

# County of Riverside Continuum of Care (CoC)



## AGENDA

Board of Governance (BoG) Meeting  
April 16, 2020 | 9:00 -11:00 a.m.

### WebEx/Teleconference Information:

<https://countyofriverside.webex.com/countyofriverside/j.php?MTID=m4fb2b812b1a88866255758ceef2bae0e>

Toll Free Dial in Number: **415-655-0001**; Attendee access code: **742 067 577 #**

*This meeting is being conducted utilizing teleconferencing and electronic means only. There will be no physical location for this meeting. This is consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.*

**Reasonable accommodation:** Any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by emailing [CoC-CORE@rivco.org](mailto:CoC-CORE@rivco.org) or calling 951-358-6684. Notification at least 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting. Late requests will be accommodated to the extent feasible.

**Public Comments by email:** Anyone wishing to comment on an agenda item or any item not listed on the agenda may submit such comments by email only at [CoC-CORE@rivco.org](mailto:CoC-CORE@rivco.org). In the subject line provide your full name, email address, and the agenda item # above your written public comment(s). All emailed comments will be read aloud for the record and must be received prior to the 9:00 a.m. meeting start time.

**Tammy Marine**, Chairperson

**Leticia DeLara**, Vice-chairperson

### 1.0 Call to Order: Welcome & Introductions – Roll Call

#### 1.1 New BoG Secretary

The new CoC Collaborative Applicant the is Housing, Homelessness Prevention and Workforce Solutions Department and will be represented by Carrie Harmon, Assistant Director.

**Tammy Marine**

### 2.0 Minutes Approval

- 2.1 Approve the November 14, 2019 meeting minutes
- 2.2 Approve the March 18, 2020 meeting minutes
- 2.3 Approve the April 1, 2020 meeting minutes

**3.0 Public Comment on Any Item Not Listed on Agenda:** Members of the public are encouraged to address the Board on any item not listed on the agenda. Each public comment received by email will be read aloud.

### 4.0 Old Business

#### 4.1 Certificate of Appreciation for Supervisor Washington

**Tammy Marine**

**Background:** Since 2015, Riverside County District 3 Board Supervisor Chuck Washington has been a valuable member of the Continuum of Care Board of Governance. On February 25, 2020, the Board of Supervisors appointed District 2 Board Supervisor Karen Spiegel as the Board of Supervisors

representative to the Board of Governance effective immediately. Supervisor Spiegel is filling the seat vacated by Supervisor Chuck Washington.

#### 4.2 Update on Corona Virus (COVID 19) and Homeless Populations

**Carrie Harmon, Assistant Director  
Housing, Homelessness Prevention  
and Workforce Solutions Department**

**Background:** Riverside County continues to lead the local response to COVID 19 which includes responding to the unique needs of the homeless population and homeless service providers.

- County's Emergency Operations Center (EOC) and resource links
  - <https://www.rivcoph.org/coronavirus>
- Guidance for Homeless Providers
  - <https://www.rivcoph.org/Portals/0/Documents/CoronaVirus/Toolkits/Shelters/HomelessSheltersAssessmentTool.pdf>
  - <https://www.cdc.gov/coronavirus/2019-ncov/community/homeless-shelters/plan-prepare-respond.html>
- Homeless Response – Riverside County Project Room Key
- Eviction Prevention
  - <https://newsroom.courts.ca.gov/news/judicial-council-adopts-new-rules-to-lower-jail-population-suspend-evictions-and-foreclosures>
  - <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.27.20-EO-N-37-20.pdf>
- Funding

*Public comment for this item only.*

#### 4.3 COVID-19 Emergency Homelessness Funding

**Carrie Harmon**

**Background:** At the BoG Special Meeting on April 1, 2020, the board approved the allocation of \$547,812.48 in Emergency Homelessness Funding to emergency shelter providers listed below, to help protect the health and safety of people experiencing homelessness during the COVID-19 pandemic and direct staff to work with the providers on the necessary sub-recipient agreements regarding such funding:

- \$52,812 - Operation Safehouse
- \$50,000 - US Vets
- \$150,000 - Coachella Valley Association of Governments (CVAG) for allocation to:
  - Coachella Valley Rescue Mission (CVRM)
  - Martha's Village & Kitchen (Martha's)
  - Palm Springs Shelter (PS Shelter)
  - Galilee Center (Galilee)
- \$100,000 - Valley Restart
- \$65,000 - Social Work Action Group (SWAG)
- \$65,000 - City of Corona
- \$65,000 - Riverside University Health System – Behavioral Health (Moreno Valley and the Pass Outreach & Emergency Housing)

On April 6, 2020, an email was received from CVAG that they do not want to be a pass-through agency and the funds should be allocated directly to the four agencies – CVRM, Martha's, PS Shelter, and Galilee.

#### **Recommended Motion:**

4.3a Approve the allocation of the \$150,000 originally under CVAG and allocate based on bed count to the following agencies:

- Galilee Center 30 beds for 7% of the allocation - \$10,500

- Martha's 150 beds for 35% of the allocation - \$52,500
- CVRM and PS Shelter (operated by CVRM) total of 250 beds for 58% of the allocation. - \$87,000

4.3b Direct staff to work with the providers on the necessary sub-recipient agreements regarding such funding.

4.4 Funding Prioritization for California Emergency Solutions and Housing Program (CESH II) and Homeless Housing Assistance and Prevention Program (HHAP) **Carrie Harmon**

**Background:** On March 18, 2019, the California Department of Housing and Community Development (HCD) released the Notice of Funding Availability for CESH Round 2. The County of Riverside CoC CESH Formula Allocations is \$747,716.

On November 14, 2019, the BoG approved DPSS to submit the HHAP application for all eligible activities. The application was submitted on February 13, 2020. On March 30, 2020 Riverside Continuum of Care was awarded a HHAP grant in the amount of \$3,311,372.74. The BoG deferred the decision on funding priorities for these programs until after the BoG Strategic Planning.

At the BoG Special Meeting on March 18, 2020, a summary of projects was provided to the BoG on the activities and projects funded under HEAP, CESH I and the proposed activities submitted by the City of Riverside and county for the HHAP funding to assist in identifying which activities to prioritize.

A decision from the BoG is needed to prioritize the activities that will be funded and to identify the process to allocate the funds.

**\*Further Guidance and funding recommendations for HHAP and CESH II are attached.**

**Recommended Motions:**

4.4a Approve prioritization and allocation process for CESH II (\$747,716)

4.4b Approve prioritization and allocation process for HHAP (\$3,311,372.74)

*Public comment for this item only.*

4.5 Memoranda of Understanding between the CoC-BoG and the County of Riverside assigning the Housing, Homelessness Prevention and Workforce Solutions Department as the Collaborative Applicant and Homelessness Management Information System (HMIS) Lead Agency **Tiffany North, County Counsel**

**Background:** On March 18, 2020, in agenda item 5.2, the BoG took action to approve the designation of the Housing, Homelessness Prevention and Workforce Solutions Department as the CoC's Collaborative Applicant, Administrative Entity, and HMIS Lead. The Board also directed staff to prepare new Memoranda of Understanding (MOUs) between the CoC-BoG and the County of Riverside assigning the Housing, Homelessness Prevention and Workforce Solutions Department as the Collaborative Applicant and Homelessness Management Information System (HMIS) Lead Agency. The MOUs identify the roles, duties and responsibilities of the Housing, Homelessness Prevention and Workforce Solutions Department with regard to acting as the Collaborative Application and as the HMIS Lead Agency.

**Recommended Motions:**

4.5a Approve a new Memorandum of Agreement (MOU) between the CoC-BoG and the County of Riverside assigning the Housing, Homelessness Prevention and Workforce Solutions Department as the Collaborative Applicant and authorize the Chairperson to sign the MOU on behalf of the BoG.

4.5b Approve a new Memorandum of Agreement (MOU) between the CoC-BoG and the County of Riverside assigning the Housing, Homelessness Prevention and Workforce Solutions Department as the HMIS Lead and authorize the Chairperson to sign the MOU on behalf of the BoG.

4.6 Update on BoG Strategic Planning

**Tammy Marine**

**Background:** On September 20, 2018, the BoG approved the CESH I funding priorities that included \$150,000 for the BoG Strategic Planning. LeSar Development Consultants was selected to facilitate the strategic planning process from November 2019 to April 2020. The BoG conducted a Strategic Planning Retreat on February 26, 2020 (refer to the attached Summary Report). A draft Strategic Plan report outline was submitted by LeSar on April 9 and the full report will be submitted on April 30, 2020. The approximate expenditures to date are \$52,000, of which \$49,855 is for LeSar and the rest for food and venue rental. The BoG can use the remaining balance of \$98,000 to continue with the BoG strategic planning activities to ensure the funds are expended by June 30, 2023.

**Recommended Motion:**

4.6a Approve to continue with Phase II of the Strategic Planning process and convene the BoG Strategic Planning Workgroup to develop the scope of work.

*Public comment for this item only.*

4.7 2019 Housing and Urban Development (HUD) – Continuum of Care (CoC) Program Award

**Tanya Torno, CoC Program**

**Background:** On August 8, 2019, the BoG approved Tier 1 (\$9,169,368) and Tier 2 (\$1,156,099) projects to be submitted as part of the CoC Consolidated Application with a total amount of \$11,389,189. The BoG also approved the application for the Domestic Violence (DV) Bonus in the amount of \$711,565.

On January 14, 2020, HUD released the Tier 1 funding announcement. The County of Riverside CoC was awarded the full Tier 1 funding, \$9,169,368. On March 13, 2020, HUD released the Tier 2 award that includes Renewal, New, and Domestic Violence (DV) Bonus projects, as well as the projects that straddled Tier 1 and Tier 2. For the 2019 HUD CoC Program NOFA, the County of Riverside CoC received a total of \$10,282,373 for 16 renewals and 4 new projects.

New Projects Approved:

- Corona-Norco United Way DV RRH \$309,135
- County of Riverside Planning FY2019 \$342,493
- JFSSD Desert Rose PSH (straddled Tier 1) \$190,895
- JFSSD Desert Rose PSH (straddled Tier 2) \$409,701
- Social Work Action Group DV RRH \$718,951

Projects NOT Funded:

- RUHS-BH Countywide Permanent Housing (new) \$404,789
- Path of Life Rapid Rehousing East County (renewal) \$371,386
- HOPE Housing Program – Housing Authority (new) \$711,565

*Public comment for this item only.*

**5.0 New Business**

5.1 2020 State Emergency Solutions Grant (ESG)

**Background:**

On December 13, 2019, the California Housing and Community Development Department (HCD) released a Solicitation of Interest (SOI) to receive a share of the 2020 ESG allocation. The SOI is intended to identify local government entities that can act as Administrative Entities (AE) of ESG funds. DPSS submitted the LOI on January 15, 2020, as the designated AE for the County of Riverside. On February 14, 2020, HCD approved the LOI. On February 28, 2020, HCD released the 2020 ESG Notice of Funding Availability (NOFA) and application for the CoC allocation of and the CoC allocation of **\$301,695** of which \$117,282 (40% for RRH); \$175,923 (for other activities), and \$8,490 (admin). The application is due on May 28, 2020. The next step is to prioritize eligible activities that include Street Outreach, Emergency Shelter, Rapid Rehousing and Homeless Prevention in the CoC service areas and select providers qualified to deliver the eligible activities through a Request for Application (RFA).

For the 2018 ESG allocation of **\$300,452**, the BoG approved Catholic Charities to provide Homeless Prevention (\$175,210) and Coachella Valley Rescue Mission to provide Rapid Rehousing (\$116,806). In October 2019, HCD sent an email on the significant delay in the release of the 2018 standard agreement contracts. The ESG 2018 fully executed agreement with the state was received in December 2019.

For the 2019 ESG allocation of **\$303,373**, the BoG approved to renew 2018 projects submitted by Catholic Charities to provide homeless prevention (\$176,909) and Coachella Valley Rescue Mission to provide rapid rehousing (\$176,909) for 2019 ESG.

**Recommended Motion:**

5.1a Approve the release of RFA to select providers qualified to deliver eligible activities in the CoC service areas.

*Public comment for this item only.*

**5.2 Upcoming Funding Resources for 2020**

**Joe Colletti, CoC Consultant**

*Public comment for this item only.*

**6.0 Consent Items**

**6.1 CoC Grant Expenditures Report**

**Connie Hill, CoC Program Fiscal Supervisor**

The report includes:

- HUD CoC and State Emergency Solutions Grant
- Total Expended to Date
- Projection on Unspent Funds
- 2017 HUD CoC Award Spending Analysis

*Public comment for this item only.*

**7.0 Announcements**

**8.0 Call for Agenda Items for Next Meeting**

**9.0 Next Meeting:** The next regularly scheduled BoG meeting is **June 18, 2020** from 9 a.m. to 11 a.m. Until further notice, all meetings will take place by web and/or teleconference.

**10.0 Adjournment**

**HHAP FUNDING GUIDANCE & RECOMMENDATIONS**  
***Riverside City and County Continuum of Care***  
***April 16, 2020***

**OVERVIEW**

The [Homeless Housing, Assistance and Prevention \(HHAP\)](#) was signed into law on July 31, 2019 by Governor Gavin Newsom.

The Homeless Housing, Assistance and Prevention is a \$650 million one-time block grant that provides local jurisdictions with funds to support regional coordination and expand or develop local capacity to address their immediate homelessness challenges.

Allocations will be given to the following:

- The 44 Continuums of Care (CoCs) (will share 190 million):  
**Riverside City and County Continuum of Care: \$3,311,372.74**
- The 13 large cities, or cities that are also counties, with populations of 300,000 or more, as of January 1, 2019, according to data published on the Department of Finance’s internet website (will share 275 million)  
**City of Riverside: \$6,902,244.82**
- 58 counties (will share 175 million)  
**Riverside County: \$3,067,749.91**

**ELIGIBLE USES**

The HHAP program requires grantees to expend funds on evidence-based solutions that address and prevent homelessness among eligible populations. As stated in Health and Safety Code (HSC) § 50219(c)(1-8), funds shall be expended on any of the following:

1. Rental assistance and rapid rehousing;
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves;
3. Incentives to landlords, including, but not limited to, security deposits and holding fees);
4. Outreach and coordination, which may include access to job programs, to assist vulnerable populations in accessing permanent housing and to promote housing stability in supportive housing;
5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system particularly for vulnerable populations including families and homeless youth;
6. Delivery of permanent housing and innovative housing solutions such as hotel and motel conversions;
7. Prevention and shelter diversion to permanent housing; and
8. New navigation centers and emergency shelters based on demonstrated need. Demonstrated need for new navigation centers and emergency shelters shall be based on the following:

- a. The number of available shelter beds in the jurisdiction;
- b. The shelter vacancy rate in the summer and winter months;
- c. The percentage of exits from emergency shelters to permanent housing solutions; and
- d. A plan to connect residents to permanent housing.

**EXPENDITURE DEADLINES**

HHAP program funds must be fully expended by June 30, 2025, as stated in HSC § 50220(e). Funds not fully expended by this date must be returned to Agency and will revert to the General Fund. CoCs and large cities must contractually obligate no less than 50% of program allocations on or before May 31, 2023.

**STAFF RECOMMENDATIONS FOR FUNDING PRIORITIES**

Staff recommends the following budget for the CoC HHAP Allocation:

<b>Eligible Activity</b>	<b>Amount</b>
Evidence based solutions that address and prevent homelessness in Riverside County via RFP	\$2,649,099.00
Youth Set Aside (RFP)	\$264,909
HMIS & CES Infrastructure	\$165,568
Administration	\$231,796
<b>Total</b>	<b>\$3,311,372</b>

The following gaps in the system of care have been identified based on an inventory of the current housing units and services available; HMIS data and PIT data:

- Additional sheltering capacity in District 3 and 5;
- Additional sheltering and permanent housing options for youth with an emphasis on Districts 3 and 5;
- Critical need for additional affordable housing and permanent supportive housing units;

Staff recommends that these gaps be used as funding priorities for the HHAP RFP and as such programs which address these three areas of need will be ranked higher for funding.

**CESH II Recommendation: BoG to prioritize eligible activities, amount of funding and service areas.**

Eligible Activities	Supervisory Districts	California Emergency Solutions and Housing (CESH) 2018, Round 1	California Emergency Solutions and Housing (CESH) 2019, Round 2
Housing Relocation and Stabilization Services	1	<b>\$175,188.43</b> <ul style="list-style-type: none"> <li>▪ 1 service contract to support <b>rental assistance/flexible subsidies for encampment interventions</b> (SWAG)</li> </ul>	<b>\$355,177.00</b> <ul style="list-style-type: none"> <li>▪ Funds to ensure housing affordability to individuals experiencing homelessness or who are at risk of homelessness. Rental assistance provided shall not exceed 48 months for each assisted household and rent payments shall not exceed two times the current HUD fair market rent for the local area.</li> </ul>
Flexible housing subsidy funds to support permanent housing	4	<b>\$551,930.57</b> <ul style="list-style-type: none"> <li>▪ 1 service contract to support a <b>bridge housing project</b> with 20 beds in Palm Springs (CVAG)</li> </ul>	<b>\$355,177.00</b> <ul style="list-style-type: none"> <li>▪ For local programs that establish or support the provision of rental subsidies in permanent housing to assist homeless individuals and families. Examples include: bridge subsidies to property owners waiting for approval from another permanent rental subsidy source, vacancy payments, or project-based rent or operating reserves.</li> </ul>
Systems Support for Infrastructure Development CES/HMIS	1,2,3,4,5	<b>\$400,000.00</b> <ul style="list-style-type: none"> <li>▪ HMIS Systems support for CES-HMIS integration.</li> </ul>	N/A
Strategic Homelessness Planning	1,2,3,4,5	<b>\$150,000.00</b> <ul style="list-style-type: none"> <li>▪ BoG Strategic Planning</li> </ul>	N/A
Administration (up to 5%)	N/A	<b>\$67,217.00</b> <ul style="list-style-type: none"> <li>▪ Track use of program funds, monitor progress and report results.</li> </ul>	<b>\$37,386.00</b> <ul style="list-style-type: none"> <li>▪ Track use of program funds, monitor progress and report results.</li> </ul>
<b>TOTAL</b>		<b>\$1,344,336.00</b>	<b>\$747,740.00</b>