



County of Riverside Continuum of Care

Housing Committee Meeting

November 14, 2017 ~ 2:00-3:30 PM

**DPSS Children's & Adult Services Office
901 E. Ramsey Street, Banning, CA 92220**

Chair: TBD

Vice-Chair: Kristii MacEwen

Purpose

- *To address the various housing needs and barriers of individuals and families who are currently living in homelessness or at risk of becoming homeless within the County of Riverside.*

Agenda

- 1. Call to order:** Welcome & Introductions
- 2. Approval of Minutes:** September 12, 2017 minutes
- 3. Unfinished Business:** None
- 4. Standing Items:**
- 5. New Business:**
 - a. Chair-person election
 - b. Housing Committee Planning Session
 - i. Review Planning Committee recommendations
 - ii. Develop work plan
- 6. Call for Agenda Items for the next meeting:**
- 7. Announcements:**
- 8. Next Steps:**
- 9. Next Meeting:** TBD
- 10. Adjournment:**

The County of Riverside's 10-Year Plan to End Homelessness provides key recommendations that when implemented will significantly reduce homelessness in Riverside County. The plan focuses on the following activities: Strengthening Homeless Prevention Efforts; Expanding Existing Homeless Services; Ending Chronic Homelessness; and Developing Affordable Housing.

- 1. Emergency Shelter Beds** - create 150 additional shelter beds, spread out throughout the County, for individuals living on the streets and require participation in a case management plan as a condition of admission.
- 2. Transitional Housing Beds** - create 75 additional transitional housing units consisting of 225 beds to serve families who are living on the streets and require participation in a case management plan as a condition of admission.
- 3. Permanent Supportive Housing** - create at least 100 beds or units of permanent supportive housing for chronic homeless persons annually for the next five (5) years for a total of 500 units.
- 4. Permanent Affordable Housing** - develop 1,500 units of permanent affordable housing for low-income families and individuals.



Minutes for County of Riverside Continuum of Care Housing Committee Meeting

Tuesday, September 12, 2017

2:00 p.m. - 3:30 p.m.

DPSS: Children/Adult Services Office
901 E. Ramsey Street, Banning, CA 92220

Minutes Recorded and Transcribed by Tiffany Nelson, Administrative Services Assistant, DPSS – Homeless Programs Unit

TOPIC	PRESENTER	ACTION / OUTCOME
Call to Order	Darrell Moore, Chair	<ul style="list-style-type: none"> The meeting was called to order at 2:00 p.m.
Welcome & Introductions	Darrell Moore	<ul style="list-style-type: none"> A roll call was conducted of all members present. All guests introduced themselves.
Approval of Minutes	Darrell Moore	<i>Motion was made by Terri Bowen and seconded by Irene Ramirez to approve the March 2017 Committee Report in lieu of minutes. Motion carried.</i>
UNFINISHED BUSINESS	PRESENTER	ACTION/ OUTCOME
Letter of Support Questionnaire:	Darrell Moore	<ul style="list-style-type: none"> The Housing Committee previously discussed developing a questionnaire to respond to individuals and organizations that submit requests for letter of support. Darrell Moore clarified that some requests are from agencies that are applying for grants and want the CoC to support them in order to make their applications more appealing. Other requests are from housing developers, private builders, etc. for affordable housing. The committee agreed that they would still like to develop a questionnaire for the affordable housing letter of support requests in order to review if the incoming requests will truly benefit the CoC and the County of Riverside.
NEW BUSINESS	PRESENTER	
Housing Committee Planning Session:	Donyielle Holley, CoC Planner	<ul style="list-style-type: none"> Darrell Moore announced that he will be stepping down from his role as Housing Committee Chair and requested to have elections take place to fill his vacant seat. Donyielle Holley thanked Darrell for his service and informed him that an election for all CoC standing committee officers should be taking place in the near future. Darrell will continue to serve as a member of the committee. The Housing Committee has struggled lately for a purpose to exist. Darrell highlighted some of the
- Review committee purpose		

<p>Review committee structure</p>		<p>work the committee had accomplished in the past 5 years:</p> <ul style="list-style-type: none"> ○ Comparison of what housing resources were available to our community ○ Assembled a housing inventory list ○ Created a GIS map of available housing in the county ○ Discussed hosting landlord fairs to grow relationships between landlords and previously homeless tenants
<p>Develop a proposed committee project plan</p>		<ul style="list-style-type: none"> ● Donyielle presented a worksheet with suggested items that the Housing Committee could be working on to use as a guide during the planning session. The worksheet reiterated the committee purpose from the CoC Governance Charter: To address the various housing needs and barriers of individuals and families who are currently living in homelessness or at risk of becoming homeless within the County of Riverside. ● One of the suggested items was for the committee to review Housing Quality Standards (HQS) policies and procedures and make recommendations to the CoC. HQS is a statutory requirement by HUD and we have had some issues lately with HQS inspections. Darrell expressed interest in taking on the role of working with the Collaborative Applicant (DPSS) in regards to HQS. He would like to review any HUD findings and responses to HUD from DPSS while referencing advice from code enforcement. Darrell suggested that code enforcement could come to present on HQS. ● Greg Rodriguez, of Supervisor Perez’s Office, expressed interest in working on the mapping process. The committee discussed developing new maps or updating the existing maps to include new housing availability. Donyielle announced intentions to get at least one city to pilot using mapping on an electronic device to conduct the 2018 Point in Time Count. ● The committee would like to recommend to the CoC to keep the following tasks: <ul style="list-style-type: none"> ○ Housing Inventory ○ Data Management ○ Mapping ○ HQS Policies & Procedures ● Donyielle provided partial copies of San Diego County’s Housing Directory. Terri Bowen expressed her interest in assisting with creating a Housing Resource Directory for Riverside County. ● After brief discussion, the committee agreed that they should meet every other month (bimonthly) for the remainder of the 2017 calendar year and going forward.
<p>Meeting frequency</p>		<p><i>Motion was made by Irene Ramirez to cancel the October 10, 2017 and December 12, 2017</i></p>

		<i>Housing Committee meetings. Terri Bowen seconded the motion. Motion carried.</i>
Call for Agenda Items:	Darrell Moore	<ul style="list-style-type: none"> Elect a new Housing Committee Chair
Announcements:		<ul style="list-style-type: none">
Next Steps:		<p>Committee Participation:</p> <ul style="list-style-type: none"> The committee directed DPSS staff to draft an e-mail to all proposed members and interested parties of the Housing Committee. The e-mail should thank them for their service/interest to the committee, identify the committee's newest focus, and invite them to join in and attend the next meeting. The desired outcome of the e-mail is to obtain a more defined list of committee members.
Next meeting		<p style="text-align: center;">Tuesday, November 14, 2017 2:00 p.m. to 3:30 p.m. DPSS Children & Adult Services Office 901 E. Ramsey Street, Banning CA 92220</p>
ADJOURNED		<ul style="list-style-type: none"> Meeting adjourned at 3:03 p.m.

Attendees:

Foothill AIDS Project	Irene Ramirez
Board of Supervisor's Office – District 4	Greg Rodriguez
County of Riverside – EDA	Terri Bowen
Inland County Legal Services	Darrell Moore

DPSS Staff:

DPSS Homeless Programs	Donyielle Holley
DPSS Homeless Programs	Tiffany Nelson