and Transcribed by Evelyn Pham, Office Assistant III, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION/ OUTCOME
1. <u>Call to Order:</u> Welcome & Introductions	Steve Falk, Chair	<ul style="list-style-type: none"> The meeting was called to order at 9:37 a.m. A roll call of the BoG members was conducted. All guests introduced themselves. Eric Stopher, Deputy County Counsel for the County of Riverside was in attendance to counsel the Board of Governance.
2. <u>Minutes Approval:</u>	Steve Falk	<i>Motion was made by Steve Steinberg to approve the minutes from November 17, 2016. Karyn Young-Lowe seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</i>
3. <u>Public Comment:</u>	None	
4. NEW BUSINESS	PRESENTER	ACTION/ OUTCOME
4a. <u>County of Riverside Executive Oversight Committee on Homelessness (EOCH)</u>	Jeff Van Wagenen, Managing Director, EDA	<ul style="list-style-type: none"> Jeff Van Wagenen introduced himself and gave a brief description on his role as a member of the Executive Oversight Committee on Homelessness (EOCH). The EOCH was created to coordinate a countywide effort to actively develop a plan to ensure funding to prevent and end homelessness. EOCH has been drafting a strategic plan to create coordinated systems for those who are currently homeless, at risk of becoming homeless and to provide funding. It will continue to be adjusted and focused on along the way. Jeff Van Wagenen asked for the BoG and CoC to review and provide recommendations on how to improve so EOCH can identify a timeline to reach their goal. The Board members discussed how to determine a cost analysis for homelessness. Board members brought forth ideas that included partnering with a research institution to help better track these numbers.
4b. <u>2017 HUD CoC Consolidated Application Review and Evaluation Process</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> Jill Kowalski explained the annual written review and evaluation process of the 2017 HUD CoC Consolidated Application to the Board of Governance members; which was also presented to the CoC on February 22. The 2017 HUD CoC Program Application Independent Review Panel will review the performance of current renewal projects and make recommendations to the board on reallocation, and any new projects to be funded through reallocation. Jill explained the key changes made to this year's Review and Evaluation Process based on feedback from the 2016 application and a HUD debrief on the scores for each CoC. These changes include:

		<p>updating dates, incorporating language from HUD’s Opening Doors strategic plan, and HUD’s strong recommendation for CoCs to continue reallocating lower performing projects to higher projects. Based on this, the score threshold that the BOG may reallocate renewal projects changed from -70 points to 90 points.</p> <ul style="list-style-type: none"> • A workshop will be set up in April and/or May to educate and train members on performance standards. <p>Motion was made by Supervisor Chuck Washington to approve the 2017 HUD CoC Consolidated Application Review and Evaluation Process. Brenda Freeman seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p>
<p><u>4c. 2017 HUD CoC Consolidated Application Independent Review Panel</u></p>	<p>Steve Falk</p>	<ul style="list-style-type: none"> • Steve Falk explained the purpose of the Independent Review Panel and introduced the newly elected Review Panel members: <ul style="list-style-type: none"> ○ Robin Gilliland, City of Temecula, Homeless Outreach Liason ○ Lt. Dean Spivacke, Riverside County Sheriff, Jurupa Valley • Current Review Panelists: <ul style="list-style-type: none"> ○ Angelina Coe, Shelter from the Storm ○ Steve Falk, Community Mission of Hope ○ Paul Flores, Health to Hope ○ Frankie Riddle, City of Palm Desert ○ Sterlon Sims, Economic Development Agency (EDA) • The Independent Review Panel reviews and makes recommendations for the BoG to make decisions about the annual HUD application, funding, and the State Emergency Solutions Grant (ESG). <p>Motion was made by Supervisor Chuck Washington to accept the 2017 HUD CoC Consolidated Application Independent Review Panel. Karyn Young-Lowe seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p>
<p><u>4d. State Emergency Solutions Grant (ESG) funding recommendations</u></p>	<p>Angelina Coe, Independent Review Panel Co-chair</p>	<ul style="list-style-type: none"> • Angelina Coe presented on the State Emergency Solutions Grant (ESG) funding recommendations. This is an annual application process and currently funded organizations are not guaranteed to be funded year to year. • Award recommendation: <ul style="list-style-type: none"> ○ Coachella Valley Rescue Mission: RRH \$235,088 ○ Martha’s Village and Kitchen: Emergency Housing \$200,000 ○ Path of Life Ministries: RRH \$161,800 • Steve Falk suggested as part of the homeless plan, to approve this recommendation with the condition that each applicant will meet with DPSS staff; to go over their application to ensure the application is consistent with housing first, low barrier approach, and accepting clients from the coordinated entry system. <p>Motion was made by Supervisor Chuck Washington to approve Coachella Valley Rescue Mission to receive</p>

		<p>state ESG funding in the amount of \$235,088 to rapidly rehouse 30 new households identified as homeless. Ray Osborne seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p> <p>Motion was made by Supervisor Chuck Washington to approve Martha’s Village and Kitchen to receive \$200,000 in state ESG funding to provide 120 emergency shelter beds that will serve approximately 450 people annually. Ray Osborne seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p> <p>Motion was made by Supervisor Chuck Washington to approve Path of Life Ministries to receive state ESG funding in the amount of \$161,800 to create two new countywide Housing Locator positions and rapidly rehouse 8 new households identified as homeless. Ray Osborne seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p>
<u>4e. Riverside County: First large count in the nation to reach “functional zero” in ending Veteran homelessness</u>	Karyn Young-Lowe, board member	<ul style="list-style-type: none"> • Karyn Young-Lowe shared with the board members great news for Riverside County on being the first large county to reach functional zero for ending veteran’s homelessness. • Functional zero is defined as: if a veteran is homeless again, it would be brief and non-occurring. All participants were thanked, including key CoC partners and the VA for working collaboratively to meet this goal. In 2015 there were 384 homeless veterans in the county.
<u>4f. 2016 HUD CoC Program Consolidated Application: Score and HUD debrief</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> • Jill Kowalski described the HUD consolidated application score as one of the most important numbers in our continuum. We were scored among 400 other CoCs across the nation. HUD ranks our CoC based on our score; the higher the score, the more funding each CoC may receive. • Riverside County received a score of 173.25/200. The highest CoC score was 187.75 and weighted mean was 160.7. Jill continued to share graphs from HUD to illustrate examples and reasoning to the score our CoC received. Because of our score, we were not awarded funding for PSH Bonus project that we placed in Tier 2. • Jill submitted a question to HUD for RRH to ask why we received a score of zero if we did increase our number of RRH. • The 2017 NOFA is expected to be released in June. • The Review Panel will look at performance objectives and criteria to reallocate unspent funds to create new projects.
<u>4g. Board of Governance 2017 HUD CoC Program Consolidated Application Workshop</u>	Jill Kowalski, DPSS	<ul style="list-style-type: none"> • Jill Kowalski proposed two dates in April and/or May to hold HUD application workshops to educate the board members on information related to the NOFA. • Board members will be approving \$10 million dollars in funding and how it will be spent. • A doodle will be emailed out to board members to find a date most suitable for all attendees. <p>Motion was made by Supervisor Chuck Washington to approve two special HUD application workshops for the Board of Governance to be held in April and May at a time and date to be determined. Steve Steinberg seconded the motion. Roll Call Vote: Yay – 10; Nay – 0; Abstained – 0. Motion carried.</p>
5. OLD BUSINESS		

None		
6. BoG MEMBER COMMENTS	PRESENTER	ACTION/ OUTCOME
None		<ul style="list-style-type: none"> Michelle Davis announced City of Riverside is hosting a walk to end homelessness on April 8 and she will be sending out a flyer for the event. Jill Kowalski announced PIT data will be released first week of April. Steve Falk announced “When Helping Hurts” event on May 18, 2017.
7. CALL FOR AGENDA ITEMS	PRESENTER	ACTION/ OUTCOME
Next Meeting Agenda Items:	Steve Falk	<ul style="list-style-type: none"> 2017 Homeless PIT Count Results and Data Analysis PIT Data Analysis HUD VASH Data in HMIS: update Review Panel Recommendations
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
8. Next meeting		<ul style="list-style-type: none"> The next Board of Governance meeting date is scheduled for June 15, 2017, 9:30 - 11:30 a.m. at the DPSS Children/Adult Services Office at 901 E. Ramsey Street, Banning CA 92220.
9. Adjournment		<ul style="list-style-type: none"> The meeting was adjourned at 11:44 a.m.

Board of Governance – March 16, 2017: Attendance Report

*Chair **Vice Chair

Total members present: 12 of 15

Total guests in attendance: 10

PUBLIC SECTOR	PRESENT (X) TELECONFERENCE (T)	PROXY
Brenda Freeman , Executive Director, Community Action Partnership of Riverside County	X	
Chuck Washington , District 3 Board Supervisor, County of Riverside	X	
David M. Brown , Chief of Police, Hemet Police Department		
John Burnard , Councilman, City of Riverside		
Melissa Conrad , Chief of Social Work Service, VA Loma Linda Healthcare	T	
Steve Steinberg , Director, Riverside University Health System	X	
PRIVATE SECTOR		
**Leticia DeLara , CEO, Regional Access Project (RAP) Foundation	T	
Tammy Marine , Executive Director, Habitat for Humanity, Inland Valley	X	
Ray Osborne , Executive Director, HomeAid Inland Empire	X	
NON-PROFIT SECTOR		
Angelina Coe , Executive Director, Shelter From The Storm, Inc.	X	
Karyn Young-Lowe , President/Chief Executive Officer, Lighthouse Social Service Centers	X	
*Steve Falk , Director, Community Mission of Hope; Temecula Pantry; HOPE in Elsinore	X	
FORMERLY HOMELESS		
Ron Vervick , Director, Whiteside Manor		
EX-OFFICIO MEMBERS		
CoC Chair: Michelle Davis , Housing Authority Manager, City of Riverside	X	
Secretary: Jill Kowalski , Manager, County of Riverside, DPSS Homeless Programs	X	

Guests: 10

Alternatives to Domestic Violence
 District 3 Board Supervisor, County of Riverside
 Deputy County Counsel
 Path of Life Ministries
 Path of Life Ministries
 Riverside County - EDA
 RUHS – Behavioral Health
 Urban Initiatives
 Valley Restart Shelter

Florence White
 Sundae Sayles
 Eric Stopher
 Angie Cota
 Kristii MacEwen
 Jeff Van Wagenen
 Lynne Brockmeier
 Joe Colletti
 Susan Larkin

Valley Restart Shelter

DPSS Staff: 5

Adult Services, Assistant Director
 Contracts Admin. Unit
 Homeless Programs, CoC Planner
 Homeless Programs, CoC Support
 Homeless Programs, CoC Support

Susana Harris

Lisa Shiner
 Lupe Mkhitarian
 Donyielle Holley
 Evelyn Pham
 Tiffany Nelson