



# Board of Governance (BoG) Meeting

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TAMMY MARINE, CHAIRPERSON

LETICIA DELARA, VICE-CHAIRPERSON

THURSDAY, JULY 18, 2019

9:00 – 11:00 A.M.

DPSS BANNING CHILDREN/ADULT SERVICES OFFICE

901 E. RAMSEY STREET, BANNING, CA 92220

# 1.0 Call to Order

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**Welcome & Introductions**

Roll Call (Sign off)

**Tammy Marine, BoG Chair**

# COUNTY OF RIVERSIDE CONTINUUM OF CARE BOARD OF GOVERNANCE MEMBERS

## PUBLIC SECTOR

**Chuck Washington**, District 3 Board Supervisor, County of Riverside

**Greg Rodriguez**, Government & Public Policy Advisor for Riverside County Supervisor V. Manuel Perez

**Chad Bianco**, Sheriff, Riverside County Sheriff's Department

**Robin Gilliland**, Community Services Supervisor II, City of Temecula

**Rusty Bailey**, Mayor, City of Riverside

**Sabby Jonathan**, Councilmember, City of Palm Desert

## PRIVATE SECTOR

**Leticia DeLara**, CEO, Regional Access Project (RAP) Foundation

**Bill Blankenship**, CEO, Building Industry Association (Riverside County Chapter)

**Tammy Marine**, Executive Director, Habitat for Humanity, Inland Valley

## NON-PROFIT SECTOR

**Angelina Coe**, Executive Director, Shelter From The Storm, Inc.

**Cordell Thomas**, Chief Impact Officer, United Way of the Inland Valleys

**Susan Larkin**, Grant Administrator, Valley Restart Shelter

## FORMERLY HOMELESS

**Tim Brown**, Formerly Homeless Representative

## EX-OFFICIO MEMBERS

**CoC Chairperson:** **Michelle Davis**, Housing Authority Manager, City of Riverside

**Riverside County Executive Office:** **Natalie Komuro**, Deputy County Executive Officer, Homelessness Solutions

**Secretary:** **Jennifer Claar**, DPSS Assistant Director - Adult Services, County of Riverside

**Youth Advisory Committee Representative:** Vacant

# 1.1 Welcome New BoG Members

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## Public Sector

Newly elected: **Sheriff Chad Bianco**, Riverside County Sheriff's Department

## Private Sector

Re-elected: **Tammy Marine**, Executive Director, Habitat for Humanity - Inland Valley

## Non-Profit Sector

Newly elected: **Cordell Thomas**, Chief Impact Officer, United Way of the Inland Valleys

## Formerly Homeless

Newly elected: **Tim Brown**, EFSP Local Board Representative

Term - **July 1, 2019 to June 30, 2022**

**NEW BoG Member Orientation on July 31, 2019, 10:00 a.m. to noon**

***DPSS Adult Services Office: 1111 Spruce Street, Riverside CA 92507***

***Mount Rubidoux Conference Room***

**See Handout A**

## 1.2 Certificate of Appreciation – Outgoing BoG Members

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THE COUNTY OF RIVERSIDE CONTINUUM OF CARE

BOARD OF GOVERNANCE

PRESENTS THIS CERTIFICATE TO

**Melissa Conrad**

**Karyn Young-Lowe**

**Ron Vervick**

for your dedicated service as a Board of Governance member and your commitment  
to ending homelessness in Riverside County

# 2.0 Minutes Approval

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## 2.1 June 20, 2019 meeting

**Motion:** Approve previous meeting minutes

## 3.0 Public Comment on Any Item Not Listed on Agenda

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Members of the Public are encouraged to address the Board. Anyone who wishes to speak must submit a comment request card to the board clerk. Each speaker should begin by identifying themselves for the record and is allowed up to three (3) minutes.

# 4.0 Old Business

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## 4.1 Update on Homeless Emergency Aid Program (HEAP) and CESH Projects

HEAP	CESH
<p><u>Of the 12 HEAP Service Contracts:</u> 6 are with Counsel for initial review 1 is with the contractor for review 1 is routing internally for review 2 are with the CAU analyst to re-submit to Counsel 2 new projects need to scale down scope and budget Still on target to start August 1</p> <p><u>Capital Improvement</u> SWAG POLM Family Shelter All other capital projects</p>	<p>2 CESH projects are waiting for the State Standard Agreement</p>



# 4.0 Old Business

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## 4.2 Update on BoG Strategic Planning

**Bid was posted at the County's Public Purchase website on June 27 and will close on July 22**

**Number of vendors that downloaded the RFQ: 42**

**Number of bidders that submitted questions: 14**

**Q&A posted**

# 5.0 New Business

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## 5.1. Reallocation of the Housing Authority of the County of Riverside's Housing and Urban Development (HUD) Projects

On June 13, 2019, the Housing Authority of the County of Riverside (HACR) submitted a request to reallocate the following HUD-funded projects and apply for a new project in 2019 HUD-NOFA that allows HACR to submit a new budget that fully covers the cost of rent and supportive services for the following:

5.1.a. Shelter Plus Care Project Based with Operation Safehouse - \$71,435

## 5.1.a. Shelter Plus Care Project Based with Operation Safehouse

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**Background:** The Shelter Plus Care Project Based with Operation SafeHouse (OSH) was initially funded during the 2010 HUD NOFA (FY 2011-2012) in the amount of \$349,200 for 5-years. The funded project aimed to provide permanent supportive housing to homeless transitional age youth (ages 18-24) at the OSH Harrison House apartment complex located in Thousand Palms. Funds are provided to Operation SafeHouse to cover rental assistance and direct services to youth served. Due to delays in construction, the HACR was unable to provide Operation SafeHouse with any rental assistance or direct services to expend project funds during the first two years. Between 2014-2015, HUD approved the amendment to expand the project site to a second location in Riverside, increase the number of youth served from 6 to 13, and extend the contract date through August 2017 to allow for the full expenditure of funds. During the 2016 NOFA, the project was renewed through 2017-2018 for an award amount of \$71,286 (the adjusted annual amount), which was insufficient to cover the cost of housing to 13 youth. In response, a request was sent to HUD on May 25, 2018 to reduce the number of youth served from 13 to the original 6 since all rollover funds had been exhausted. HUD denied this request and noted that existing projects are unable to decrease their total bed/unit inventory. In order to provide the appropriate level of support to this vulnerable population, the HACR would like to submit a new project application for the 2019 HUD NOFA that would allow six youth to be housed and receive the appropriate staffing supports from Operation SafeHouse. It is important to note that this is the only permanent supportive housing project within the CoC that targets transitional age youth. By maintaining the contract as is, the BOG may be at-risk of losing points due to low bed utilization. It is recommended that this project be prioritized for funding under the 2019 HUD NOFA so Operation SafeHouse continues to receive funding to support existing and/or new youth served without any interruptions towards rental assistance and direct services.

## 5.1.a. Shelter Plus Care Project Based with Operation Safehouse

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### **Motion 5.1a:**

Approve request from HACR to reallocate the Shelter Plus Care Project Based with Operation SafeHouse and to prioritize HACR's new project application for the 2019 HUD NOFA that will allow the HACR and Operation SafeHouse to fulfill its original goal of providing housing and appropriate level of support to six youth.

*Public comment for this item only.*

# 5.0 New Business

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## 5.1.b. Housing Authority PSH Consolidation - \$995,913

**Background:** The Housing Authority PSH Consolidation project encompasses four Shelter Plus Care grants funded through the 2010 HUD NOFA. Consolidation of these projects was approved during the 2018 NOFA for FY 2019-2020 with an annual budget to the HACR of \$958,253. This project provides scattered-site, tenant based rental assistance to chronically homeless individuals. Under the current budget there is an \$184,728 shortfall which would impact the HACR's ability to provide rental assistance to the 122 participants required under its original contract. Currently, only 102 participants can be served which in large part is due to rising rents and decreases in HUD's published Fair Market Rental Amounts which are used to determine funding towards a project. It is important to note, that HUD does not allow projects to decrease the number of participants served and therefore under the existing contract, the HACR would still be held to its original obligation. In order to assist the County's CoC Application under the 2019 NOFA the HACR would like to reallocate this project and apply for a new project. By maintaining the contract as is, the BOG may be at-risk of losing points due to low bed utilization. It is recommended that this project be prioritized under the 2019 HUD NOFA so funding to support rental assistance and direct services to existing and/or new participants is not interrupted.

## 5.1.b. Housing Authority PSH Consolidation

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### **Motion 5.1b:**

Approve request from HACR to reallocate the Housing Authority PSH Consolidation project and to prioritize HACR's new project application for the 2019 HUD NOFA that will allow the HACR to update their budget to fully support costs towards rents and supportive services.

*Public comment for this item only.*

# 5.0 New Business

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## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

**Background:** On July 3, 2019, HUD released the FY 2019 CoC Program Competition. Approximately \$2.3 billion is available in this NOFA including up to \$50 million available for Domestic Violence (DV) Bonus projects. The allocation for County of Riverside CoC includes:

Allocation	Eligible Component
\$ 9,754,646	<b>Annual Renewal Demand (ARD)</b> = total amount of all the CoC's projects that will be eligible for renewal in the FY 2019 CoC Program Competition.
\$ 1,141,643	<b>DV Bonus</b> – Rapid Rehousing, Joint Transitional Housing and Rapid Rehousing, Supportive Services Only for Coordinated Entry System)
\$ 570,821	<b>CoC Bonus</b> – Permanent Supportive Housing, Rapid Rehousing, Joint TH and RRH and Dedicated HMIS project)
\$ 342,493	<b>CoC Planning</b>

## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

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- CoCs should consider the policy priorities established in this NOFA in conjunction with local priorities to determine the ranking of new and renewal project applications.
- HUD will continue to require Collaborative Applicants to rank all projects, except CoC planning and Unified Funding Agency (UFA) Costs in two tiers.
- HUD allows consolidation of two or more eligible renewal projects. HUD will not permit projects with the following characteristics to consolidate: outstanding audit or monitoring findings; history of poor financial management, history of low occupancy levels, or lack of experience in administering the project type, or other capacity issues.

The deadline for submitting applications to HUD for the FY 2019 CoC Program Competition is 8:00 PM Eastern time on September 30, 2019.

See Handouts B, C, & D



## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

HUD Policy Priorities	Description
Ending homelessness for all persons	identify, engage, and effectively serve all persons experiencing homelessness
Creating a systemic response to homelessness	using system performance measures such as the average length of homeless episodes, rates of return to homelessness, and rates of exit to permanent housing destinations
Strategically allocating and using resources	review all projects eligible for renewal in FY 2019 to determine their effectiveness in serving people experiencing homelessness, including cost effectiveness
Using an Evidence-Based Approach	prioritize projects that employ strong use of data and evidence, including the cost-effectiveness and impact of homelessness programs on positive housing outcomes, recovery, self-sufficiency, and reducing homelessness.
Increasing employment	work with local employment agencies and employers to prioritize training and employment opportunities for people experiencing homelessness
Providing Flexibility for Housing First with Service Participation Requirements	allowing service participation requirements once a person has been stably housed

## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

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HUD will continue to require Collaborative Applicants to rank all projects, except CoC planning and Unified Funding Agency (UFA) Costs in two tiers.

**Tier 1** is 94 percent (\$9,169,368) of the combined Annual Renewal Amounts for all other projects eligible for renewal. Project applications in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both eligibility and quality threshold review.

**Tier 2** is the difference between Tier 1 and the CoC's ARD plus any amount available for CoC Bonus projects (\$585,278 + \$570,821 = \$1,156,099). Project applications placed in Tier 2 will be assessed for eligibility and threshold requirements, and funding will be determined using the CoC Application score.

## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

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- HUD will not permit projects with the following characteristics to consolidate:
  - ✓ outstanding audit or monitoring findings
  - ✓ history of poor financial management
  - ✓ history of low occupancy levels
  - ✓ lack of experience in administering the project type
  - ✓ other capacity issues

## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

<b>CoC Application Scoring: FY18 vs. FY19</b>			
<b>Category</b>	<b>FY 2019* Points</b>	<b>FY 2018 Points</b>	<b>Change from FY18 to FY19</b>
<b>1. Project Capacity, Review, and Ranking</b>	29	29	0
<b>2. System Performance</b>	60	56	+ 4
<b>3. HMIS</b>	9	13	- 4
<b>4. Point-in-Time Count</b>	6	6	0
<b>5. Performance and Strategic Planning</b>	40	48	- 8
<b>6. CoC Coordination and Engagement</b>	56	48	+ 8
<b>Total Points:</b>	200	200	0
<b>7. CoC Merger Bonus Points</b>	5 to 25	5 to 25	0

\*see page 50 of NOFA

## 5.2 FY 2019 HUD Continuum of Care Program Competition Notice of Funding Availability (NOFA)

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### Motions:

**5.2a** Approve DPSS to release a Request for Proposal (RFP) for the DV Bonus, CoC Bonus and reallocated funds.

**5.2b** Approve DV Bonus eligible projects to include: (i) Rapid Re-housing (PH-RRH) projects that demonstrate trauma-informed, victim-centered approaches and (ii) Joint TH and PH-RRH component projects.

**5.2c** Approve CoC Bonus for new Permanent Supportive Housing for Chronically Homeless.

**5.2d** Approve any available reallocated funds for new Rapid Rehousing, Permanent Supportive Housing and Joint TH-RRH projects.

**5.2e** Approve consolidation of eligible renewal projects subject to the HUD requirements identified in the 2019 NOFA using the most recent Annual Performance Report and most recent monitoring report to evaluate whether or not renewal projects may be consolidated.

*Public comment for this item only.*

# 5.0 New Business

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## 5.3 CoC Grant Expenditures Report

**Background:** At the May 16, 2019 BoG meeting, the BoG approved the creation of a BoG Working Group to develop policy to reallocate funds and projects with unspent fund. One of the recommendations in the CoC Unspent Funds Policy is to provide the BoG with a spending dashboard report as a standing agenda item at every meeting. The report includes:

- HUD CoC and State Emergency Solutions Grant
- Total Expended to Date
- Projection on Unspent Funds

A copy of the June 2019 Expenditure Report was sent to the subrecipients on July 5, 2019.

# 5.3 CoC Grant Expenditures Report

As of 6/30/2019 there are **23 active HUD CoC projects totaling \$10,568,998.**

These are current projects regardless of NOFA or FY. This report is a monthly snapshot of active CoC/ESG grants.

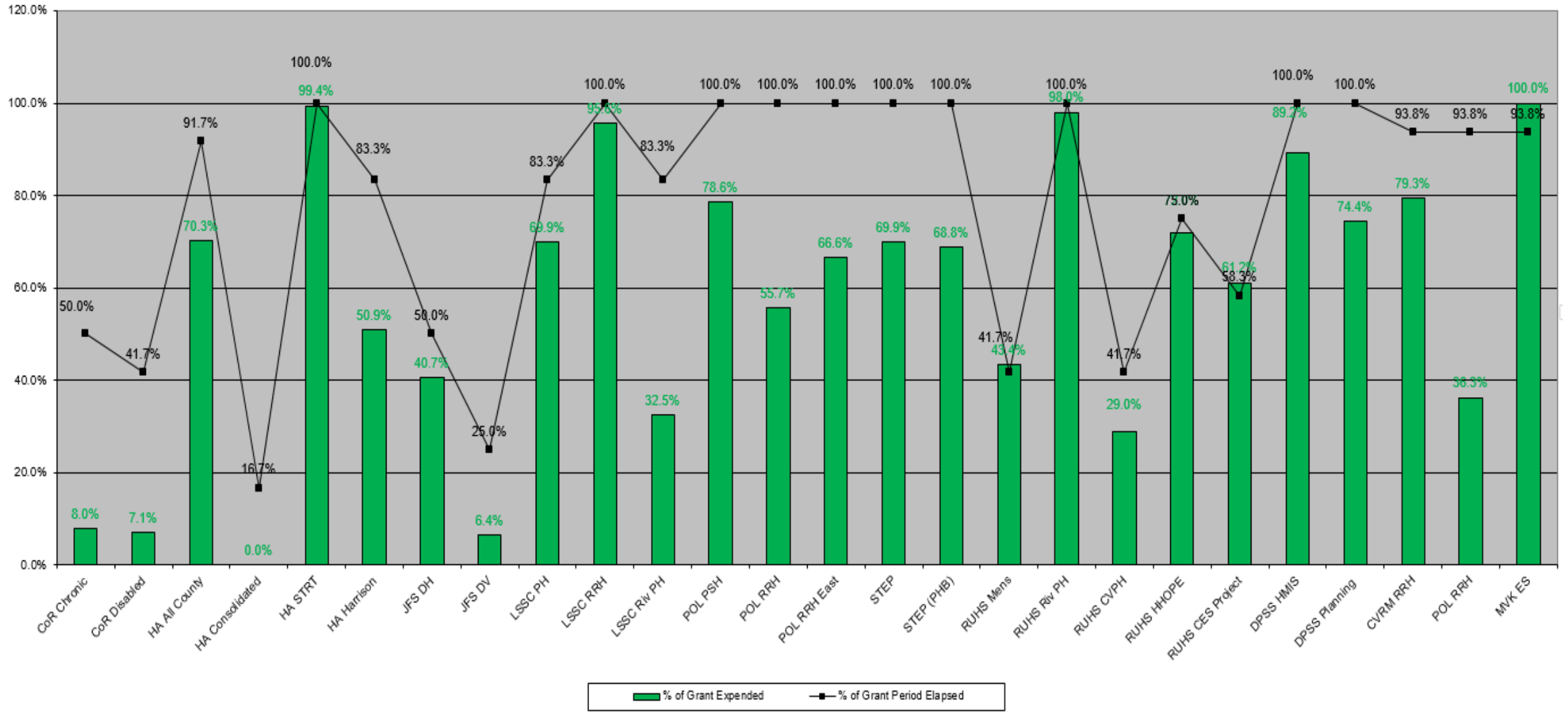
	HUD CoC	State ESG
Total expenditures on active grant as of June 30, 2019	\$5,524,951.88	\$445,252
Projection of unspent funds on current/active grants	\$1,819,517.81	\$57,401,78

**NOTE:** CoC and ESG grants do not follow the county fiscal year nor do they all follow the same grant period. The numbers above are not based on NOFA year nor Fiscal Year. They are based on the current/active CoC and ESG grants that are on your handout (Monthly Grant Report).

*For discussion only.*

See Handout E

### June 2019- % of Grant Expended





# 5.0 New Business

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## 5.4 Update to CoC Unspent Funds Policy Regarding Review of Agency Grant Performance

**Background:** On May 16, 2019, the BoG approved the CoC-BoG Policy on Unspent Funds. In incorporating this policy as part of the project evaluation and scoring process, the Standards and Evaluation Committee would like to request the BoG to reconsider using two years instead of the three-year review of agency grant spending performance. The Committee believes that two years is enough to give the agencies the opportunity to fully spend their funds and to mitigate more funds being returned to the funding source.

### **Motion 5.4a:**

Approve the recommendation of the Standards and Evaluation Committee to use two-year review of agency grant performance in the project review and evaluation process.

*Public comment for this item only.*

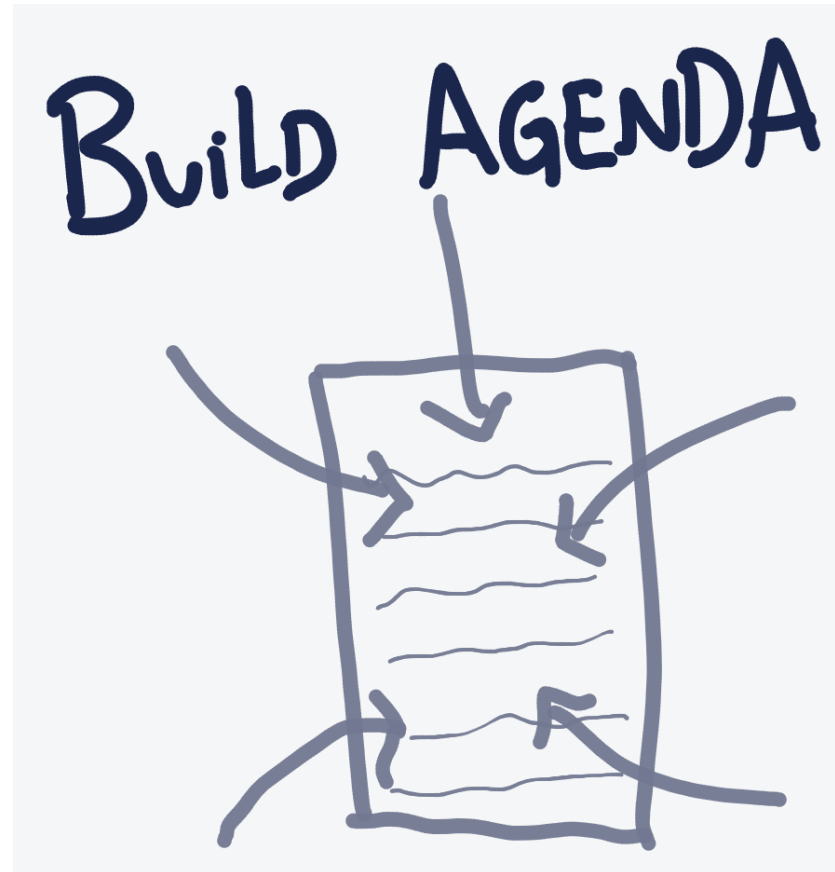
# 6.0 Consent Items

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None

## 7.0 Call for Agenda Items for Next Meeting

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## 8.0 Next Meeting

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The next regularly scheduled BoG meeting is:

**Thursday, August 29, 2019**

1:30 p.m. to 3:30 p.m.

DPSS Children/Adult Services Office - Conf. Room 1  
901 E. Ramsey Street, Banning CA 92220

# Announcements

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## 9.0 Adjournment

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Thank You