



RFP # DPARC-557 Questions and Answers

	QUESTION	ANSWER
1.	How many hard copies of the proposal are required?	Applicants shall submit one original and one copy (Microsoft Word or PDF document on a virus free thumb drive), clearly marked, "Bidder Proposal. RFP # DPARC-557 2018 California ESG Homeless Program".
2.	Do you need copy on a thumb drive to be submitted with volume that contains cost data?	No. Please provide Tabs H and I in a clearly marked, sealed envelope. These items should only be included in the Original Proposal. <ul style="list-style-type: none"> • Tab H – 2018-19 Proposed ESG Budget and Match Sources/Budget Narrative. • Tab I – Financial Statement.
3.	Do you want proposals in binders?	Binder is optional.
4.	Should separate proposals be submitted for each category bid (RRH & Homeless Prevention)?	Yes, bidders may submit a proposal for each activity. Bidders wishing to submit a proposal must submit separate proposals per eligible activity. Proposals for multiple activities made on one bid will be rejected .
5.	What utilities are eligible in the homeless prevention criteria?	The utilities eligible in this criteria are gas, electric, water and sewage.
6.	Under RRH there is an "assistance scale", is this a state mandated scale? If not, who made the decision on the scale?	This is not mandated by the State. Within the HUD limits, the recipient has discretion to set limitations on amount or % of rental assistance. DPSS made the decision to include the scale in order to help providers administer the RRH program with a structured basis and to also be able to provide assistance to additional individuals and families in need.

7.	The documents states "RA must not exceed 6 months in any 3 year period. Does this include RA under homelessness prevention? How would an agency determine if this period has been met or if the person/family is still eligible for some or all of the assistance?	This includes rental assistance under Homelessness Prevention and Rapid Rehousing. All participants receiving ESG must be in HMIS. The providers will have to check HMIS for client's assistance history to avoid duplication of services and avoid exceeding the limit on assistance.
8.	May we propose staff time in direct support of homelessness prevention services?	Funds may be used to support staff who will work with participants who are eligible to receive homeless prevention assistance, as defined in 24 CFR §576.103; and to provide them with the necessary assessment and services to assist them with retaining their current housing or locating and moving into alternative permanent housing.
9.	How will potential clients for homelessness prevention services be selected?	Applicants that meet the eligibility criteria for homelessness prevention through an initial assessment will be placed in Riverside County's Coordinated Entry System where they will be referred to the housing providers to receive homelessness prevention services.
10	If one does not have other homelessness prevention grants or donations specific (designated) to homelessness prevention, may one use funding designated for other purposes as match?	In general, federal (other than ESG), state local, or private funds may be used to satisfy the match requirement, so long as the matching funds are contributed to the ESG program and expended for the allowable ESG costs.
11	Are professional services such as licensed medical to be valued at \$100 per hour or \$10 per hour allowed for match purposes?	Medical services are not an eligible expense under homeless prevention services.