



County of Riverside Continuum of Care and Board of Governance

CES Oversight Committee Meeting

(Planning Session with Margaret McFaddin, HUD TA Consultant)

Thursday, September 21, 2017

1:00 p.m. to 3:00 p.m.

DPSS Staff Development Office

22690 Cactus Avenue, Moreno Valley, CA 92553

Chair: Michelle Davis **Vice-Chair:** Bridgette Recksiek

1. **Call to Order:** Welcome & Introductions
2. **Approval of Minutes:**
 - a. CES Oversight Meeting, August 24, 2017
3. **New Business:** None
4. **Unfinished Business:**
 - a. CES Planning Discussion: **Margaret McFaddin, V.P., TDA Inc.**
 - b. Review draft CES Policies & Procedures
5. **Standing Business:**
 - a. CES Lead Feedback
6. **CES Oversight Committee Member Comments**
7. **Call for Agenda Items for the Next Meeting**
8. **Announcements:**
9. **Next Meetings:**
 - **Planning Committee:** September 21, 2017, 3 p.m. – 4 p.m.
DPSS Staff Development Office, 22690 Cactus Avenue, Moreno Valley, CA 92553
 - **HMIS Administrators Council:** October 4, 2017, 1 p.m. – 3 p.m.
DPSS Staff Development Office, 22690 Cactus Avenue, Moreno Valley, CA 92553
 - **Standards & Evaluation Committee:** October 19, 2017, 2 p.m. – 4 p.m.
Banning DPSS Self Sufficiency, 63 S. 4th Street, Banning, CA 92220
 - **CoC Meeting:** October 25, 2017, 10 a.m. – 12 p.m.
Banning City Council Chambers, 99 E. Ramsey Street, Banning CA 92220
 - **Membership Committee:** October 25, 2017, 1:30 p.m. – 3:30 p.m.
Banning DPSS CPS/APS Office, 901 E. Ramsey Street, Banning, CA 92220
 - **CES Oversight Committee:** October 26, 2017, 1 p.m. – 3 p.m.
Banning DPSS CPS/APS Office, 901 E. Ramsey Street, Banning, CA 92220
 - **Housing Committee:** November 14, 2017, 2 p.m. – 3:30 p.m.
Banning DPSS CPS/APS Office, 901 E. Ramsey Street, Banning, CA 92220
 - **Board of Governance (BOG):** November 16, 2017, 9:30 a.m. – 11:30 a.m.
Banning DPSS CPS/APS Office, 901 E. Ramsey Street, Banning, CA 92220



Minutes for County of Riverside Continuum of Care CES Oversight Committee Meeting

Thursday, August 24, 2017
1:00 p.m. to 4:00 p.m.

DPSS Staff Development Office
22690 Cactus Avenue, Moreno Valley, CA 92553

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Michelle Davis, CES Oversight Committee Chairperson	<ul style="list-style-type: none"> The meeting was called to order at 1:09 p.m.
Approval of Minutes	Michelle Davis	<i>Motion was made by Susan Larkin and seconded by Lynne Brockmeier to approve the previous minutes for June 14, 2017. Motion carried.</i>
ACTIONS & DECISIONS	PRESENTER	ACTION/ OUTCOME
CES Planning Discussion	Margaret McFaddin, Vice President, TDA Inc.	<ul style="list-style-type: none"> Margaret McFaddin reviewed the group norms. She reminded the committee that the deadline for our CES Policies and Procedures (P&P) is January 23, 2018. The current draft P&P is going to change over the next few months. Margaret created a broad outline on page 2 of the draft P&P from the core elements of the CES Checklist. When working on the draft P&P, Margaret started with the HomeConnect draft and added language and requirements from the interim rule. The committee will work from now until December deciding on what to keep in the document. Margaret added comments and highlighted areas that need to be addressed by the committee. Margaret reviewed the CoC Calendar and proposed the following CES Oversight Committee schedule and planned topics to draft the P&P: <ul style="list-style-type: none"> August 24, 2017: Prioritization September 21, 2017: Access *New to calendar* October 26, 2017: Assessment November 16, 2017: Referral Margaret suggested the CoC meeting in December be kept on the schedule to allow the CoC body to review and approve the draft P&P. She also proposed that a Board of Governance meeting be held in January for approval before submitting the P&P to HUD. As she did at the previous meeting, Margaret recommended that all CES Oversight Committee members read the following documents: <ul style="list-style-type: none"> CPD-17-01 Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System CoC Program Interim Rule & ESG Interim Rule Coordinated Entry System (CES) Self-Assessment (Checklist)

		<ul style="list-style-type: none"> ▪ Our CES Policies & Procedures should address all of the categories listed in the required portions of sections (A.) Planning and (B.) Access. ▪ The framework for our Written Standards will stem from the core requirements on page 2, item 8. ○ CPD-16-11 Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing • Margaret also suggested that the committee begin to gain some familiarity with version 2 of the VI-SPDAT. Lynne Brockmeier, CES Lead, added that VI-SPDAT 2 training started on August 22nd and stated that version 2 will become active on September 1st.
<p>Review draft CES Policies & Procedures</p> <p>Prioritization</p>	<p>Margaret McFaddin, Vice President, TDA Inc.</p>	<ul style="list-style-type: none"> • Margaret directed the committee to the draft P&P, page 7, Article IV, Prioritization: <ul style="list-style-type: none"> ○ There are 2 issues that need to be addressed; 1) Right now the only prioritization being used is the score on the VI-SPDAT. 2) People were housed in RRH as a bridge to PSH. • Susan Larkin stated that prioritization was adopted into the CoC written standards yesterday on August 23 and could help if we referred to that during the process. • How are we currently prioritizing clients with the same score? <ul style="list-style-type: none"> ○ Lynne responded that the person who has been in the system longer gets prioritization. • How many people think the VI-SPDAT score should be the only deciding factor? <ul style="list-style-type: none"> ○ The committee agreed that there should be other deciding factors in addition to the score. ○ Margaret's opinion is to use the score as little as possible. • What other factors should we consider when prioritizing clients in CES? <ul style="list-style-type: none"> - Length of time unsheltered homeless - Death related illness (Physical) (Medical Record) - Unsheltered Children - Victimization of trafficking (CPD 16-11 D.3Aiii) (LGBT) - High-use of public resources (e.g. law enforcement/ER & ambulatory/psychiatric facilities) - Behavioral Health with high risk of death - Advanced age of 75+ years - Developmental health challenges - Behavioral Health Challenges - Physical Challenges - Residency preference - Transitional Age Youth (TAY) 18-24 aging out of foster care • Eleno Puente of RUHS-BH Outreach added that many of these factors are already part of the VI-SPDAT, so we should consider that when creating an additional prioritization piece. • Lynne informed the group that the current system is not designed to take on these additional factors. She added that the new SPDAT is designed to reduce traumatization. Iain De Jong's team used focus groups to develop new questions. Asking additional questions might re-introduce some of the traumatic situations that were meant to be eliminated. • The committee discussed adding these additional factors to help with the prioritization.

		<ul style="list-style-type: none"> • CES Process: <ul style="list-style-type: none"> ○ Assessor/Outreach Worker completes VI-SPDAT assessment tool and prioritization form with client. ○ Form goes to Navigation Review Council for placement on the list • The committee continued to discuss the initial screening process and prioritization. • The committee decided that the CES Lead Agency would determine initial prioritization by length of time homeless and VI-SPDAT score. • Shelter staff and outreach workers complete screening tool. Pre-screening tool leads to: <ol style="list-style-type: none"> 1. Diversion from homeless system or 2. Completion of VI-SPDAT, plus prioritization form. • At weekly meetings, the Navigation Review Council will continue to review special cases that are forwarded to the CES lead from advocates. Advocate completes form and emails to CES Lead, advocate presents case at next Navigation Review Council, and Navigation Review Council makes decision.
Decision on CH individuals that were placed into RRH	Margaret McFaddin, Vice President, TDA Inc.	<ul style="list-style-type: none"> • Lynne requested the committee to make a decision on the clients who are timing out of their RRH placement a priority for PSH. Some of the clients will return to homelessness within the next week if they cannot be prioritized for PSH. <p><i>Motion was made by Amy Bruno and seconded by Sterlon Sims to approve transferring the 12 past RRH cases with both a documented CH status and a PSH score at project entry into PSH. Motion carried with one abstention.</i></p>
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Next meeting	Michelle Davis	Thursday, September 21, 2017 1:00 p.m. to 3:00 p.m. DPSS Staff Development Office 22690 Cactus Avenue, Moreno Valley, CA 92553
Adjournment	Michelle Davis	The meeting was adjourned by Michelle Davis at 4:19 p.m.

CES Oversight Committee Meeting– August 24, 2017: Attendance Report

Total in Attendance: 27

Committee Members: 19

*Chair **Vice Chair
***Navigation Review
Council Representative

DPSS Staff: 7

City of Riverside
Coachella Valley Rescue Mission
Community Mission of Hope
Economic Development Agency – ESG/Housing
Foothill AIDS Project
Housing Authority of the County of Riverside
Jewish Family Services of San Diego
Jewish Family Services of San Diego
Lutheran Social Services of SoCal
Path of Life Ministries
Path of Life Ministries
Riverside County Sheriff – Homeless Outreach
RUHS Behavioral Health
RUHS Behavioral Health
RUHS Behavioral Health
RUHS Behavioral Health – HCRT Vet Outreach
RUHS Behavioral Health – HCRT Vet Outreach
Step Up on Second
Valley Restart Shelter

Michelle Davis*
Vicky Cox***
Steve Falk
Sterlon Sims
Irene Ramirez
Tanya Torno
Lena Pollerana
Becky Ruiz
Deniece Marshall
Leonard Jarman
Victor Beecham
Bridgette Recksiek**
Angela Igrisan
Lynne Brockmeier
Marcus Cannon
Amy Bruno***
Eleno Puente
Kimberlee Albers
Susan Larkin

DPSS Homeless Programs
DPSS Homeless Programs
DPSS Homeless Programs
DPSS Homeless Programs
DPSS Homeless Programs
DPSS Homeless Programs
DPSS Self Sufficiency Division

Donyielle Holley
Elizabeth Hernandez
Rowena Concepcion
Ryoko Yamasaki
Tiffany Nelson
Shawn Blue
Margaret Adkins

Guests: 1

TDA Consulting, Inc.

Margaret McFaddin