

# County of Riverside Continuum of Care (CoC)



**Board of Governance (BoG) Meeting**  
**June 16, 2016 | 9:30 – 11:30 a.m.**  
**County of Riverside Department of Public Social Services Staff Development**  
**901 E. Ramsey Street, Conference Room 1, Banning, CA 92220**

**Steve Falk, Chairperson**

Teleconference  
Access:  
1-888-790-4959  
Passcode: 92290

1. **Call to Order:** Welcome & Introductions – Roll Call (Sign off)
2. **Minutes Approval:**
  - a. BoG meeting, April 21, 2016 minutes
3. **Public comment:** Members of the Public are encouraged to address the Board. Anyone who wishes to speak must submit a comment request card to the board clerk. Each speaker should begin by identifying themselves for the record and is allowed up to three minutes.

4. **New Business:**

- a. Board of Governance Vice Chairperson election

**Motion:** Elect a new Vice-Chairperson to serve for two years.

- b. 2016 HUD CoC Program Application Review and Evaluation Process

*Jill Kowalski, DPSS*

Presentation of the 2016 HUD Application Review and Evaluation Process for the County of Riverside Continuum of Care.

**Motion:** Approve the 2016 HUD Application Review and Evaluation Process for the County of Riverside Continuum of Care to be updated and amended when the 2016 HUD CoC Program NOFA is released.

- c. 2016 HUD CoC Program Application Permanent Housing scorecard

*Jill Kowalski, DPSS*

Presentation of the 2016 HUD Application Review and Evaluation Process scorecard for permanent housing projects for the County of Riverside Continuum of Care.

**Motion:** Approve the 2016 HUD Application Permanent Housing scorecard to be used as part of the 2016 Review and Evaluation Process for the County of Riverside Continuum of Care to be updated and amended when the 2016 HUD CoC Program NOFA is released.

d. 2016 HUD CoC Program Application Review and Evaluation Process: Transitional Housing projects

*Angelina Coe, co-chair,  
Independent Review Panel*

**Motion:** Approve the 2016 HUD Application Independent Review Panel's recommendation to reallocate funding for three (3) Transitional Housing renewal projects in the 2016 HUD CoC Program Consolidated Application to fund new projects to be included in the application. A total of \$716,000 will be reallocated from transitional housing projects for Operation SafeHouse, ABC Recovery Resources and Martha's Village and Kitchen (MVK).

e. 2016 HUD CoC Program Application Review and Evaluation Process: Housing First

*Angelina Coe, co-chair,  
Independent Review Panel*

**Motion:** reallocate funding from any renewal HUD CoC Program project that is not doing Housing First and cannot answer affirmatively that the project is doing Housing First based on the questions in the 2015 and 2016 HUD application.

f. CoC-wide Systems Performance Measures: Presentation and Information only about HUD's requirements concerning data for each performance measure that will be brought to the BoG for review, adoption and next steps which will require future action and decision items.

*Dr. Joe Colletti, Institute  
for Urban Initiatives*

5. **New Business:**

- a. CoC Board of Governance orientation binder (electronic copy): The Board or Governance orientation electronic binder has been sent to each BOG member and can also be downloaded by going to: <http://dpss.co.riverside.ca.us/files/pdf/homeless/resources/bog/2015-coc-board-of-governance-orientation-binder-11.12.15.pdf>

6. **Receive and File:**

a. APRs:

- 1) ABC Recovery Transitional Housing; 2) City of Riverside PSH for Chronically Homeless;  
3) City of Riverside Rapid Rehousing; 4) JFS Desert Horizon PSH; 5) Martha's Village and Kitchen Transitional Housing; 6) MVK Women's TH; 7) RCDMH Rapid Rehousing; 8) RCDMH Women's PH

7. **BOG Member Comments**

8. **Call for Agenda Items for Next Meeting**

9. **Next Meeting:** August 18, 2016, 9:30-11:30 a.m. DPSS CPS Office, 901 E. Ramsey Street, Banning CA.

10. **Adjournment**

**Board of Governance Meeting  
June 16, 2016  
Locations of board members who are teleconferencing**

**The following Board of Governance members have confirmed they will call-in to the meeting from the locations indicated:**

**Board Member:**

**Call-in Location:**

Jack Olree  
VP Community Development  
Wells Fargo  
(213) 503-7296

Wells Fargo Center North Tower  
333 South Grand Ave., Los Angeles, CA

**Board of Governance Meeting  
June 16, 2016**

**Item 4 b:** Presentation of the 2016 HUD Application Review and Evaluation Process for the County of Riverside Continuum of Care.

**Subject:** Approve the 2016 HUD Application Review and Evaluation Process for the County of Riverside Continuum of Care.

**Contact:** Jill Kowalski, Manager, DPSS Homeless Programs Unit (JKowalsk@riversidedpss.org).

**Background:** The 2016 Notice of Funding Availability (NOFA) for the 2016 Continuum of Care Program Competition will be based on 2015 NOFA and will be updated when the 2016 NOFA is released. HUD has published that the 2016 NOFA will be released sometime in June, 2016. The 2016 HUD Application Review and Evaluation Process is based on HUD's requirements to apply for CoC Program funds based on the following (from page 5 of the 2015 NOFA):

*CoC Review of Project Applications. HUD expects each CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD in the FY 2015 CoC Program Competition. It has been HUD's experience that many project applications contain information that results in conditions on the grant, or for more serious infractions, a project being rejected. Deficient project applications prolong the review process for HUD, which results in delayed funding announcements, lost funding for CoCs due to rejected projects, and delays in funds to house and assist homeless individuals and families, whom we serve. Specifically, CoCs are expected to closely review information provided in each project application in order to ensure that:*

- 1. all proposed program participants will be eligible for the program component type selected;*
- 2. the proposed activities are eligible under the 24 CFR part 578 (HEARTH Act);*
- 3. each project narrative is fully responsive to the question being asked and that it meets all of the criteria for that question as required by this NOFA and included in the detailed instructions provided in e-snaps;*
- 4. the data provided in various parts of the project application are consistent; and*
- 5. all required attachments correspond to the attachments list in e-snaps and the attachments contain accurate and complete information, and are dated between July 1, 2015 and November 20, 2015.*

*Project applications submitted to the CoC for inclusion on the FY 2015 CoC Priority Listing as part of the CoC Consolidated Application must be reviewed and **either accepted and ranked or rejected by the CoC**. All projects approved by the CoC must be listed on the CoC Priority Listing in rank order, with the exception of project applications for CoC planning and UFA Costs which will not be ranked, to establish the projects located within Tier 1 and the projects located within Tier 2, as described in Section II.B.15. of this NOFA. **The purpose of this two-tiered approach is for CoCs to clearly indicate to HUD which projects are prioritized for funding (Tier 1, which is 85 percent of the CoC's ARD).***

The 2016 HUD Application Review and Evaluation Process for the County of Riverside Continuum of Care has been distributed to the CoC membership for input and comments on April 19, April 26, May 5 and May 31. The written process may need to be updated and amended when the 2016 HUD CoC Program NOFA is released.