



**County of Riverside Continuum of Care
and Board of Governance
CES Oversight Committee Meeting**

**Thursday, February 7, 2019
1:00 p.m. to 3:00 p.m.
DPSS Children/Adult Services Office
901 E. Ramsey Street, Banning, CA 92220**

Chairperson: **Michelle Davis, City of Riverside**
Vice Chairperson: **Susan Larkin, Valley Restart Shelter**

Purpose

The CES Oversight Committee is responsible for developing, monitoring the progress and impact of, and periodically recommending any necessary revisions to an implementation plan for a coordinated access and assessment system for all homeless and prevention resources.

1. **Call to Order:** Welcome & Introductions – Roll Call
2. **Approval of Minutes:** November 15, 2018
3. **Public Comments**
4. **Unfinished Business:**
 - a. Update on Outreach Workers & Navigators List
5. **Standing Business:**
 - a. CES Prioritization Ad-Hoc Workgroup Report: **Tanya Torno**
 - b. CES Diversion Ad Hoc Committee Report: (Screening Tool): **Tanya Torno**
 - c. CES Policies & Procedures: **Michelle Davis**
 - d. CES Lead Report: **Marcus Cannon**
 - e. Coordinated Entry Management and Data Guide: **Michelle Davis**
6. **New Business:**
 - a. CES Evaluation - UCR
7. **Announcements**
8. **Call for Agenda Items for Next Meeting**
9. **Adjournment**
10. **Next Meetings:**
 - **Continuum of Care (CoC) – February 27, 2019: 10 a.m. - Noon**
City of Banning Council Chambers, 99 E. Ramsey Street, Banning CA 92220
 - **Planning Committee – February 27, 2019: 1:30 p.m. - 3 p.m.**
DPSS Self Sufficiency GAIN Office, 63 S. 4th Street, Banning, CA 92220



Minutes for County of Riverside Continuum of Care CES Oversight Committee Meeting

**Thursday, November 15, 2018
1:00 p.m. to 3:00 p.m.**

**DPSS Children's/Adult Services Office
901 E. Ramsey Street, Banning, CA 92220**

| TOPIC | PRESENTER | ACTION/ OUTCOME |
|---|-----------------------|---|
| Call to Order | Michelle Davis, Chair | <ul style="list-style-type: none"> The meeting was called to order at 1:10 p.m. |
| Approval of Minutes | Michelle Davis, Chair | <ul style="list-style-type: none"> September 20, 2018 <p><i>Motion was made by Marcus Cannon and seconded by Daniel Kitowski to approve the September 20, 2018 CES Oversight Committee meeting minutes. Motion carried.</i></p> |
| ACTIONS & DECISIONS | PRESENTER | ACTION/ OUTCOME |
| Public Comment | | <ul style="list-style-type: none"> Tanya provided an update regarding the Housing Authority's (HACR) special preference program. HACR is requesting feedback on which population to prioritize referrals. The committee discussed whether the prioritizations should be fifty percent families and fifty percent individuals. HACR agreed to process the referrals at fifty percent each subpopulation. |
| Update on Outreach Workers & Navigators List | Michelle Davis | <ul style="list-style-type: none"> City of Riverside has a staff person assigned to reach out to all of the outreach and navigator agencies that responded to the Survey Monkey request for information. Once more information is obtained from each agency, City of Riverside staff will present a draft directory of navigators and outreach workers. |
| CES Prioritization Ad Hoc Workgroup Report | Tanya Torno | <ul style="list-style-type: none"> The workgroup met twice and reviewed other California CoC's prioritization processes. The other CoC's also prioritize based upon Vi-SPDAT score and length of time homeless. The workgroup recommended that an ad hoc committee be established to match referrals for special cases that need to be prioritized. The workgroup members agreed to meet again to revisit the prioritization process. |
| CES Diversion Ad Hoc Committee Report (Screening Tool) | Tanya Torno | <ul style="list-style-type: none"> Tanya provided a draft Prevention & Diversion Screening Tool and a draft Domestic Violence & Substance Abuse Screening Tool. The committee agreed to review and provide feedback to Tanya by November 30. Tanya will be reaching out to Alternatives to Domestic Violence and to Shelter from the Storm regarding the domestic violence screening tool. |
| CES Policies & Procedures | Michelle Davis | <ul style="list-style-type: none"> Michelle reviewed the recent corrections to the CES Policies and Procedures document. <ul style="list-style-type: none"> Added the 800 Number Page 8 – Added “if the case manager has not been contacted by the individuals within 90 days, they will be placed on the inactive list.” Page 11 – The by-name list will be emailed on a weekly basis to agencies who have signed a CES Participating Agency Agreement. |

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| | | <ul style="list-style-type: none"> ○ Page 12 – Disability certifications required for filling PSH and RRH units must be signed by a licensed professional whose license number must be listed on the certification. ○ Page 12 – added the CoC Lead Agency to also receive a list of housing referral refusals in addition to the CES Oversight Committee on a quarterly basis. ○ Page 15 – added location of where the client was engaged and housed |
| CES Lead Report | Marcus Cannon | <ul style="list-style-type: none"> ● Marcus provided a CES Oversight reporting handout for 11/15/2018 |
| Coordinated Entry Management and Data Guide | Michelle Davis | <ul style="list-style-type: none"> ● The committee briefly reviewed the new CES Management and Data Guide and voted to recommend the following entities to be put into place at the next CoC meeting: <ul style="list-style-type: none"> ○ Evaluation Entity: CES Oversight Committee ○ Policy Oversight Entity: CES Oversight Committee ○ Management Entity: DPSS as the Collaborative Applicant ● Susan Larkin agreed to review and compare the data guide to our current CoC Policies & Procedures. |
| Announcements | | <ul style="list-style-type: none"> ● |
| Call for Agenda Items for the Next Meeting: | Michelle Davis | <ul style="list-style-type: none"> ● Prioritization workgroup discussion ● Rapid Rehousing ● Coordinated Entry Management and Data Guide |
| ADJOURNMENT | PRESENTER | ● ACTION/ OUTCOME |
| Next meeting | Michelle Davis | <p>Thursday, February 7, 2019 1:00 p.m. to 3:00 p.m. DPSS Children/Adult Services Office 901 E. Ramsey Street, Banning CA 92220</p> |
| Adjournment | Michelle Davis | <ul style="list-style-type: none"> ● The meeting was adjourned by Michelle Davis at 3:00 p.m. |

CES Oversight Committee Meeting – November 15, 2018

Total in Attendance: 22

Committee Members: 17

*Chair **Vice Chair
***Navigation Review
Council Representative

DPSS Staff: 5

Arise 2 Destiny
Board of Supervisors Office – District 4
California Partnerships
City of Riverside
CVRM
Housing Authority of the County of Riverside
Housing Authority of the County of Riverside
Martha’s Village and Kitchen
Path of Life Ministries
Path of Life Ministries
Riverside County Sheriff – Homeless Outreach
RUHS Behavioral Health
RUHS Behavioral Health - HHOPE Outreach
RUHS Behavioral Health - HHOPE Outreach
Social Work Action Group (SWAG)
Step Up on Second
Valley Restart Shelter

Renee Foster
Greg Rodriguez
Jeff Green
Michelle Davis*
Crystal Chavira
Tanya Torno
Jamie Gibson
Jennie Rios
Victor Beecham
Leonard Jarman
Alisha Espinoza
Marcus Cannon
Amy Bruno***
Eleno Puente
Adrian Varela
Daniel Kitowski
Susan Larkin**

CoC-CORE
CoC-CORE
CoC-CORE
CoC-CORE
Housing Support Program

Patricia McMicheaux
Tiffany Nelson
Linda Salas
Michelle Vigil
Margaret Adkins

Guests: 0

