

# County of Riverside Continuum of Care (CoC)



## Standards & Evaluation Committee Meeting October 19, 2017 | 2:00 – 4:00 p.m. DPSS Self Sufficiency Banning Office 63 S. 4<sup>th</sup> Street, Banning, CA 92220

Chairperson: Linda Barrack, Martha's Village & Kitchen

Vice Chairperson: Susan Larkin, Valley Restart

### **Purpose**

- *Recommend baseline/performance standards for CoC in compliance with or in addition to funding guidelines/thresholds.*
- *Develop a process to evaluate performance of CoC and Emergency Solutions Grant (ESG) projects.*
- *Establish, train and support an annual funding application work group that consists of non-conflicted individuals.*

1. **Call to Order:** Welcome & Introductions – Roll Call

2. **Public Comments**

3. **New Business:**

- a. Brainstorm alternative funding sources Linda Barrack

4. **Standing Business:**

- a. Gaps Analysis Review Linda Barrack  
b. CoC Written Standards – Emergency Shelter Donyielle Holley

5. **Call for Agenda Items for Next Meeting**

6. **Adjournment**

7. **Next Meetings:**

- **Coordinated Entry System (CES):** October 26, 2017, 1 p.m. – 3 p.m.  
Banning DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
- **Housing Committee:** November 14, 2017, 2 p.m. – 3:30 p.m.  
Banning DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
- **CoC Meeting:** November 15, 2017, 10 a.m. – 12 p.m.  
Banning City Council Chambers, 99 E. Ramsey Street, Banning CA 92220
- **Membership Committee:** November 15, 2017, 1:30 p.m. – 3:30 p.m.  
Banning DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
- **Coordinated Entry System (CES):** November 16, 2017, 1 p.m. – 3 p.m.  
Banning DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
- **Planning Committee:** November 16, 2017, 3 p.m. – 4 p.m.  
Banning DPSS Children/Adult Services Office, 901 E. Ramsey St., Banning, CA 92220
- **Standards & Evaluation Committee:** TBD



## Minutes for County of Riverside Continuum of Care Standards & Evaluation Committee Meeting

Thursday, August 17, 2017  
2:00 p.m. to 4:00 p.m.

**DPSS Banning Self Sufficiency GAIN**  
63 S. 4<sup>th</sup> Street, Banning, CA 92220

TOPIC	PRESENTER	ACTION/ OUTCOME
Call to Order	Linda Barrack, Standards & Evaluation Committee Chairperson	<ul style="list-style-type: none"> <li>The meeting was called to order at 2:13 p.m.</li> </ul>
Approval of Minutes	Linda Barrack	Motion was made by Sterlon Sims and seconded by Susan Larkin to approve the minutes for June 15, 2017.
ACTIONS & DECISIONS	PRESENTER	ACTION/ OUTCOME
Brown Act Standing Committee Changes	Donyielle Holley, Social Service Planner	<ul style="list-style-type: none"> <li>Donyielle asked the committee members if they would like to provide a call in option for this and other committee meetings. The committee agreed that having teleconference availability would provide potential for more participation. Discussion was had surrounding how a committee member is defined; however, they decided to discuss at the next CoC meeting.</li> <li>In regards to the Board of Governance meeting, the committee recommended that they would prefer, at a minimum, the opportunity to call in and listen, and if they had public comments on an agenda item, they could advance their written commentary.</li> </ul>
Review New Reports	Rowena Concepcion, Collab. Applicant	<ul style="list-style-type: none"> <li>Rowena Concepcion presented that Joshua Coda, Administrative Services Assistant for HMIS, created two new reports, the Length of Stay Report and the HMIS Timeliness Report:               <ul style="list-style-type: none"> <li>Length of Stay Report - Rowena acknowledged the need for the CoC to develop a plan to turn over some of the beds that have been filled for a large number of years.</li> </ul> </li> <li>Elizabeth Hernandez recommended the committee to look into learning more about the Moving On Initiative to help with a plan for emptying the beds. The links will be sent to the committee.               <ul style="list-style-type: none"> <li>The CSH Moving On Toolkit states, <i>"In response to tenant desires and the need to build more supportive housing capacity, several communities are working with local funders and public housing authorities to develop Moving On or Moving Up initiatives that provide tenants who are able and want to move out of supportive housing with a rental subsidy and assistance transitioning to a new apartment. HUD has publicly provided strong support for Moving On but, to date, these initiatives operate on the periphery of supportive housing and only exist on a small scale through scattered pilots."</i></li> </ul> </li> <li>Lynne Brockmeier suggested we begin by focusing on tenants that have been staying 10 years or more. Linda Barrack suggested projects be assessed annually to determine if clients that are staying for more than 10 years, have a valid reason that they cannot move on. Rowena added that</li> </ul>

		<p>the CoC is looking for ways to increase housing stock. Susan Larkin recommended that the Housing Committee could also work on this item.</p> <ul style="list-style-type: none"> <li>• Susan and Linda both agreed that CoC-wide training on motivational interviewing is needed. Linda also recommended that in-kind training be offered. <ul style="list-style-type: none"> <li>○ HMIS Timeliness Report – The committee reviewed the timeliness report and recommended to provide bonus points for agencies that are meeting the 7-day window on reporting entries and exits.</li> </ul> </li> </ul>
CoC Written Standards – NOFA Required Revisions	Donyielle Holley	<ul style="list-style-type: none"> <li>• The committee reviewed a handout of the draft written standards.</li> <li>• Page 4 - 5: <ul style="list-style-type: none"> <li>○ HUD is requiring that CoCs adopt a non-discrimination policy in compliance with their Equal Access in Accordance with Gender Identity Final Rule. Donyielle informed the committee that the draft written standards includes the required verbiage for the equal access final rule; however training tools will need to be provided and funded agencies will need to post a one page equal access policy notice at their site.</li> </ul> </li> </ul>
Gaps Analysis Update	Linda Barrack	<ul style="list-style-type: none"> <li>• Tabled to the next meeting.</li> </ul>
<b>ADJOURNMENT</b>	<b>PRESENTER</b>	<b>ACTION/ OUTCOME</b>
<b>Call for Agenda Items:</b>	Linda Barrack	<ul style="list-style-type: none"> <li>• Gaps Analysis Update</li> <li>• Written Standards</li> </ul>
<b>Next meeting</b>	Linda Barrack	<p><b>Thursday, October 19, 2017</b>  2:00 p.m. to 4:00 p.m.  DPSS Banning Self Sufficiency GAIN  63 S. 4th Street, Banning, CA 92220</p>
<b>Adjournment</b>	Linda Barrack	The meeting was adjourned by Linda Barrack at 4:33 p.m.

## Standards & Evaluation Committee Meeting– August 17, 2017: Attendance Report

**Total in Attendance: 8**

**CoC At-Large: 4**

Economic Development Agency - ESG

Martha's Village & Kitchen

Valley Restart Shelter

Riverside University Health System – Behavioral Health

\*Chair \*\*Vice Chair

Sterlon Sims

Linda Barrack\*

Susan Larkin\*\*

Lynne Brockmeier

**DPSS Staff: 4**

DPSS Homeless Programs

DPSS Homeless Programs

DPSS Homeless Programs

DPSS Homeless Programs

Donyielle Holley

Elizabeth Hernandez

Rowena Concepcion

Tiffany Nelson

**Guests: 0**