



**County of Riverside Continuum of Care
and Board of Governance
Planning Committee Meeting**

Thursday, August 22, 2018

1:30 p.m. to 3:00 p.m.

**DPSS Banning Children/Adult Services
901 E. Ramsey Street, Banning, CA 92220**

Chair: Damien O'Farrell

1. **Call to Order:** Welcome & Introductions
2. **Approval of Minutes:** July 12, 2018
3. **Unfinished Business:**
 - a. Outstanding Action Items
 - b. Planning Discharge Committee Status Report
 - c. EOCH Plan review and Recommendations
4. **Planning Committee Member Comments**
5. **Call for Agenda Items for the Next Meeting**
 - Election: Vice Chair
6. **Announcements:**
7. **Next Meetings:**
 - **Board of Governance** (Special Meeting) September 20, 2018, 9:00 a.m. – 11:00 a.m.
DPSS Office 7894 Mission Grove Pkwy S., Ste. 100, Riverside, CA 92508 - Room 200
 - **CES Oversight Committee:** September 20, 2018, 2:00 p.m. – 4:00 p.m.
DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
 - **HMIS Administrator's Council:** October 3, 2018, 1 p.m. – 3 p.m.
DPSS Staff Development 22690 Cactus Ave., Moreno Valley, CA 92553
 - **Housing and Sustainability Committee:** October 9, 2018, 2 p.m. – 3:30 p.m.
DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
 - **Standards and Evaluations Committee:** October 18, 2018, 2 p.m. – 4 p.m.
DPSS Self Sufficiency GAIN Office, 63 S. 4th Street, Banning, CA 92220
 - **CoC Meeting:** October 24, 2018, 10 a.m. – 12 p.m.
City of Banning Council Chambers 99 E. Ramsey Street, Banning, CA 92220



Minutes for County of Riverside Continuum of Care Planning Committee Meeting

**Thursday, July 12, 2018
3:00 p.m. to 4:00 p.m.**

**DPSS Children/Adult Services Office
901 E. Ramsey Street, Banning CA 92220**

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Damien O'Farrell, Planning Committee Chair	<ul style="list-style-type: none"> • The meeting was called to order at 3:15 p.m.
Approval of Minutes	Damien O'Farrell	<ul style="list-style-type: none"> • May 17, 2018 <i>Motion was made by Michelle Davis and seconded by Marcus Cannon to approve the minutes as presented. Motion carried.</i>
ACTIONS & DECISIONS	PRESENTER	ACTION/ OUTCOME
Outstanding Action Items	Damien O'Farrell	<ul style="list-style-type: none"> • Damien recapped on the committee outstanding action items from the previous minutes: <ul style="list-style-type: none"> ▪ Damien is drafting language regarding the EOCH Plan. He is still working on this. ▪ At the last meeting, it was discussed rescheduling the Planning meetings. • The committee members requested to change their meeting schedule for the remainder of 2018. They opted to meet following the CoC meetings in lieu of the Membership Committee meeting. The Membership Committee has not been meeting due to lack of participation and the Planning Committee is open to adding Membership Committee items to their agenda. <i>Motion was made by Marcus Cannon and seconded by Michael Vasquez to approve rescheduling the Planning Committee Meetings to the Membership Committee meeting slot on the CoC Calendar for the remainder of the year. Motion carried.</i>
Review EOCH Plan to End Homelessness	Damien O'Farrell	<ul style="list-style-type: none"> • The County of Riverside's Executive Oversight Committee on Homelessness (EOCH) submitted their Plan to End Homelessness in Riverside County to the Board of Supervisor's Office and it was approved. Since the Planning Committee is tasked with the CoC Strategic Plan and the 10-year Plan to end homelessness, the EOCH plan is being brought for the committee to review. • The EOCH Plan was sent to the entire CoC for review and no feedback was received. • The committee began to review each section of the EOCH Plan to see what existing standing committees would receive tasks from the plan. <ul style="list-style-type: none"> ▪ Section A1: Homeless Prevention System – (tabled) ▪ Section A2: Discharge Planning – The committee discussed bringing Judy Nightingale to the table to lead the conversation and chair the Discharge Planning Ad Hoc. Deputies Vasquez and Espinoza offered to attend the Whole Person Care Partner meetings. ▪ Section A3: Homeless Prevention and Awareness Campaign – The committee recommended that WRCOG and CVAG become involved.

		<ul style="list-style-type: none"> ▪ Section A4: Shelter Diversion System – The CES Oversight Committee has a Diversion Ad Hoc Committee that assigned this task. ▪ Section A5: Affordable Housing – The committee recommends this task be assigned to the Housing Committee. The Housing Committee has requested to bring housing developers to the next CoC meeting on August 22. ▪ Section B1: HomeConnect – this portion of the plan is assigned to the CES Oversight Committee. ▪ Section B2: Housing First – COMPLETE ▪ Section B3: Homeless Court – The committee discussed reaching out to Deborah Lucky or Michelle Martinez to present to the CoC on the Homeless Court Program. ▪ Section B4: Proactive Strategies to End the Cycle of Homelessness – Jill Kowalski offered to follow up with County Counsel who is listed as the lead agency for the task. <ul style="list-style-type: none"> • Due to time constraints, the committee will continue to review the EOCH Plan at the next meeting.
Charter Revisions: Planning Committee Membership	Damien O’Farrell	<ul style="list-style-type: none"> • The Charter is being revised with the committee’s recommended changes and will be taken to the CoC meeting on August 22 for approval.
ADJOURNMENT	PRESENTER	ACTION/ OUTCOME
Call for Agenda Items		<ul style="list-style-type: none"> • Continue EOCH Plan Review and recommendations
Next meeting		<ul style="list-style-type: none"> • Per the committee chairs, the meetings scheduled for September 20, 2018 and November 15, 2018 are canceled. The committee will meet on August 22, 2018 and October 24, 2018 at 1:30 p.m. - 3 p.m. <p style="text-align: center;"> Thursday, August 22, 2018 1:30 p.m. - 3 p.m. DPSS: Self Sufficiency GAIN Office 63 S. 4th Street, Banning, CA 92220 </p>
Adjournment	Damien O’Farrell	The meeting was adjourned by Damien O’Farrell at 4:00 p.m.

CoC Planning Committee Meeting– July 12, 2018: Attendance Report

Total in Attendance: 10

Committee Members: 8

*Chair **Vice Chair

DPSS Staff: 2

City of Riverside
Lighthouse Social Services
Path of Life Ministries
RSO Homeless Outreach Team (HOT)
RSO Homeless Outreach Team (HOT)
RUHS – Behavioral Health
RUHS – Behavioral Health

Michelle Davis
Karyn Young Lowe
Damien O’Farrell*
Alisha Espinoza
Mike Vasquez
Lynne Brockmeier
Marcus Cannon

DPSS Homeless Programs
DPSS Homeless Programs

Jill Kowalski
Tiffany Nelson

Guests: 0